# MASTER IT TRANSITION SERVICES AGREEMENT

This Master IT Transition Services Agreement ("Transition Agreement") is made and entered into as of June 24, 2013 (the "Effective Date"), by and between the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College ("LSU"), acting through the Louisiana State University Health Sciences Center at New Orleans ("LSUHSC-NO") and its Health Care Services Division ("HCSD") and University Medical Center Management Corporation ("UMCMC").

WHEREAS, Louisiana Children's Medical Center, UMCMC, LSU, State of Louisiana, Division of Administration, and State of Louisiana, Department of Health and Hospitals have agreed to enter into a Cooperative Endeavor Agreement ("CEA") that involves the medical facility that since Hurricane Katrina has served as an interim facility for the Medical Center of Louisiana at New Orleans (the "Hospital") and the facility currently under construction in New Orleans to serve as the Hospital's new, permanent facility and comprehensively documents the transition of hospital facilities, health care services and related medical and health care operations of the Hospital from LSU to UMCMC pursuant to the terms of the CEA;

WHEREAS, UMCMC recognizes that the comprehensive transitions provided under the CEA contemplate an orderly and global transformation of multiple services in timely fashion without material disruption of services and therefore desires for the HCSD to provide certain specified transition services to UMCMC during this transition period;

WHEREAS, HCSD currently provides various information technology and related services to the Hospital and various other hospitals that have been operating under the direction and control of LSUHSC-NO and HCSD and is willing, consistent with the CEA and the transactions contemplated therein, to continue providing such services to UMCMC during the Transition Period, as more fully set forth herein;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

### 1. **DEFINITIONS**

1.1 Any capitalized terms not otherwise defined in this Transition Agreement shall have the same meanings as set forth in the CEA.

1.2 "CEA" shall mean the Cooperative Endeavor Agreement identified in the opening preamble above, as amended.

1.3 "Contemplated Transactions" means any and all transactions necessary to accomplish the transition of the management and operations of the Hospital and other transitions as contemplated by the CEA.

1.4 "Equipment" shall mean the UMCMC Equipment and LSU Equipment.

1.5 "Hosting Services" shall mean the services described in Exhibit C hereto.

1.6 "IT Services" shall mean the information technology services described in Exhibit A hereto.

1.7 "LSU Equipment" shall mean the hardware, machines and other equipment owned or leased by LSU after the Effective Date and used by LSU to perform the Services.

1.8 "Parties" shall mean the parties to this Transition Agreement, LSU and UMCMC, and each may be referred to as a "Party."

1.9 "Personal Information" shall mean all personally identifiable information and personal information protected under any federal or state law, statute, regulation or ordinance, excluding PHI, relating to the privacy and security of such personal information (a) with respect to UMCMC, provided by UMCMC to LSU or otherwise transmitted to LSU for use in connection with the Software set forth in Schedule A or the Services, or (b) with respect to LSU, provided by LSU to UMCMC or otherwise transmitted to UMCMC for use in connection with the Software set forth in Schedule A or the Services.

1.10 "Personal Information Incident" means any unauthorized access, acquisition, use, or disclosure of, or the intentional or malicious destruction or rendering inaccessible of Personal Information in violation of this Transition Agreement or any laws or regulations intended to protect Personal Information.

1.11 "PHI" has the meaning given to the term "Protected Health Information" under the Standards for Privacy of Individually Identifiable Health Information that is codified at 45 CFR parts 160 and 164, Subparts A and E, including but not limited to, 45 CFR §164.501.

1.12 "Services" shall collectively include and mean the IT Services, the Support Services, the Billing and Collections Services and the Hosting Services (including the tasks, functions, responsibilities and obligations required for HCSD to provide the Services set forth in Exhibit A generally consistent with the manner in which such Services were provided to the Hospital while it was under the control and direction of LSU).

1.13 "Software" shall mean the software licensed to LSU or HCSD and used in the Hospital as of the Effective Date to provide on-going healthcare services or otherwise support the operation of the Hospital, whether such software is (a) licensed by Third Party Vendors or (b) was developed by LSU or HCSD.

1.14 "Support Services" shall mean the support and maintenance services described in Exhibit B hereto.

1.15 "Third Party Contracts" shall mean information technology contracts, software license agreements, support agreements and various other contracts and agreements associated with and essential to the on-going operations of the Hospital, specifically including, without limitation, the existing contracts with the vendors identified on Exhibit D.

1.16 "Third Party Vendors" shall mean the various third parties that have licensed or otherwise provided Software to LSU or HCSD for use in or in connection with the Hospital, including those licensors and vendors that have executed Third Party Contracts and those licensors and vendors identified in Exhibit D hereto.

1.17 "Transition Period" shall mean the period of time during which HCSD will provide the Services specified hereunder, as specifically set forth in Section 4 hereof.

1.18 "UMCMC Equipment" shall mean the hardware, machines, and other equipment owned, leased or otherwise obtained by UMCMC and utilized by LSU to provide the Services.

1.19 "Use Rights" shall mean the right to use the Software granted to the licensee by the Third Party Contract for such Software. When used in reference to UMCMC, "Use Rights" shall refer to the right to use the Software identified in Exhibit A that UMCMC would have if UMCMC was the licensee under the applicable Third Party Contract rather than LSU (or the other entity within the State of Louisiana), specifically including all corresponding obligations and contractual restrictions imposed upon the licensee's use of the Software.

1.20 In this Transition Agreement, unless the contrary intention appears:

(a) headings are for ease of reference only and do not affect the meaning of this Transition Agreement;

(b) the singular includes the plural and vice versa and words importing a gender include other genders;

(c) the terms "including" and "includes" shall be deemed to be followed by the statement "without limitation" and any obligation not to do something shall include restriction against permitting such thing to be done by a third party.

(d) a reference to a specific time for the performance of an obligation is a reference to that time in the place where that obligation is to be performed;

(e) a reference to a Party includes its executors, administrators, successors and permitted assigns; and

(f) the following schedules are incorporated into and made a part of this Transition Agreement:

| Exhibit A | IT Services                      |
|-----------|----------------------------------|
| Exhibit B | Support Services                 |
| Exhibit C | Hosting Services                 |
| Exhibit D | Third Party Vendors              |
| Exhibit E | Business Associate Agreement     |
| Exhibit F | HIPAA Compliance Agreement       |
| Exhibit G | Billing and Collections Services |

# 2. TRANSITION SERVICES

2.1 <u>General</u>. UMCMC hereby engages HCSD to perform the Services pursuant to this Transition Agreement.

2.2 Information Technology Services. During the Transition Period, HCSD will provide the Hospital the information technology services described on Exhibit A including access to the Software described on Exhibit A and attached hereto, (collectively, the "IT Services"). UMCMC agrees and acknowledges that: (i) HCSD has similarly provided limited information technology services to the Hospital and certain other hospitals under the control of LSU in connection with certain Software, services and technology licensed to LSU by Third Party Vendors pursuant to the Third Party Contracts; (ii) except as set forth herein, LSU makes no representations or warranties regarding defects or other failures in the operations, functions or performance of any software, services and/or technology licensed to LSU by Third Party Vendors and utilized by LSU for purposes of providing the IT Services hereunder; and (iii) except as set forth herein, LSU shall have no liability whatsoever regarding the operations, functions, performance, non-performance, defects and/or inoperability of any software, services and/or technology licensed to LSU by Third Party Vendors and utilized by LSU for purposes of providing the IT Services hereunder, provided such defects, failures, inoperability or other performance issues are not caused by the acts or omissions of LSU or HCSD. LSU represents and warrants that (a) any Software on Exhibit A that has been developed by HCSD or by another party on its behalf, or otherwise owned by LSU or HCSD (including CLIQ) (collectively, "HCSD-Created Software") shall materially conform to the requirements of the applicable specifications, and, to the extent not inconsistent therewith, the documentation for such HCSD-Created Software; (b) HCSD shall use commercially reasonable efforts to ensure the HCSD-Created Software provided hereunder is free from viruses, spyware, and other similar harmful and destructive code; and (c) there is no existing pattern or repetition of functionality or performance issues with the HCSD-Created Software, and HCSD has not currently identified any repeating adverse impact on the HCSD-Created Software, including functionality or performance, for which the root cause is believed to be a flaw or defect in the HCSD-Created Software.

2.3 Support and Maintenance Services. During the Transition Period, HCSD will provide the Hospital the support and maintenance services described on Exhibit B and attached hereto (collectively, the "Support Services") to support the Software identified on Exhibit A. UMCMC agrees and acknowledges that: (i) HCSD has similarly provided limited internal support and maintenance to the Hospital and certain other hospitals under the control of LSU in connection with certain software, services and technology licensed to LSU by Third Party Vendors pursuant to the Third Party Contracts; (ii) except as set forth herein, LSU makes no representations or warranties regarding defects or other failures in the operations, functions or performance of any software, services and/or technology licensed to LSU by Third Party Vendors and supported by HCSD hereunder; and (iii) except as set forth herein, LSU shall have no liability whatsoever regarding the operations, functions, performance, non-performance, defects and/or inoperability of any software, services and/or technology licensed to LSU by Third Party Vendors, provided such defects, failures, inoperability or other performance issues are not caused by the acts or omissions of LSU or HCSD. If LSU's or HCSD's acts or omissions cause a material defect, failure, inoperability or performance issue in any of the software, services and/or technology licensed to LSU by Third Party Vendors and identified in Exhibit A or as otherwise necessary to provide the Software identified in Exhibit A in accordance with this Agreement, or any HCSD-Created Software (collectively, an "HCSD-Caused Error"), HCSD shall promptly correct the HCSD-Caused Error, including performing or using its best efforts to cause the applicable third party vendor to perform, defect repair, programming corrections, and remedial programming,

and in the case of HCSD-Created Software, providing such services and repairs required to maintain the HCSD-Created Software so that it operates properly and in accordance with the applicable documentation and/or specifications for such HCSD-Created Software.

2.4 <u>Hosting Services</u>. During the Transition Period, HCSD will provide the Hospital the hosting services described on Exhibit C and attached hereto (collectively, the "Hosting Services"). UMCMC agrees and acknowledges: (i) HCSD has similarly provided limited hosting services to the Hospital and certain other hospitals under the control of LSU generally for purposes of facilitating Internet connectivity and maintenance of a data center relating to the technology licensed to LSU by Third Party Vendors pursuant to the Third Party Contracts (ii) LSU does not control the transfer of data over telecommunications facilities, including the Internet, and therefore LSU does not warrant secure operation of third party telecommunications facilities or that it will be able to prevent third party disruptions of the Hosting Services; and (iii) LSU does not warrant uninterrupted or error-free operation the Hosting Services.

2.5 <u>Billing and Collections Services</u>. During the Transition Period, HCSD will continue to provide billing and collection services for and on behalf of the Hospital in accordance with the staffing and cost charges set forth in Exhibit G hereto (the "Billing and Collections Services"). The Billing and Collection Services will be maintained and performed for and on behalf of UMCMC and UMCMC agrees and represents that LSU shall have no liability or other responsibility whatsoever for any uncollected or uncollectible accounts and/or receivables owed by any patient, insurer and/or other third party, provided such uncollected or uncollectible accounts and/or receivables are not the result of HCSD's acts or omissions in performing the Services.

2.6 <u>Change in Services</u>. HCSD may subcontract all or any part of the Support Services, Hosting Services and Billing and Collections Services to be provided hereunder upon (a) prior written approval of UMCMC, which approval shall not be unreasonably denied and (b) agreement by such subcontractor to indemnify UMCMC for its acts and omissions. If at any time during the Transition Period, UMCMC requests a material change in any of the Services, the Parties hereto will negotiate diligently and in good faith with respect to the scope and cost of any such requested change(s).

