# CAMD Facility Work Request Form

### About this form

This form is to be used to request services from or report problems to the CAMD Facility Manager. The term "facility" refers to the CAMD Experimental Hall and adjoining Office buildings and most assets permanently affixed to the building (e.g., walls, ceilings, doors, lights, heating and cooling, etc.).

#### For EMERGENCY work orders, call David Kleinpeter at (225) 229-3891.

For all other CAMD facility requests, please complete this form and email it to: David Kleinpeter, <u>davidkleinpeter@lsu.edu</u>, (CAMD Facility Manger)

Contact Information
Last Name*:
First Name*:
LSU Email Address*:
Phone Number*:
Location/Room*: (Please be as descriptive as possible)

## Type of Request

Building Maintenance:	Custodial:	Electrical:
Environmental:	HVAC: (Heating, Ventilation, Air Conditioning)	Key/Lock/Door:
Landscape:	Movers:	PDC: (planning, Design, Construction)
Plumbing/Pump:	Work Request:	

#### Priority

Low:	Normal (routine):	High:	Emergency:	Standing Request:
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Describe your request\*

Account (for elective, chargeable work orders only)