2.7 <u>Transition of Services</u>. Notwithstanding any statement or other provision to the contrary, UMCMC agrees and acknowledges: (i) HCSD has previously provided the Services to the Hospital and certain other hospitals under the control and direction of LSU and the primary purpose of this Transition Agreement is to transition these existing Services, as is, to UMCMC; (ii) without limiting any of the requirements set forth in this Transition Agreement, HCSD shall only provide, and is only agreeing to provide, to UMCMC such Services as has been previously provided by HCSD to the Hospital while under the control and direction of LSU and as specifically set forth in this Section 2 and the corresponding exhibits. Subject to the foregoing, the Parties agree that certain modifications or adjustments to the services previously provided to the Hospital by HCSD may be implemented to address certain special needs of UMCMC and the Parties shall fairly negotiate to equitably account for these adjustments, as reasonably appropriate under the circumstances.

2.8 Equipment. HCSD shall provide the Services, and UMCMC shall receive the Services, using, or through access to, the Equipment that is either (i) LSU Equipment, or (ii) UMCMC Equipment. Each Party is financially responsible for its Equipment (including any updates or replacement of such Equipment). UMCMC shall be responsible for the risk of loss of, and damage to, UMCMC Equipment (unless such UMCMC Equipment is (a) in LSU's custody or (b) damaged or lost by LSU, HCSD, or LSUHSC-NO personnel, agents or representatives). LSU shall be responsible for the risk of loss of, and damage to, LSU Equipment is (a) in UMCMC's custody or (b) damaged or lost by UMCMC personnel, agents or representatives). Notwithstanding the foregoing or anything else in this Transition Agreement to the contrary, the Parties have executed an agreement involving the lease and/or use of certain equipment ("Lease Agreement"). The Lease Agreement shall control and take full precedence over any ambiguous or conflicting provisions set forth in this subsection 2.7 regarding responsibility for Equipment that is the subject of the Lease Agreement.

2.9 <u>Change Control Procedures</u>. All changes to the system that would materially impair the functionality or technical environment of the system ("Changes") shall be made pursuant to the change control procedures to be reasonably established by HCSD. No Change shall be implemented without UMCMC approval, which shall not be unreasonably withheld, except as may be necessary on a temporary basis to maintain the continuity of the Services.

2.10 <u>Cooperative Endeavor Agreement</u>. UMCMC and LSU agree that this Transition Agreement is ancillary to the CEA and is among the Contemplated Transactions.

2.11 <u>LSU Not a Medical Provider</u>. UMCMC agrees and acknowledges that neither LSU, including HCSD, nor its licensors are engaged under this Transition Agreement to practice medicine and that the Services are merely a conduit for information only and in no way a substitute for competent medical advisors or related clinicians. All medical practice management and patient care decisions made by UMCMC in which the Services may be utilized, and the consequences thereof, will remain the exclusive responsibility of the respective physicians and other health care providers with privileges to use the Services. The successful operation of the Services are dependent, in part, on use of proper procedures and systems for the management of the data being processed and input of correct data, and LSU shall have no responsibility under this Transition Agreement for the accuracy and adequacy of any data and/or PHI furnished for processing through the Services.

2.12 <u>Licenses and Permits</u>. During the Transition Period, LSU is responsible for maintaining all government licenses, approvals, permits and authorizations required by applicable federal, state, or local laws or regulations that LSU is required to have in order to perform the Services as provided herein and, except as otherwise agreed to in writing by the Parties or as otherwise provided in this Transition Agreement, LSU is financially responsible for all fees, costs and taxes associated with such licenses, approvals, permits and authorizations.

2.13 <u>Hospital Access and Reasonable Cooperation</u>. UMCMC shall provide LSU with access to and use of Hospital (or equivalent space) as necessary for LSU to comply with the terms of this Transition Agreement and to provide the Services to and/or on behalf of UMCMC. In addition, UMCMC agrees to mutually cooperate and to assist LSU as is reasonably necessary for LSU to provide the Services to UMCMC as contemplated and set forth herein. In addition, to

the extent LSU requests additional space at the Hospital to complete transition-related tasks, UMCMC will use reasonable efforts to accommodate LSU's request.

2.14 <u>Access to Systems</u>. LSU (including HCSD) shall not access any UMCMC systems that are not provided pursuant to this Transition Agreement without the prior express written permission of UMCMC. UMCMC shall not access LSU systems that are not provided pursuant to this Agreement without the prior express written permission of LSU.

2.15 <u>Meetings</u>. Every month, UMCMC and LSU shall meet to discuss the status of the Transition Agreement (the "Monthly Performance Reviews"). Each calendar quarter, the UMCMC and LSU CEOs (or their respective designees) and invited executives and subject matter experts shall meet at a time and place mutually agreed on by the Parties (the "Quarterly Executive Meetings"). The agenda for all Quarterly Executive Meetings shall include, at a minimum, the following information: (i) a summary report of the Monthly Performance Reviews occurring since the last Quarterly Executive Meeting; and (ii) key items for discussion and major issues for resolution.

2.16 <u>Agreements With Other Partner Hospitals</u>. During the Term of this Transition Agreement, LSU and HCSD shall not knowingly enter into any agreement with a hospital in the LSU system that is under the control of a third party pursuant to an agreement or cooperative endeavor agreement with LSU which gives unfair preferential treatment to any hospital with respect to the provision of Services provided hereunder, or the costs related to the provision thereof, or commits LSU or HCSD to allocate to any hospital a disproportionate share of resources used to provide the Services. By way of example only and without limiting the foregoing, LSU or HCSD shall not agree to (a) prioritize the delivery of services to any hospital or partner, (b) make technical resources involved in providing the Services (including staff) available to any hospital or an exclusive basis, where such resources were not exclusively assigned to such other the hospital prior to the Effective Date of the CEA, or (c) permit any hospital or partner to require that their services be provided by LSU or HCSD personnel to the exclusion of any other hospital.

# 3. THIRD PARTY CONTRACTS

3.1 <u>Third Party Contracts</u>. LSU shall obtain all consents from Third Party Vendors, and shall provide to UMCMC reasonable evidence of each such consent, necessary to permit the offering of the Services by HCSD and the use of the Services by UMCMC during the Transition Period (including the use of the Software listed on Exhibit A) provided by LSU or HCSD pursuant to this Transition Agreement (the "Consents"). UMCMC will use commercially reasonable efforts to cooperate with LSU in obtaining the Consents. Notwithstanding anything else in this Agreement to the contrary, LSU does not represent that the Third Party Contracts are assignable to UMCMC or any other party.

3.2 <u>Interruption of Services</u>. If any Third Party Vendor of the Software identified in Exhibit A hereto objects or otherwise opposes the continuation of the IT Services provided by HCSD hereunder and takes any adverse action, including any action to terminate any licensed Software identified in Exhibit A as a result thereof and said action has a material adverse impact upon UMCMC's ability to utilize the Services, whether as a whole or as to any part thereof,

UMCMC may terminate the affected portion thereof without any cost or other penalty (and the fees will be reduced to reflect any IT Services not being received by UMCMC as a result and, in the case of pre-paid fees, UMCMC shall receive a pro-rata refund of such pre-paid fees). Excluding any separate indemnity obligations owed to UMCMC pursuant to Section 3.5, the foregoing termination right shall be UMCMC's sole and exclusive remedy against LSU for any failure by HCSD to provide the IT Services to UMCMC as a result of any adverse action taken by a Third Party Vendor.

3.3 Existence of Third Party Contracts and Other Agreements. UMCMC agrees and acknowledges: (i) LSU has previously entered into a significant number of agreements common to the healthcare industry with various third party software and service vendors, including without limitation certain Third Party Contracts essential to the on-going healthcare services and operations of the Hospital; (ii) LSU has disclosed and allowed UMCMC, its consultants and legal counsel, to review the Third Party Contracts that UMCMC has requested to review and those Third Party Contracts that LSU considers material to the performance of the Services hereunder; (iii) LSU has relied upon UMCMC to select the Software identified in Exhibit A that LSU will maintain to provide Services to the Hospital during the Transition Period; (iv) HCSD will be required to maintain and continue operating under these Third Party Contracts that are maintained by LSU in order to provide the requested Services to UMCMC and the Hospital during the Transition Period; (v) HCSD would otherwise seek to immediately assign or terminate the Third Party Contracts and other agreements and/or allow them to immediately expire were it not for UMCMC's need and desire for HCSD to maintain the Third Party Contracts in order to provide a continuation of the Services to the Hospital during the Transition Period; (vi) LSU's on-going contractual obligations and potential liability under the Third Party Agreements will continue to exist under the Third Party Contracts as a result of UMCMC's request for continuation of Services by HCSD through the Transition Period; (vii) LSU generally intends and/or expects to terminate and/or not renew these Third Party Contracts immediately upon the expiration of the Transition Period; and (viii) LSU generally intends and/or expects to immediately terminate and/or not renew all other third party agreements that are not identified by UMCMC as being required to provide the Services hereunder.

3.4 <u>Transition Through Third Party Contracts</u>. UMCMC agrees and acknowledges that full assignment of the Third Party Contracts from LSU to UMCMC was not feasible within the existing time constraints to permit an efficient and effective transition of healthcare services and therefore LSU and UMCMC have agreed for HCSD to provide Services to UMCMC by generally continuing operations under the Third Party Contracts during the Transition Period for and on behalf of UMCMC. To the extent a Third Party Contract for Software listed on Exhibit A includes any representations, warranties or indemnities applicable to the Services, LSU and HCSD agree to pass through (or in the alternative, in LSU's discretion, enforce on UMCMC's behalf) such representations, warranties and indemnities to the extent permissible under such Third Party Contract.

3.5 <u>Liability Under Third Party Contracts</u>. UMCMC agrees to defend, fully indemnify and hold LSU, its board members, agents, officers, representatives, employees and Affiliates (collectively the "Indemnitees") harmless from and against any and all claims, damages, losses, fees or expenses (including attorney's fees and other litigation expenses) and legal costs arising from any lawsuits, administrative agency or other actions (collectively,

"Losses") asserted by third parties against any Indemnitee by any Third Party Vendor that arises out of any act or omission by UMCMC and/or its officers, employees, affiliates, representatives and/or agents that breaches the applicable Use Rights for any Software. LSU is entitled to participate at its option and expense through counsel of its own selection, and may join in any legal actions related to any such claims, demands, damages, losses and expenses arising hereunder. LSU agrees to defend and hold UMCMC and its Indemnitees harmless from an against any and all Losses asserted by third parties against an Indemnitee that arise from a claim that UMCMC's use within its Use Rights of the Software identified in Exhibit A infringes a Third Party Vendor's intellectual property or other rights. Notwithstanding the foregoing, LSU shall not be required to defend, indemnify and hold harmless UMCMC and/or any Indemnitee in respect of any such Losses that have resulted from UMCMC's breach of this Transition Agreement and/or violation of its Use Rights. As a condition precedent to the indemnity owed by UMCMC or LSU (as applicable) to any Indemnitee hereunder, the Indemnitee must provide prompt written notice to UMCMC or LSU (as applicable) of the Third Party Vendor's claims and UMCMC or LSU (as applicable) shall have and maintain exclusive control over the settlement or other resolution of said claims. However, in the event Indemnitee fails to give prompt written notice as required hereunder, but such delayed notice does not materially prejudice or impair the indemnifying party's ability to resolve and/or defend against such Losses in any way, the indemnity obligations owed by the indemnifying party hereunder shall remain.

3.6 Notice of Assignment or Renewal of Third Party Contracts. At least forty-five days prior to the respective Non-Renewal Deadline (as defined below) for each particular Software identified in Exhibit A, UMCMC will advise LSU and HCSD in writing if UMCMC has any interest in renewing or accepting an assignment of the license for the Software for an Extended Term. In response to the notice provided by UMCMC, LSU and/or HCSD will begin discussions and negotiations with the applicable Third Party Vendor regarding the applicable license fees for assignment and/or renewal of the Software for an Extended Term. HCSD shall provide UMCMC with written notice of the fees for the assignment or renewal of the applicable Software at least thirty (30) calendar days prior to the Non-Renewal Deadline and UMCMC shall have until the Non-Renewal Deadline to advise LSU and HCSD in writing of its intention to renew or not renew the applicable Software for the renewal fees specified by LSU. To the extent any Third Party Contracts and/or other agreements permit assignment to UMCMC and LSU is able, in LSU's reasonable opinion, to do so without any incurring any loss, fee, penalty or other impairment of its ability to provide services to any other hospitals, LSU will, if mutually agreed by the Parties, assign all rights, obligations and duties that LSU has under the Third Party Contract and/or other agreement to UMCMC and UMCMC will assume any and all such rights and substitute itself in place of LSU on any and all such agreements and Third Party Contracts. Notwithstanding the foregoing, the Party's acknowledge and agree that this Section 3.6 (Notice of Assignment or Renewal of Third Party Contracts) shall not apply with respect to the Software on Exhibit A licensed by 3M.

3.7 <u>Third Party Vendors</u>. UMCMC agrees and acknowledges: (i) the various third party software, services and technology licensed to LSU for use in the Hospital for providing ongoing healthcare services and operation of the Hospital are provided and/or licensed through or by various Third Party Vendors and/or providers; (ii) LSU shall no liability, responsibility or other obligation whatsoever for defects existing in any Software licensed to LSU by Third Party Vendors (subject to the conditions set forth in Section 2.2(iii)), and/or any products and/or

services that UMCMC separately licenses from any third party vendor or other person or entity ("UMCMC-Licensed Software") and/or the operation, performance and/or non-performance of any such products or services; and (iii) LSU shall no liability, responsibility or other obligation whatsoever for any delays, failure, deficiency, inoperability, error and/or other unsatisfactory performance of the Services that is caused by UMCMC's use of any UMCMC-Licensed Software.

#### 4. TRANSITION PERIOD AND TERMINATION

4.1 <u>Transition Period</u>. Unless earlier terminated as provided herein, the Transition Period shall commence as of the Effective Date of this Transition Agreement and shall terminate as of the close of business on the one (1) year anniversary of the Effective Date for this Transition Agreement.

4.2 Extension of Transition Period. Subject to execution of appropriate addendums or exhibits regarding applicable Software, services and pricing, UMCMC may elect to extend the Transition Period pursuant to Section 3.6 for certain expressly specified Services for additional extension periods of one (1) year each (each, an "Extended Term"), not to exceed two (2) Extended Terms. UMCMC shall exercise its extension option(s) by providing LSU written notice no later than ninety (90) calendar days prior to the expiration of the Transition Period (or any extension thereof). Unless otherwise prohibited by any Third Party Vendor, all of the Software set forth in Exhibit A, excluding any Software licensed by 3M, will be made available to UMCMC during each Extended Term unless (a) UMCMC provides written notice to HCSD of its decision to not renew its access to a particular piece of Software before the applicable "Non-Renewal Deadline" set forth for such Software in Exhibit A; (b) UMCMC fails to timely notify LSU and HCSD pursuant to Section 3.6 of its decision to renew or not renew specific Software prior to the Non-Renewal Deadline; or (c) the particular Software was terminated pursuant to Section 3.2. HCSD shall provide UMCMC with written notice of the fees for the applicable Software at least thirty (30) calendar days prior to the Non-Renewal Deadline.

4.3 <u>Termination of Billing and Collections Services</u>. In addition to the other termination rights set forth herein, UMCMC may terminate the Billing and Collections Services, at any time, without reason, penalty, or breach of this Agreement, by providing one-hundred-eighty (180) calendar days prior written notice to LSU. The termination of such Billing and Collections Services shall occur at the conclusion of the one-hundred-eighty (180) calendar day period ( for the purposes of this Section 4.3, the "Termination Effective Date") In the event of any such termination, UMCMC shall pay LSU the fees for any Billing and Collections Services rendered prior to the Termination Effective Date. UMCMC shall not be responsible for (a) fees for Billing and Collections Services rendered after the Termination Effective Date; (b) any fees set forth in this Agreement for Billing and Collections Services that were yet to be rendered as of the Termination Effective Date. Notwithstanding the foregoing, UMCMC will be responsible for any post transition fees it may incur if it should choose to request post transition assistance from HCSD pursuant to Section 4.5 below.

4.4 <u>Cooperation</u>. Each of the Parties hereto agrees to reasonably cooperate and act in good faith with regard to each other in connection with the documentation and performance of their respective obligations under this Transition Agreement, including but not limited to (i)

notifying the other Party if a Party becomes aware of a violation of the other Party's policies or procedures by any person; (ii) providing reasonable assistance to document and resolve such violation; (iii) negotiating and executing any documents and/or additional agreements and/or amendments as may reasonably be deemed necessary to further document the transactions completed under this Transition Agreement and/or to cure or correct any deficiencies and/or omissions in the documentation of the transactions contemplated hereunder and (iv) working together to establish, strengthen and maintain such technical controls and safeguards as are commercially feasible and appropriate to protect PHI against unauthorized access and/or use in compliance with federal and state laws and regulations.

4.5 <u>Post Transition Period</u>. Upon any termination or expiration of the Transition Agreement (or any of the individual Services provided hereunder) for any reason, each Party agrees to reasonably assist the other Party with any transitions required as a result of any termination or expiration of this Transition Agreement, including working with any third party retained by UMCMC to take over the Services provided hereunder. Any obligations of LSU hereunder are conditioned on (i) receiving timely written request from UMCMC for the transition assistance contemplated hereunder, and (ii) UMCMC paying LSU on a time and materials basis at LSU's then current rates or \$175 per hour, whichever amount is higher, for all such assistance under this subsection for more than six (6) months from termination or expiration of this Transition Agreement.

4.6 <u>Termination of CEA</u>. Unless specifically and expressly agreed otherwise by the Parties hereto, any termination of the CEA shall result in the corresponding termination of this Transition Agreement, subject to any applicable Wind Down Period as set forth in the CEA, effective as of the effective date of termination of the CEA, subject to Section 4.5 of this Transition Agreement (Post Transition Period), provided that the HIPAA Agreements shall remain in effect so long as either Party has access to PHI of the other Party.

4.7 <u>Obligation for Service Fees</u>. UMCMC shall remain fully obligated to pay any and all undisputed Service fees and charges that have been incurred and/or earned by LSU hereunder prior to any termination or expiration of this Transition Agreement. In addition, once UMCMC has notified HCSD of UMCMC's decision to renew a specific license for any Software listed in Exhibit A for an Extended Term pursuant to Section 3.6 above and HCSD has renewed or committed, as reasonably demonstrated through documentation, to renew the applicable license for said Software, UMCMC will be responsible for payment of the license fees associated with said renewed license for the entire one (1) year renewal term for said Software, irrespective of whether or not UMCMC elects to extend the Transition Period pursuant to Section 4.2 above. This obligation shall survive any termination or expiration of this Transition Agreement.

4.8 <u>Survival</u>. The provisions of this Transition Agreement which should by their nature survive termination or expiration, shall survive termination or expiration of this Transition Agreement.

4.9 <u>Non-Renewal By Other Facilities</u>. LSU shall notify UMCMC within five (5) business days if LSU agrees to an Extended Term with another hospital that has an agreement with LSU or HCSD for access to or use of the Software set forth in Exhibit A.

# 5. <u>PAYMENT FOR SERVICES</u>

5.1 <u>Fees for Services</u>. The fees to be paid by UMCMC to LSU for each of the Services provided hereunder shall be (i) the Total Services Fees of \$17,334,133.70 listed in Exhibit A for IT Services, Support Services and Hosting Services, and (ii) the amounts listed on Exhibit G for Billing and Collections Services. All such fees shall be billed by HCSD on a monthly basis by submission of monthly billing invoices to UMCMC setting forth the amount of fees for the Services rendered as described above. Payments for any undisputed amounts (subject to Section 5.4) in respect of any such invoice shall be made, without setoff or deduction, within thirty (30) days after the date of receipt of such invoice. For example, with regard to the Billing and Collections Services, the Total Billing and Collections Fee of \$2,202,981.00 will be billed monthly to UMCMC on a pro-rata monthly basis over the one (1) year term of the Transition Period.

5.2 <u>Others Charges</u>. In the event LSU incurs additional charges and expenses not contemplated herein in connection with the provision of Services to the Hospital hereunder or is otherwise tasked with the request of providing additional and/or supplemental services to the Hospital that are not contemplated or specified herein, the Parties agree to reasonably negotiate in good faith to allocate additional applicable fees and/or charges to be paid by UMCMC to LSU in connection with any such unanticipated charges, expenses and/or supplemental services.

5.3 <u>Past Due Fees</u>. Any and all payments not made by UMCMC when due will be subject to late charges of one and one-half percent (1.5%) of the overdue amount. All payments to be made by UMCMC under this Transition Agreement shall be made free of any deduction, set-off or counterclaim, except for any portion of an invoice that is subject to a genuine dispute by UMCMC pursuant to Section 5.4. Where any fees owed to LSU are more than two (2) months overdue (except for any invoice subject to a genuine dispute pursuant to Section 5.4), LSU shall be permitted on ten (10) days written notice to suspend any Services being provided to UMCMC until such time as the overdue fees plus interest have been fully paid.

5.4 <u>Disputed Amounts</u>. Notwithstanding LSU's right to terminate for non-payment pursuant to subsection 9.1, if UMCMC receives a monthly invoice for more than one-twelfth of the annual fees set forth in Exhibits A and G, UMCMC shall have the right to withhold the excess amount it disputes in good faith as being owed to LSU. UMCMC agrees to provide reasonable detail of the dispute to LSU and to cooperate with LSU in attempting to promptly resolve the dispute.

# 6. <u>STANDARD OF CARE</u>

6.1 <u>Provision of Services</u>. Without limiting any of the requirements set forth in this Transition Agreement, HCSD will continue to provide the Services to UMCMC and Hospital in good faith and with due care consistent with the care HCSD has previously exercised in performing such Services while the Hospital was under the control and direction of LSU.

6.2 <u>Compliance with Laws</u>. LSU (and its subcontractors, if any) shall provide the Services in compliance with all applicable federal, state and local laws, ordinances and regulations and UMCMC shall operate the Hospital and otherwise perform its duties and

obligations hereunder in material compliance with all applicable federal, state and local laws, ordinances and regulations.

6.3 <u>HIPAA Agreements</u>. The Parties acknowledge and agree that HCSD is acting a Business Associate of UMCMC, as that term is defined by the regulations issued under the Health Information Portability and Accountability Act of 1996 ("HIPAA"), in providing the Transition Services hereunder. As such, LSU and UMCMC shall comply with the terms of the Business Associate Agreement attached hereto as Exhibit E, as well as the HIPAA Compliance Agreement attached hereto as Exhibit F and related HIPAA confidentiality agreements executed between the Parties and attached as exhibits to the HIPAA Compliance Agreement (collectively, the "HIPAA Agreements"). The Parties shall amend the HIPAA Agreements as is necessary to comply with the requirements of the Privacy and Security Regulations (as such term is defined in the HIPAA Agreements). Notwithstanding any of the foregoing, (i) to the extent that any provisions of this Transition Agreement conflict with the provisions of the HIPAA Agreements, the HIPAA Agreements shall control, and (ii) to the extent that any of the provisions of the HIPAA Agreements conflict with the provisions of HIPAA, HIPAA shall control.

# 7. WAIVER OF WARRANTY AND LIMITATION OF LIABILITY

7.1 <u>Warranties</u>. LSU represents and warrants: (i) it has the full power, capacity and authority to enter into and, to its knowledge, perform this Transition Agreement and provide the Services hereunder; (ii) its performance of this Transition Agreement does not and will not, to its knowledge, violate any agreement to which LSU is a party; (iii) its performance under this Transition Agreement shall at all times comply with all federal, state and local laws and regulations; and (iv) it will perform all Services in a professional and competent manner using properly qualified and trained employees.

Disclaimer and Waiver of Warranty. EXCEPT AS SET FORTH HEREIN, 7.2 NEITHER PARTY MAKES ANY REPRESENTATIONS OR WARRANTIES, AND HEREBY EXPRESSLY DISCLAIMS ANY AND ALL REPRESENTATIONS AND WARRANTIES, EXPRESSED, IMPLIED OR STATUTORY, WITH RESPECT TO THE SERVICES, INCLUDING ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY, TIMELINESS, FITNESS FOR A PARTICULAR PURPOSE, OR QUALITY. UNLESS AND EXCEPT AS SPECIFICALLY STATED HEREIN AND TO THE MAXIMUM EXTENT PERMITTED UNDER APPLICABLE LAW, (I) ALL SERVICES ARE PROVIDED "AS IS"; AND (II) LSU DOES NOT WARRANT THAT THE SERVICES WILL MEET UMCMC'S REQUIREMENTS OR THAT THE OPERATION OF THE SERVICES WILL BE ENTIRELY ERROR FREE, FREE FROM VIRUSES, OR UNINTERRUPTED OR FUNCTION PRECISELY AS DESCRIBED IN ANY ACCOMPANYING DOCUMENTATION. IN ADDITION, AND FOR CERTAINTY, EXCEPT AS SET FORTH HEREIN, LSU SHALL HAVE NO LIABILITY FOR FAILURE TO PROVIDE SERVICES IF SUCH FAILURE ARISES FROM CAUSES BEYOND LSU'S CONTROL.

7.3 <u>Limitation of Liability</u>. EXCEPT FOR THE PARTIES' RESPECTIVE INDEMNITY OBLIGATIONS UNDER THIS TRANSITION AGREEMENT, AND FOR EITHER PARTY'S BREACH OF SECTION 6.3 (HIPAA AGREEMENTS), SECTION 11 (SECURITY MEASURES), SECTION 13 (CONFIDENTIAL INFORMATION) AND SECTION 14 (PERSONAL INFORMATION), EACH PARTY'S AGGREGATE LIABILITY TO THE OTHER UNDER THIS TRANSITION AGREEMENT (EXCEPT FOR THE PAYMENT OF FEES OWED TO LSU HEREUNDER) FOR ANY ALLEGED DAMAGES ARISING OUT OF, BASED ON, OR RELATING TO THIS TRANSITION AGREEMENT, WHETHER BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), WARRANTY OR ANY OTHER LEGAL THEORY, SHALL BE LIMITED TO SAID PARTY'S ACTUAL DAMAGES UP TO THE SUM OF THE TOTAL FEES ACTUALLY PAID TO LSU FOR SERVICES PROVIDED BY LSU PURSUANT TO THIS TRANSITION AGREEMENT. EXCEPT AS SET FORTH IN SECTION 7.4 (WAIVER OF CERTAIN SPECIAL DAMAGES), IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES.

Waiver of Certain Special Damages. 7.4 EXCEPT FOR THE PARTIES' RESPECTIVE INDEMNITY OBLIGATIONS UNDER THIS TRANSITION AGREEMENT, AND FOR EITHER PARTY'S BREACH OF SECTION 6.3 (HIPAA AGREEMENTS) SECTION 11 (SECURITY MEASURES), SECTION 13 (CONFIDENTIAL INFORMATION). AND SECTION 14 (PERSONAL INFORMATION), TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL EITHER PARTY BE LIABLE UNDER ANY LEGAL THEORY FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, PUNITIVE OR EXEMPLARY DAMAGES, INCLUDING LOSS OF PROFITS, REVENUES, DATA OR USE (EVEN IF ANY SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES), WHETHER BASED ON CONTRACT, TORT OR ANY OTHER LEGAL THEORY, ARISING OUT OF OR RELATED TO THIS TRANSITION AGREEMENT OR THE SERVICES PROVIDED HEREUNDER. LIABILITY FOR DAMAGES SHALL BE LIMITED AND/OR EXCLUDED AS PROVIDED IN THIS TRANSITION AGREEMENT, EVEN IF ANY EXCLUSIVE REMEDY PROVIDED FOR IN THIS TRANSITION AGREEMENT FAILS OF ITS ESSENTIAL PURPOSE.

7.5 Exclusive Remedy for Defective Services. Certain statutes, rules and regulations may imply certain non-excludable warranties or conditions. To the extent such are not permitted to be excluded or waived, LSU's (including its employees, agents, officers, suppliers, third party licensors, and Third Party Vendors) total aggregate liability for breach of such conditions or warranties shall be limited to correction or substitution of any non-conforming Services (provided, however, that this Section 7.5 shall not apply to the Parties' respective indemnity obligations under this Transition Agreement, and for either Party's breach of Section 6.3 (HIPAA Agreements), Section 11 (Security Measures), Section 13 (Confidential Information), and Section 14 (Personal Information).

7.6 <u>Waiver of Vicarious Liability</u>. Subject to any express provision of this Transition Agreement to the contrary, neither Party has liability to the other for (i) a Force Majeure Event and (ii) any acts of any third party, software vendor or licensor, third party service provider and/or Third Party Vendor.

### 8. **INDEMNIFICATION**

8.1 <u>Indemnity for Services</u>. UMCMC agrees to fully defend, indemnify and hold LSU, its board members, agents, officers, representatives, employees and Affiliates

("Indemnitees") harmless from and against any and all claims, damages, losses, fees or expenses (including attorney's fees and other litigation expenses) and legal costs arising from any lawsuits, administrative agency or other actions by third parties (collectively, "Losses") asserted against any Indemnitee that arise out of the (a) intentional misconduct or gross negligence of UMCMC or any of its employees, officers, agents, or representatives, (b) breach by UMCMC or any of its employees, officers, agents, or representatives of Section 6.3 (HIPAA Agreements) (c) breach by UMCMC or any of its employees, officers, agents, or representatives of Section 11 (Security Measures) and/or (d) breach by UMCMC or any of its employees, officers, agents, or representatives of Section 13 (Confidential Information) or Section 14 (Personal Information). LSU is entitled to participate at its option and expense through counsel of its own selection, and may join in any legal actions related to any such Losses hereunder. Notwithstanding the foregoing, UMCMC shall not be required to defend, indemnify and hold harmless LSU and/or any Indemnitee in respect of any such Losses that have resulted from LSU's intentional misconduct or gross negligence.

8.2 Indemnity of UMCMC. LSU agrees to fully indemnify and hold UMCMC and its Indemnitees harmless from and against any and all Losses asserted against any Indemnitee that arise out of (a) the intentional misconduct or gross negligence of LSU (through HCSD) in performing Services under this Transition Agreement, (b) breach by LSU or any of its employees, officers, agents, or representatives of Section 6.3 (HIPAA Agreements), Section 11 (Security Measures), Section 13 (Confidential Information) and Section 14 (Personal Information), and (c) a claim that the Software infringes a third party's patent, copyright, trademark, trade secret or other third party rights (but only to the extent LSU or HCSD is indemnified by the applicable software provider and can enforce and share the indemnity on UMCMC's behalf), provided, however, that LSU shall fully indemnify UMCMC and its Indemnitees with respect to CLIQ). UMCMC is entitled to participate at its option and expense through counsel of its own selection, and may join in any legal actions related to any such Losses hereunder. Notwithstanding the foregoing, LSU shall not be required to defend, indemnify and hold harmless UMCMC and/or any Indemnitee in respect of any such Losses that have resulted from UMCMC's intentional misconduct or gross negligence.

# 9. <u>DEFAULT</u>

9.1 <u>Default Procedures</u>. Consistent with and subject to the satisfaction of the dispute resolution procedures set forth in subsection 15.3 hereof, if either Party fails to perform its obligations in accordance with this Transition Agreement, the non-breaching Party may give the Party in breach written notice of such failure and the Party in breach shall have thirty (30) days from the date of such notice (the "Cure Period") to cure such failure to the reasonable satisfaction of the non-breaching Party. If the Party in breach does not cure such failure within the Cure Period, the non-breaching Party, at its option, may terminate this Transition Agreement. Notwithstanding the foregoing, if a Party breaches its obligations pursuant to Section 6.3 (Business Associate Agreement), Section 11 (Security Measures), Section 13 (Confidential Information), or Section 14 (Personal Information), the non-breaching Party.

## 10. <u>TECHNICAL ENVIRONMENT</u>

10.1 <u>Required Technical Environment</u>. UMCMC shall be and remain responsible for ensuring that, at all times during the Transition Period, the Hospital will reasonably meet and maintain, in all material respects, the minimum hardware and software configuration or interfaces (the "Technical Environment") that the Hospital must have in order to be able to access and use the Services, provided, however, that the Technical Environment shall not include any hardware or Software provided by LSU as part of the Services or otherwise as part of this Transition Agreement. LSU shall have no liability for a corresponding failure of the Services to operate as provided herein where UMCMC has not met or maintained the Technical Environment in all material respects and the failure directly results therefrom.

10.2 <u>Modifications to Technical Environment</u>. UMCMC acknowledges that modifications to the configuration of its systems or the Technical Environment may impact the Services, and agrees to advise LSU in writing prior to materially modifying systems or configurations that may materially affect the Technical Environment for the Hospital and/or UMCMC. LSU shall use reasonable commercial efforts to notify UMCMC of any impact that the notified change may have on the performance of the Services, provided that any such notification by LSU (or failure by LSU to provide such notification) shall not be construed as authorization by LSU of the change.

# 11. <u>SECURITY MEASURES</u>

11.1 <u>Password Restricted Access</u>. Consistent with the services previously provided by HCSD to the Hospital, UMCMC acknowledges that the Services will be accessed using unique user identifications and passwords. UMCMC agrees that UMCMC and its employees, staff and users have sole responsibility for the creation of secure passwords for each of its authorized users and reasonably maintaining the confidentiality and security of the passwords used to access the Services. LSU shall have no liability to UMCMC or any third party whatsoever for unauthorized access to the Services to the extent resulting from a failure of UMCMC or its users to reasonably maintain the confidentiality and security of its passwords.

11.2 <u>Reliance by LSU</u>. UMCMC warrants and confirms that LSU may rely upon any information and/or instructions set forth in any transmission from UMCMC using a unique user identification and/or assigned password, without making further investigation or inquiry, and regardless of the actual identity of the individual transmitting the same.

11.3 <u>UMCMC Security Solutions</u>. UMCMC agrees that it will install and maintain appropriate and commercially reasonable physical, electronic and administrative security solutions on the Hospital's systems which are not provided pursuant to this Agreement to (i) deter unauthorized access to its network and the Services and LSU's Personal Information and LSU's Confidential Information, including adequate firewall, intrusion detection, anti-virus and physical security solutions, (ii) protect the transmission of LSU's Personal Information and LSU's Confidential Information, and (iii) properly authenticate users, which shall include the following:

(1) restrictions against the disclosure of LSU's Personal Information and LSU's Confidential Information within UMCMC's organization except to individuals who have a specific need to know such information to perform UMCMC's obligations or exercise UMCMC's rights under this Transition Agreement;

(2) roll based access controls which shall specifically describe each UMCMC individual who has authorized access to LSU's Personal Information and LSU's Confidential Information and include a description of the access and a reasonably detailed explanation of why such access is required;

(3) precluding access to LSU's Personal Information and LSU's Confidential Information by any UMCMC personnel and subcontractors until such individual has been trained with regard to the handling of the similar information, use of security measures identified herein, and (i) with respect to UMCMC's employees, has executed UMCMC's applicable confidentiality statements, and (ii) with respect to UMCMC's representatives, agents, or subcontractors, UMCMC has included provisions comparable to UMCMC's guidelines and standards in the applicable subcontractor, agent, or other agreements;

(4) requiring all (i) new employees to execute UMCMC's applicable confidentiality statements, and (ii) representatives, agents, or subcontractors, to execute Subcontractor, agent, or other agreements with provisions comparable to UMCMC's confidentiality statements;

(5) providing each individual authorized to electronically access LSU's Personal Information and LSU Confidential Information with a unique access code and notifying such individual that disclosure of any password, access code, or security device shall result in disciplinary action, including termination;

(6) promptly canceling any password or security access code when an individual is terminated, transferred, or on a leave of absence;

(7) if employment is terminated involuntarily, ensuring that the individual's access to LSU's Personal Information and LSU's Confidential Information is blocked prior to notifying the individual of the involuntary termination.

11.4 <u>LSU Security Solutions</u>. Consistent with the services previously provided by HCSD to the Hospital, HCSD agrees that it will maintain appropriate and commercially reasonable solutions to (i) deter unauthorized access to the Services, UMCMC's Personal Information, and UMCMC's Confidential information, (ii) protect the transmission of UMCMC's Personal Information and UMCMC's Confidential Information, and (iii) properly authenticate users, which shall include the following:

(1) restrictions against the disclosure of UMCMC's Personal Information and UMCMC's Confidential Information within LSU's organization except to individuals who have a specific need to know such information to perform LSU's obligations or exercise LSU's rights under this Transition Agreement;

(2) roll based access controls which shall specifically describe each LSU individual who has authorized access to UMCMC's Personal Information and UMCMC's Confidential Information and include a description of the access and a reasonably detailed explanation of why such access is required;

(3) precluding access to UMCMC's Personal Information and Confidential Information by any LSU personnel and subcontractors until such individual has been trained with regard to the handling of similar information, use of security measures identified herein, and (i) with respect to LSU's employees, has executed LSU's applicable confidentiality statements, and (ii) with respect to LSU's representatives, agents, or subcontractors, LSU has included provisions comparable to LSU's guidelines and standards in the applicable subcontractor, agent, or other agreements;

(4) requiring all (i) new employees to execute LSU's applicable confidentiality statements, and (ii) representatives, agents, or subcontractors, to execute subcontractor, agent, or other agreements with provisions comparable to LSU's confidentiality statements;

(5) providing each individual authorized to electronically access UMCMC's Personal Information and/or UMCMC's Confidential Information with a unique access code and notifying such individual that disclosure of any password, access code, or security device shall result in disciplinary action, including termination;

(6) promptly canceling any password or security access code when an individual with access to UMCMC's Personal Information and/or UMCMC's Confidential Information is terminated, or, if such individual is transferred, promptly changing the individual's applicable security credentials, and providing prompt notice of such event to UMCMC; and

(7) if employment is terminated involuntarily for disciplinary or similar reasons, (excluding scheduled layoffs and transition reductions in staffing where such individuals are necessary to provide services for LSU or HCSD through the effective date of such termination), ensuring that the individual's access to UMCMC's Personal Information and UMCMC's Confidential Information is blocked prior to notifying the individual of the involuntary termination.

11.5 <u>IT Security</u>. Without limiting the security requirements set forth in this Transition Agreement and consistent with the services previously provided by LSU to the Hospital, LSU shall, in good faith, continue to exercise due diligence using generally accepted commercial business practices for IT security, to provide the Services in a secure manner, and will continue to employ the management, operational and technical controls currently employed to generally maintain security of systems and data.

11.6 <u>Third Party Network Conditions</u>. The Services are provided via public and private networks which are not maintained by LSU (or its service providers). LSU disclaims any and all liability for performance, unavailability or deterioration of the Services to the extent caused by network latency or unavailability of third party networks that are not maintained by LSU (or its service providers).

11.7 <u>Back-ups</u>. Consistent with the services previously provided by LSU to the Hospital, LSU will use reasonable efforts to ensure that all transactions processed using the Services are backed up regularly and in accordance with applicable industry standards and consistent with the backup standards and policies previously adopted by HCSD in providing such Services to the Hospital and other hospitals under LSU's control. In the event that the UMCMC's data files or transactions are lost or corrupted, LSU shall notify UMCMC, and promptly reinstate, to the extent reasonably possible, said data files and transactions using the abovementioned backups. In addition to the foregoing, LSU shall promptly investigate the cause of any such data loss and report its findings and proposed solutions to UMCMC and thereafter implement reasonable measures to avoid similar loss of data.

11.8 <u>UMCMC Locations</u>. While providing Services onsite at the Hospital, LSU personnel and subcontractors shall reasonably comply with UMCMC Policies and Procedures with respect to safety, health, facility security and the environment that are provided or otherwise made available to LSU, and shall take all actions necessary to avoid injury, property damage, and other dangers to persons, property, or the environment.

11.9 <u>Disaster Plan</u>. With respect to the Services, LSU shall maintain a commercially reasonable Disaster Recovery Plan, a copy of which, current as of the Effective Date, has been provided to UMCMC.

11.10 <u>Cooperation During A Disaster</u>. If a catastrophic loss or calamity is suffered that results in the loss or destruction of the Services provided to the Hospital, LSU shall reasonably cooperate with and assist UMCMC in promptly taking all appropriate measures to facilitate recovery and replacement of such Services.

11.11 Security at LSU Data Centers. Access to the data centers under LSU's exclusive control shall be controlled by LSU in a commercially reasonable manner through the use of a card access system and other appropriate systems that will be maintained and utilized by LSU to control access to the data centers under LSU's exclusive control, and LSU shall require its third party vendors that provide data center and/or hosting services to implement and maintain security procedures that are at least equivalent to those set forth in this Section 11.11 (Security at LSU Data Centers). The access system shall be programmed to permit only persons who have authorized security clearance from LSU to enter critical areas of the data centers under LSU's exclusive control. UMCMC will be solely responsible for establishing similar access controls for data centers under the exclusive control of UMCMC and/or its affiliates.

11.12 <u>Email Usage</u>. UMCMC agrees and acknowledges that the LSU/HCSD email system made available to UMCMC is not encrypted. Each Party will use commercially reasonable efforts to prohibit the sharing, exchanging, dissemination and/or transmitting of PHI or any other patient data or protected information through the LSU/HCSD email system. Each Party agrees to fully train its staff, employees and other authorized email users regarding such restrictions and prohibitions against sharing, exchanging and/or transmitting PHI through the LSU/HCSD email system and each Party shall fully defend, indemnify and hold the other Party harmless against any Losses arising from a third party claim that the indemnifying Party violated this Section 11.12.

11.13 Access to PHI by Multiple Partner Hospitals. Notwithstanding anything else in this Transition Agreement to the contrary, UMCMC agrees and acknowledges that (i) LSU has previously controlled and managed multiple hospitals throughout Louisiana; (ii) these LSU hospitals have shared and maintained access to each other's PHI though various software systems; (iii) these LSU hospitals are being respectively transitioned to and taken over by various private partners through cooperative endeavor agreements much the way UMCMC is doing in connection with the Hospital pursuant to its CEA with LSU; (iv) through the execution of agreements similar to this Transition Agreement these other hospitals will continue to use the same software systems that have enabled these hospitals to share and maintain access to each other's PHI while under the control of LSU; (v) these hospitals will continue to use these software systems while under the control of other private partners and will thereby continue to have shared access to each hospital's PHI, including access to UMCMC's PHI; (vi) LSU and the various private partners, including UMCMC, have executed the HIPAA Agreements to govern and control such access to PHI in accordance with federal and state laws; and (vii) LSU and the various private partners, including UMCMC, have agreed to continue throughout the respective Transition Periods to work with various Third Party Vendors to implement and/or enhance such technical safeguards as are commercially reasonable and appropriate under the circumstances to restrict any unauthorized access and/or use of PHI in violation of the HIPAA Agreements or federal and/or state laws.

# 12. <u>OWNERSHIP AND INTELLECTUAL PROPERTY</u>

12.1 <u>LSU Retains Proprietary Rights</u>. Nothing in this Transition Agreement shall be interpreted and/or construed as conveying, assigning or otherwise transferring to UMCMC any proprietary rights that LSU may have in its own intellectual property, all of which are expressly reserved by LSU. Except as set forth herein, LSU reserves and retains for itself and its licensors all rights, title and interest in and to the Services and any and all underlying software and related technology licensed to LSU. Except for any rights expressly granted in this Transition Agreement, no express or implied license, right or interest in or to any intellectual property of LSU or its licensors is conferred by this Transition Agreement. UMCMC shall not assign, transfer or encumber its rights to use the Services.

12.2 <u>UMCMC Restrictions On Use</u>. UMCMC shall not violate the copyrights, trademarks or other intellectual property rights of LSU or any Third Party Vendors or other LSU licensors and shall not copy, or modify the Software or otherwise violate UMCMC's Use Rights. In addition, except as required for UMCMC to transition from the Software set forth in Exhibit A to another system, UMCMC shall not permit any competitors of the Third Party Vendors and/or software systems identified in Exhibit A to access the Software identified in Exhibit A.

12.3 <u>UMCMC Proprietary Rights</u>. Nothing in this Transition Agreement shall be interpreted and/or construed as conveying, assigning or otherwise transferring to LSU any proprietary rights that UMCMC may have in its own intellectual property, all of which are expressly reserved by UMCMC. Except for any rights expressly granted in this Transition Agreement, no express or implied license, right or interest in or to any intellectual property of UMCMC or its licensors is conferred by this Transition Agreement.

12.4 <u>LSU's Right to Use</u>. UMCMC hereby grants LSU, a non-transferable, non-exclusive personal license during the Transition Period to use UMCMC data solely for the provision of Services to UMCMC.

# 13 CONFIDENTIAL INFORMATION

13.1. Confidential Information. UMCMC agrees and acknowledges that LSU is a public constitutional corporation whose primary function is research and education. As such, LSU is subject to public records request and is generally operated under the principle of sharing and disseminating useful information as opposed to maintenance of secrecy and confidentiality like many private companies. For this reason, UMCMC agrees that it shall protect and not share or otherwise disclose any form of Confidential Information to LSU unless required to do so for the purpose of receiving Services from HCSD hereunder. When and to the extent reasonably possible, Confidential Information that is provided to LSU shall be expressly and clearly designated as "CONFIDENTIAL INFORMATION" by UMCMC. Notwithstanding the foregoing, during the course of this Transition Agreement, each Party (the "Disclosing Party" for the purposes of this Section 13) may disclose to the other Party (the "Receiving Party" for the purposes of this Section 13) certain confidential non-public information or materials relating to the Disclosing Party's intellectual property, business, business plans, marketing programs and efforts, financial information and other confidential information and trade secrets ("Confidential Information"). Although Confidential Information includes PHI, the parties agree that PHI shall be protected in accordance with the HIPAA Agreements.

13.2. Exclusions. Confidential Information does not include information that: (i) is or becomes publicly available through no breach by the Receiving Party of this Transition Agreement; (ii) was previously known to the Receiving Party prior to the date of disclosure, as evidenced by contemporaneous written or digital records; (iii) was acquired from a third party without any breach of any obligation of confidentiality; (iv) was independently developed by the Receiving Party hereto without reference to Confidential Information of the Disclosing Party; or (v) is required to be disclosed for regulatory purposes and/or pursuant to a legal statute, subpoena or other similar order of any court or government agency, provided, however, that the Receiving Party upon receiving such subpoena or order shall (a) promptly inform the Disclosing Party in writing and provide a copy thereof, (b) cooperate with the Disclosing Party in limiting disclosure of the Disclosing Party's Confidential Information, and (c) shall only disclose that Confidential Information necessary to comply with such regulatory requirements, legal statutes and/or subpoena or order.

13.3. Protection of Confidential Information. Except as expressly provided herein, the Receiving Party will not use or disclose any Confidential Information of the Disclosing Party without the Disclosing Party's prior written consent, except disclosure to and subsequent uses by the Receiving Party's authorized employees or consultants on a need-to-know basis, provided that such employees or consultants have executed written agreements restricting use or disclosure of such Confidential Information (or are under an equivalent obligation to maintain the confidentiality of the Confidential Information) that are at least as restrictive as the Receiving Party's obligations under this Section 13 (Confidential Information). Subject to the foregoing nondisclosure and non-use obligations, the Receiving Party agrees to use at least the same care

and precaution in protecting such Confidential Information as the Receiving Party uses to protect the Receiving Party's own Confidential Information and trade secrets, and in no event less than reasonable care. Each Party acknowledges that due to the unique nature of the other Party's Confidential Information, the Disclosing Party will not have an adequate remedy in money or damages in the event of any unauthorized use or disclosure of its Confidential Information. In addition to any other remedies that may be available in law, in equity or otherwise, the Disclosing Party shall be entitled to seek injunctive relief to prevent such unauthorized use or disclosure. Neither Party shall remove or alter any proprietary markings (e.g., copyright and trademark notices) on the other Party's Confidential Information.

13.4 <u>Return of Confidential Information</u>. On the Disclosing Party's written request or upon expiration or termination of this Transition Agreement for any reason, the Receiving Party will promptly return or destroy, at the Disclosing Party's option and costs, all originals and copies of all documents and materials it has received containing the Disclosing Party's Confidential Information and, within ninety (90) days of written request provide a notarized written statement to the Disclosing Party certifying that all Confidential Information has been delivered to the Disclosing Party or destroyed, as requested by the Disclosing Party.

# 14. PERSONAL INFORMATION

14.1. Protection of Personal Information. During the course of this Transition Agreement, each Party (the "Disclosing Party" for the purposes of this Section 14) may disclose to the other Party (the "Receiving Party" for the purposes of this Section 14) certain Personal Information. Except as expressly provided herein, the Receiving Party will not use or disclose any of the Disclosing Party's Personal Information without the Disclosing Party's prior written consent, except disclosure to and subsequent uses by the Receiving Party's authorized employees or consultants on a need-to-know basis, provided (a) that such employees or consultants have executed written agreements restricting use or disclosure of such Personal Information (or are under an equivalent obligation to maintain the confidentiality of the Personal Information) that are at least as restrictive as the Receiving Party's obligations under this Section 14 (Personal Information), and (b) such disclosure is strictly required for the Receiving Party to perform its obligations hereunder. Subject to and without limiting the foregoing nondisclosure and non-use obligations, the Receiving Party the Receiving Party shall maintain the privacy and security of all Personal Information and shall provide reasonably appropriate safeguards to protect against accidental or unlawful destruction, loss, alteration or unauthorized disclosure, access or use of the Disclosing Party's Personal Information Customer Data.

14.2 <u>Return of Personal Information</u>. On the Disclosing Party's written request or upon expiration or termination of this Transition Agreement for any reason, the Receiving Party will promptly return or destroy, at the Disclosing Party's option and costs, all originals and copies of all documents and materials it has received containing the Disclosing Party's Personal Information and, within ninety (90) days of written request provide a notarized written statement to the Disclosing Party certifying that all Personal Information has been delivered to the Disclosing Party or destroyed, as requested by the Disclosing Party.

14.3 <u>Personal Information Incident Requirements</u>. Notwithstanding any other obligations a Party may have under applicable law, each Party (the "Notifying Party") agrees to

notify the other Party (the "Notified Party") by the next business day, by a telephone call to the Notified Party's CEO (or his or her designee as indicated in writing to the Notifying Party during the Transition Period), after the Notifying Party's discovery of a potential or actual Personal Information Incident. The Notifying Party shall also promptly provide feedback to the Notified Party (as described below) about any known impact such potential or actual Personal Information Incident may or will have on the Notified Party or any of the Notified Party's employees, former employees, or any other individuals. The Notifying Party shall provide the following information during each such notification telephone call:

(1) problem statement;

(2) expected resolution time; provided, however, that if the resolution path is unknown at the time of the phone call, the Notifying Party shall promptly advise the Notified Party that the path is unknown and shall problem work to determine the path; and

(3) the name and telephone number of the Notifying Party representatives that the Notified Party can contact to obtain incident updates.

During the Transition Period, the Notified Party shall make resources from its security group available to assist with each Personal Information Incident. In addition to the other obligations that the Notifying Party may have under the Transition Agreement, and subject to the Notified Party's continuing obligations as an owner or controller of data, the Notifying Party shall, consistent with the Notified Party's reasonable instructions, if any, which will be based on the Notified Party's assessment of each Personal Information Incident and that harm that the Notified Party reasonably anticipates may result therefrom:

a) assist in the identification of affected persons and relevant jurisdictions;

b) allocate call center resources and training to manage inquiries;

c) provide affected persons with such assistance (credit monitoring, etc.) as the Notified Party deems reasonable under the circumstances;

d) assist the Notified Party with the delivery of electronic, hard copy and telephone notifications to affected individuals, as provided to the Notifying Party by the Notified Party; and

e) undertake a procedural review and audit to determine any appropriate corrective measures to avoid the recurrence of a similar situation, and promptly report to the Notified Party all corrective actions taken.

If the Personal Information Incident results from the Notifying Party's acts or omissions, the Notifying Party shall be responsible for any reasonable costs associated with the Notifying Party's notification obligations described above. In each other case, the Notified Party shall be responsible for any reasonable costs associated with the Notifying Party's notification obligations described above.

### 15. <u>MISCELLANEOUS PROVISIONS</u>

15.1 <u>Notice</u>. Any notice, request, report or payment required or permitted to be given or made under this Transition Agreement by either party is effective when mailed if sent by certified or registered mail, return receipt requested, to the address set forth below, or such other address as such party specifies by written notice given in conformity herewith. Any notice, request, report or payment not so given is not effective until actually received by an authorized representative of the affected party.

#### To LSU:

Board of Supervisors of Louisiana State University and Agricultural and Mechanical College 3810 West Lakeshore Drive Baton Rouge, Louisiana 70808 Attn: Executive Vice President for Health Care

with a copy to:

LSU System Office 3810 West Lakeshore Drive Baton Rouge, Louisiana 70808 Attn: Vice President of Health Affairs Board of Supervisors of Louisiana State University and Agricultural and Mechanical College Health Care Services Division 5429 Airline Highway Baton Rouge, Louisiana 70805 Attn: Chief Executive Officer

with a copy to:

Taylor, Porter, Brooks & Phillips, L.L.P. Attn: Marc Whitfield 451 Florida St., 8<sup>th</sup> Floor Baton Rouge, Louisiana 70801

To UMCMC:

University Medical Center Management Corporation 2021 Perdido Street New Orleans, LA 70112 Attention: Cindy Nuesslein, CEO University Medical Center Management Corporation d/b/a Interim LSU Hospital

With a copy to:

Children's Hospital 200 Henry Clay Ave New Orleans, LA 70118 Attention: Rick Guevera, Vice-President, Legal

15.2 <u>Choice of Law and Jurisdiction</u>. This Transition Agreement shall be construed, governed, interpreted and applied according to United States and Louisiana law (disregarding choice of law provisions).

15.3 <u>Dispute Resolution Procedures</u>. In the event of a controversy or claim arising out of or relating to this Transition Agreement, or the breach, validity, or termination of this Transition Agreement, the Parties shall first negotiate in good faith for a period of thirty (30) days to try to resolve the controversy or claim. If the controversy or claim is unresolved after these negotiations, the Parties shall then make good-faith efforts for sixty (60) days to mediate the controversy or claim in Baton Rouge, Louisiana before a mediator selected by the Center for Public Resources, Inc. (New York, New York) ("CPR"), under CPR's Model Mediation Procedure for Business Disputes in effect as of the Effective Date. The Parties agree that mediation shall be a condition precedent to filing of any litigation arising under this Transition Agreement.

15.4 <u>Severability</u>. If an arbitrator or a court of competent jurisdiction finds any term of this Transition Agreement to be invalid, illegal, or unenforceable, then that term will be

curtailed, limited or deleted, but only to the extent necessary to remove the invalidity, illegality, or unenforceability, and without in any way affecting or impairing the remaining terms.

15.5 <u>Waiver</u>. No waiver by either Party of any breach of this Transition Agreement, no matter how long continuing nor how often repeated, shall be construed as a waiver of any subsequent breach; nor shall any delay or omission by either Party to exercise any right under this Transition Agreement be construed as a waiver of that right. No waiver shall be deemed valid unless it is in writing and signed by an authorized representative of each affected Party.

15.6. <u>Independent Contractors</u>. The relationship between the Parties is that of independent contractors. Neither Party is an agent of the other, and neither has any right or authority to assume or create any obligation or responsibility on behalf of the other.

15.7 <u>Force Majeure</u>. Neither Party hereto shall be in default of any provision of this Transition Agreement for any failure in performance resulting from acts or events beyond the reasonable control of such Party, such as Acts of God, acts of civil or military authority, civil disturbance, war, strikes, fires, power failures, natural catastrophes, and which it could not have prevented through the exercise of reasonable care and precautions (collectively, "Force Majeure Events." In the event of a Force Majeure Event, the non-performing Party will: (i) promptly notify the other Party; and (ii) take reasonable steps to resume performance as soon as commercially feasible. In the event a Force Majeure Event continues for a period of five (5) business days, UMCMC may terminate this Transition Agreement by providing written notice to LSU with no further liability to LSU.

15.8 <u>Assignment</u>. Neither Party may assign this Transition Agreement without the prior written consent of the other Party, and UMCMC shall not pledge any of the license rights granted in this Transition Agreement as security for any creditor. Any attempted pledge of any of the rights under this Transition Agreement or assignment of this Transition Agreement without the prior consent of the other Party will be void from the beginning. No assignment by a Party will be effective until the intended assignee agrees in writing to accept all of the terms and conditions of this Transition Agreement, and such writing is provided to the non-assigning Party, and the non-assigning Party has consented in writing to the assignment. Notwithstanding the foregoing, UMCMC may, without LSU's consent, assign its rights under this Transition Agreement, so long as such assignee provides a statement in writing to LSU that it agrees to accept all terms and conditions of this Transition Agreement, so long as such assignee provides a statement in the place of UMCMC.

15.9 <u>Attorneys' Fees</u>. If it becomes necessary for one Party to employ the services of an attorney for the protection and enforcement of its rights under this Transition Agreement, or to compel performance of the other party's obligations under the Transition Agreement, upon final judgment or award by a court of competent jurisdiction or by an arbitrator, the court or arbitrator in its discretion may order the defaulting Party to pay the other Party's reasonable attorney's fees at both trial and appellate levels.

15.10 <u>Entire Agreement</u>. The Parties hereto agree that this Transition Agreement sets forth their entire understanding concerning the subject matter of this Transition Agreement, and that no modification of the Transition Agreement will be effective unless both Parties agree to it in writing.

### **MASTER IT TRANSITION SERVICES AGREEMENT**

THUS DONE AND SIGNED as of the Effective Date.

#### UNIVERSITY MEDICAL MANAGEMENT CORPORATION

# CENTER BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL **COLLEGE**

By:

under By:\_

Cindy Nuesslein, CEO University Medical Center Management Corporation d/b/a Interim LSU Hospital

Dr. F. King Alexander, President Louisiana State University System

Date: \_\_\_\_\_\_ Date:\_\_\_\_\_

#### **MASTER IT TRANSITION SERVICES AGREEMENT**

THUS DONE AND SIGNED as of the Effective Date.

#### **UNIVERSITY** MEDICAL **MANAGEMENT CORPORATION**

CENTER BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

By:

Cindy Nuesslein, CEO University Medical Center Management Corporation d/b/a Interim LSU Hospital

By: 🗸

Dr. F. King Alexander, President Louisiana State University System

Date: \_\_\_\_\_ Date: \_\_\_\_\_\_

# EXHIBIT A IT Services

The IT Services to be maintained through HCSD on behalf of the Hospital and UMCMC during the Transition Period are as follows:

|                | 1                             | T            | 1                 |            |                |                | I              |
|----------------|-------------------------------|--------------|-------------------|------------|----------------|----------------|----------------|
|                |                               |              |                   | Non-       |                |                |                |
|                |                               |              | IT System         | Renewal    |                | Non-Labor      |                |
|                | Description                   | Туре         | Interactions      | Deadline   | Labor Budget   | Budget         | Total Budget   |
| · · · · ·      |                               |              | -ADT outbound     |            |                |                |                |
|                |                               |              | to Ancillary      |            |                |                |                |
|                |                               |              |                   |            |                |                |                |
|                |                               |              | Systems           |            |                |                |                |
|                |                               |              | -Orders           |            |                |                |                |
|                |                               |              | outbound to       |            |                |                |                |
|                |                               |              | Ancillary         |            |                |                |                |
|                |                               |              | Systems           |            |                |                |                |
|                |                               |              | -Results inbound  |            |                |                |                |
|                |                               |              | from Ancillary    |            |                |                |                |
|                |                               |              |                   |            |                |                |                |
|                |                               |              | Systems           |            |                |                |                |
|                |                               |              | -Charges          |            |                |                |                |
|                |                               |              | inbound from      |            |                |                |                |
|                |                               |              | Ancillary         |            |                |                |                |
|                |                               |              | Systems           |            |                |                |                |
|                |                               |              | -Prescriptions    |            |                |                |                |
|                |                               |              | outbound          |            |                |                |                |
|                |                               |              | -Provider         |            |                |                |                |
|                |                               |              | interface         |            |                |                |                |
|                |                               |              |                   |            |                |                |                |
|                |                               |              | inbound           |            |                |                |                |
|                |                               |              | -Special          |            |                |                |                |
|                |                               |              | outbound          |            |                |                |                |
|                | -Epic Support and             |              | interfaces to     |            |                |                |                |
|                | Maintenance for               | Clinical and | state and federal |            |                |                |                |
|                | Epic Enterprise               | Business     | regulatory        |            |                |                |                |
| EPIC           | License                       | Function     | systems           | 12/20/2013 | \$4,920,051.60 | \$3,717,364.22 | \$8,637,415.82 |
| Line           |                               | Tunenon      | systems           | 12/20/2013 | \$1,720,001.00 | 33,717,301.22  | \$0,037,415.02 |
|                |                               | Clinical and |                   |            |                |                |                |
|                | -Epic Enterprise              | Business     |                   |            |                |                |                |
| EPIC License   | Software License              | Function     |                   | See above  |                | \$300,000.00   | \$300,000.00   |
| Li ic Electioc | -Medical Staff                | 1 direction  | -                 |            |                | \$500,000.00   | \$500,000.00   |
|                |                               | }            |                   |            |                |                |                |
|                | Credentialing                 |              |                   |            |                |                |                |
|                | software and                  |              |                   |            |                |                |                |
|                | support                       |              |                   |            |                |                |                |
|                | -Electronic                   |              | -Provider         |            |                |                |                |
|                | Privilege                     |              | Interface to Epic |            |                |                |                |
|                | Information                   |              | -Provider         |            |                |                |                |
|                | -Provider Interface           |              | Interface to      |            |                |                |                |
|                | into clinical                 |              | Siemens           |            |                |                |                |
|                | systems                       |              | -Provider         |            |                |                |                |
|                | -Provider Interface           |              | Interface to      |            |                |                |                |
|                |                               |              |                   |            |                |                |                |
|                | to userid                     |              | SunQuest          |            |                |                |                |
|                | provisioning                  |              | -Provider         |            |                |                |                |
|                | software                      |              | Interface to      |            |                |                |                |
| MD Staff -     | 1 1 1 7 1                     | Business     | Userid            |            |                |                |                |
| Credentialing  | -vendor hosted<br>application | Function     | Provisioning      | 4/17/2014  |                | \$18,756.24    | \$18,756.24    |

| -ADT inbound<br>from<br>Epic/Siemens<br>-Orders inbound<br>from<br>Epic/Siemens<br>-Order Status |              |
|--|--------------|
| Epic/Siemens<br>-Orders inbound<br>from<br>Epic/Siemens<br>-Order Status                         |              |
| -Orders inbound<br>from<br>Epic/Siemens<br>-Order Status   |              |
| from<br>Epic/Siemens<br>-Order Status  |              |
| Epic/Siemens<br>-Order Status  |              |
| -Order Status  |              |
| -Order Status  |              |
|  |              |
|  |              |
| Updates  |              |
| Outbound to  |              |
| Epic/Siemens   |              |
| -Results   |              |
| outbound to  |              |
| -GE Radiology Epic/CLIQ  |              |
| Information -Charges   |              |
| System outbound to   |              |
|  |              |
| -PACS Imaging Epic/Siemens   |              |
| System -Outbound   |              |
| -includes voice Modality   |              |
| recognition with Interfaces  |              |
| self-correction -Inbound   |              |
| -radiology Provider  |              |
| document imaging Interface   |              |
| - electronic peer - Orders   |              |
| review outbound to   |              |
|  |              |
|  |              |
| -critical test result partners   |              |
| notification with -Results inbound   |              |
| RIS-PACS (GE closed loop Clinical from remote  |              |
| HEALTHCARE ) reporting Function reading partners 12/20/2013 \$195.086.71                         | \$195,086.71 |
|  |              |
|  |              |
| RIS-PACS (GE   |              |
| HEALTHCARE IITS  |              |
| USA CORP) See above See above See above \$130,057.80   | \$130,057.80 |
|  |              |
| -340B Split Billing  |              |
| Software   |              |
| -Automated Clinical  |              |
|  | £1.200.00    |
| \$1,200,00   | \$1,200.00   |
| -Integrated into   |              |
| Epic workflow  |              |
| -Patient Education -Available to   |              |
| Material non-Epic  |              |
| -Vendor hosted Clinical hospitals via  |              |
| KRAMES on demand application Function Web Interface 4/17/2014 \$25,685.09                        | \$25,685.09  |
| -Formulary   |              |
| Management   |              |
| software and   |              |
| support  |              |
|  |              |
| -ADR recording   |              |
| -Pharmacy  |              |
| Intervention   |              |
| documentation  |              |
| -USP 797   |              |
| monitoring   |              |
| compliance   |              |
| -Nursing unit floor Clinical   | İ            |
| Pharmacy One Source checks Function 4/17/2014 \$22,975.00  | \$22,975.00  |
| -Pyxis machines  | \$42,775.00  |
| and scanners -ADT inbound  |              |
|  |              |
|  |              |
| and software Pharmacy  |              |
| support -Orders inbound  |              |
| -Alaris infusion from McKesson   |              |
| pumps. (Pumps, Pharmacy  |              |
| PCA, CO2 and   |              |
| PSO2 monitors, Charge/Dispense   |              |
| syring pump, outbound to   |              |
| epidural pumps and Clinical McKesson   |              |
|  | \$398,326.00 |
| Care Fusion drug library) Function Pharmacy 4/17/2014 \$398,326.00                               | 3370,320,00  |

| · · · · · · · · · · · · · · · · · · · | 1  |                          | · · · · · · · · · · · · · · · · · · ·  | · · · · · · · · · · · · · · · · · · · |              |              |
|---------------------------------------|--|--------------------------|--|---------------------------------------|--------------|--------------|
|                                       | -HIM System  |                          |  |                                       |              |              |
|                                       | Software and   |                          |  |                                       |              |              |
|                                       | support  |                          |  |                                       | 1            |              |
|                                       | -chart tracking  |                          |  |                                       |              |              |
|                                       | -chart deficiency  |                          | ADT: 1 1   |                                       |              |              |
|                                       | reporting (Excl  |                          | -ADT inbound   |                                       |              |              |
|                                       | Epic Sites)  |                          | from   |                                       |              |              |
|                                       | -transcription   | Clinical and             | Siemens/Epic   |                                       |              |              |
|                                       | system<br>-chart review  | Business                 | -Transcription<br>Outbound to  |                                       |              |              |
| 3M                                    | -coding software.  |                          |  | 12/20/2013                            | \$117.924.21 | 6117 024 21  |
| JM                                    | -counig sonware.   | Function                 | Siemens/Epic   | 12/20/2013                            | \$117,834.31 | \$117,834.31 |
|                                       | -Patient   | Business                 |  |                                       |              |              |
| Avatar                                | Satisfaction Survey  | Function                 |  | 4/17/2014                             | \$2,504.52   | \$2,504.52   |
|                                       | Com Manager  |                          | -file interface of   |                                       |              |              |
|                                       | -Core Measures<br>Tracking/Reporting   |                          | qualifying<br>accounts and   |                                       |              |              |
|                                       | -vendor hosted   | Business                 | some clinical  |                                       |              |              |
| Press Ganey                           | application  | Function                 |  | 4/17/2014                             | 550 785 00   | CE0 795 00   |
| Fiess Galley                          | application  | Function                 | data<br>-ADT inbound   | 4/17/2014                             | \$50,785.00  | \$50,785.00  |
|                                       |  |                          | from Siemens   |                                       |              |              |
|                                       |  |                          | -charge interface  |                                       |              |              |
|                                       |  |                          | outbound to  |                                       |              |              |
|                                       |  |                          | Siemens  |                                       |              |              |
|                                       |  |                          | -ADT outbound  |                                       |              |              |
|                                       |  |                          | to Pyxis   |                                       |              |              |
|                                       |  |                          | -ADT outbound  |                                       |              |              |
|                                       |  |                          | to Alaris  |                                       |              |              |
|                                       |  |                          | -Medication  |                                       |              |              |
|                                       |  |                          | outbound to  |                                       |              |              |
|                                       | -Inpatient   |                          | Pyxis  |                                       |              |              |
| McKesson Pharmacy                     | Pharmacy System  |                          | -charges   |                                       |              |              |
| Maintenance (Horizon                  | Software and   | Clinical                 | inbound from   |                                       |              |              |
| Meds Manager)                         | support  | Function                 | Pyxis  | 4/17/2014                             | \$0.00       | \$0.00       |
| Oracle (License for                   | -Required for<br>McKesson  |                          |  |                                       |              |              |
| Pharmacy System)                      | Pharmacy System  |                          |  | 4/17/2014                             | \$0.00       | \$0.00       |
|                                       |  |                          | -ADT inbound   |                                       | \$0.00       | \$0.00       |
|                                       |  |                          | from   |                                       |              |              |
|                                       |  |                          | Epic/Siemens   |                                       |              |              |
|                                       |  |                          | -Results inbound   |                                       |              |              |
|                                       |  |                          | from SunQuest  |                                       |              |              |
|                                       | -Software use for  |                          | -Results inbound   |                                       |              |              |
|                                       | in-house developed   |                          | from RIS/PACS  |                                       |              |              |
|                                       | clinical inquiry   |                          | -Results inbound   |                                       |              |              |
|                                       | system   |                          | from 3M  |                                       |              |              |
|                                       | -results reporting   |                          | Transcription  |                                       |              |              |
|                                       | system<br>-medical   | Clinical                 | -Medication<br>inbound from  |                                       |              |              |
| CLIQ                                  | reconciliation.  | Function                 | Pharmacy   | N/A                                   | \$91,200.00  | \$91,200.00  |
|                                       |  |                          |  |                                       | \$71,200,00  | 2            |
|                                       | -Siemens Software  |                          |  |                                       |              |              |
|                                       | -Siemens Software<br>and Support   |                          | -ADT outbound  |                                       |              |              |
|                                       | and Support<br>-patient  |                          | to Ancillary   |                                       |              |              |
|                                       | and Support<br>-patient<br>management  |                          | to Ancillary<br>Systems  |                                       |              |              |
|                                       | and Support<br>-patient<br>management<br>-patient accounting   |                          | to Ancillary<br>Systems<br>-Orders   |                                       |              |              |
|                                       | and Support<br>-patient<br>management<br>-patient accounting<br>-electronic order  |                          | to Ancillary<br>Systems<br>-Orders<br>outbound to  |                                       |              |              |
|                                       | and Support<br>-patient<br>management<br>-patient accounting<br>-electronic order<br>entry   |                          | to Ancillary<br>Systems<br>-Orders<br>outbound to<br>Ancillary   |                                       |              |              |
|                                       | and Support<br>-patient<br>management<br>-patient accounting<br>-electronic order<br>entry<br>-document imaging  |                          | to Ancillary<br>Systems<br>-Orders<br>outbound to<br>Ancillary<br>Systems  |                                       |              |              |
|                                       | and Support<br>-patient<br>management<br>-patient accounting<br>-electronic order<br>entry<br>-document imaging<br>-resource   |                          | to Ancillary<br>Systems<br>-Orders<br>outbound to<br>Ancillary<br>Systems<br>-Provider   |                                       |              |              |
|                                       | and Support<br>-patient<br>management<br>-patient accounting<br>-electronic order<br>entry<br>-document imaging<br>-resource<br>scheduling   |                          | to Ancillary<br>Systems<br>-Orders<br>outbound to<br>Ancillary<br>Systems<br>-Provider<br>inbound from   |                                       |              |              |
|                                       | and Support<br>-patient<br>management<br>-patient accounting<br>-electronic order<br>entry<br>-document imaging<br>-resource<br>scheduling<br>(appointment   |                          | to Ancillary<br>Systems<br>-Orders<br>outbound to<br>Ancillary<br>Systems<br>-Provider<br>inbound from<br>MDStaff  |                                       |              |              |
|                                       | and Support<br>-patient<br>management<br>-patient accounting<br>-electronic order<br>entry<br>-document imaging<br>-resource<br>scheduling<br>(appointment<br>scheduling)  |                          | to Ancillary<br>Systems<br>-Orders<br>outbound to<br>Ancillary<br>Systems<br>-Provider<br>inbound from<br>MDStaff<br>-Special                              |                                       |              |              |
|                                       | and Support<br>-patient<br>management<br>-patient accounting<br>-electronic order<br>entry<br>-document imaging<br>-resource<br>scheduling<br>(appointment<br>scheduling)<br>-decision support                   |                          | to Ancillary<br>Systems<br>-Orders<br>outbound to<br>Ancillary<br>Systems<br>-Provider<br>inbound from<br>MDStaff<br>-Special<br>outbound                  |                                       |              |              |
|                                       | and Support<br>-patient<br>management<br>-patient accounting<br>-electronic order<br>entry<br>-document imaging<br>-resource<br>scheduling<br>(appointment<br>scheduling)  | Clinical and             | to Ancillary<br>Systems<br>-Orders<br>outbound to<br>Ancillary<br>Systems<br>-Provider<br>inbound from<br>MDStaff<br>-Special<br>outbound<br>interfaces to |                                       |              |              |
|                                       | and Support<br>-patient<br>management<br>-patient accounting<br>-clectronic order<br>entry<br>-document imaging<br>-resource<br>scheduling<br>(appointment<br>scheduling)<br>-decision support<br>-bill scrubber | Clinical and<br>Business | to Ancillary<br>Systems<br>-Orders<br>outbound to<br>Ancillary<br>Systems<br>-Provider<br>inbound from<br>MDStaff<br>-Special<br>outbound                  |                                       |              |              |

| ſ                        |                                      | T   |                               | Т          |                |              |                |
|--------------------------|--------------------------------------|---|-------------------------------|------------|----------------|--------------|----------------|
|                          |                                      |   | -ADT inbound<br>from          |            |                |              |                |
|                          |                                      |   | Epic/Siemens                  |            |                |              |                |
|                          |                                      |   | -Orders inbound               |            |                |              |                |
|                          |                                      |   | from                          |            |                |              |                |
|                          |                                      |   | Epic/Siemens                  |            |                |              |                |
|                          |                                      |   | -Order Status                 |            |                |              |                |
|                          |                                      |   | Updates                       |            |                |              |                |
|                          |                                      |   | outbound to                   |            |                |              |                |
|                          |                                      |   | Epic/Siemens                  |            |                |              |                |
| 1                        |                                      |   | -Results                      |            |                |              |                |
|                          |                                      |   | outbound to                   |            |                |              |                |
|                          | -SunQuest                            |   | Epic/CLIQ                     |            |                |              |                |
|                          | Software and                         |   | -Charges                      |            |                |              |                |
|                          | support fees                         |   | outbound to                   |            |                |              |                |
|                          | -general lab                         |   | Epic/Siemens                  |            |                |              |                |
|                          | -blood bank                          |   | -ADT outbound                 |            |                |              |                |
|                          | -microbiology                        |   | to RALS                       |            |                |              |                |
|                          | -anatomical                          |   | -ADT outbound                 |            |                |              |                |
|                          | pathology<br>-RALS Point of          |   | to Telcor                     | 1          |                |              |                |
|                          | Care Testing                         |   | -results inbound<br>from RALS |            |                |              |                |
|                          | -TELCOR Point of                     |   | -results inbound              | 1          |                |              |                |
|                          | Care Testing                         |   | from Telcor                   |            |                |              |                |
|                          | -salaries for                        |   | -bi-directional               |            |                |              |                |
|                          | analysts                             | Clinical  | lab instrument                |            |                |              |                |
| Sunquest                 | -hardware                            | Function  | interface                     | 12/20/2013 | \$168,855.02   | \$583,067.56 | \$751,922.58   |
|                          |                                      |   |                               |            |                |              |                |
|                          | -Existing OTM                        |   |                               |            |                |              |                |
|                          | Phone and Data                       |   |                               |            |                |              |                |
| Hospital Phone and Data  | Circuits for the                     | Business  |                               |            |                |              |                |
| Circuits                 | Hospitals                            | Function  |                               | 4/17/2014  |                | \$533,388.00 | \$533,388.00   |
| LSUHSC NO IT<br>Support  | -See MOU<br>Document                 | Infrastructure<br>Support for<br>both Clinical<br>and Business<br>Functions |                               | 12/20/2013 | \$1,098,380.18 | \$224,454,61 | \$1 322 834 70 |
| заррон                   | -Venyu Data                          | Functions   |                               | 12/20/2013 | \$1,098,380.18 | \$224,454.61 | \$1,322,834.79 |
|                          | Center Costs                         |   |                               |            |                |              |                |
|                          | -Network                             |   |                               |            |                |              |                |
|                          | Connectivity to                      |   |                               |            |                |              |                |
|                          | Data Center                          |   |                               |            |                |              |                |
|                          | -Hosting for                         |   |                               |            |                |              |                |
|                          | Exchange Server                      |   |                               |            |                |              |                |
|                          | Mailbox servers                      |   |                               |            |                |              |                |
|                          | -Avamar backup                       | During  |                               |            |                |              |                |
| LSUHSC HCSD E-mail       | system and                           | Business  |                               | 4/17/2014  |                | 6110 542 05  | 6110 642 0-    |
| Support                  | appropriate media                    | Function  |                               | 4/17/2014  |                | \$119,543.85 | \$119,543.85   |
| VENYU SOLUTION,<br>INC   | Data Center for<br>Epic Applications |   |                               | N/A        |                | \$100,660.59 | \$100,660.59   |
| RIS-PACS (ITB            | Secondary Data                       |   |                               |            |                |              |                |
| DATACENTER               | Center for RIS-                      |   |                               |            |                |              |                |
| SPACE)                   | PACS                                 |   |                               | N/A        |                | \$18,208.09  | \$18,208.09    |
|                          | -Data Center                         |   |                               |            |                |              |                |
|                          | Connectivity for                     |   |                               |            |                |              |                |
|                          | the Epic and RIS-                    |   |                               |            |                |              |                |
|                          | PACS Data                            |   |                               |            |                |              |                |
|                          | Centers                              |   |                               |            |                |              |                |
| Telecom services, local, | (Shreveport, Venyu                   | <u></u>   |                               |            |                |              | }              |
| linc, computer related,  | and III I Data                       |   |                               |            |                |              |                |
| data lines, circuits     | and ITB Data<br>Center)              | Clinical<br>Function  |                               | N/A        |                | \$32,514.45  | \$32,514.45    |

|                         | Data Center<br>-Hosting for CLIQ<br>-HCSD Virtual<br>Server Farm<br>-related backups<br>and media |                      |      |                |                                       |                   |
|-------------------------|---|----------------------|------|----------------|---------------------------------------|-------------------|
| HCSD Hosting            | -McKesson   | Clinical and         |      |                |                                       |                   |
| (Datacenter/Networking) | CarcEnhance<br>(Interqual)  | Business<br>Function | N/A  |                | \$22,000.00                           | <b>522</b> 000 00 |
| (Datacenten Networking) | (Interqual)   | Tuncton              |      |                | \$22,000.00                           | \$22,000.00       |
|                         |   |                      | <br> |                | · · · · · · · · · · · · · · · · · · · |                   |
| Allocated Overhead      |   |                      |      | \$928,093.02   | \$1,332,880.94                        | \$2,260,973.96    |
| Total                   |   |                      |      | \$7,115,379.82 | \$10,218,753.88                       | \$17,334,133.70   |

# EXHIBIT B

#### SUPPORT AND MAINTENANCE SERVICES

<u>Support Services</u>. HCSD agrees to provide the following Support Services to UMCMC to support and maintain the Software identified on Exhibit A for use in the Hospital for providing on-going healthcare services and operation of the Hospital in the same manner (including with the same promptness and responsiveness) as they were provided by HCSD to the Hospital while under the control and direction of LSU. These Support Services include exercising all of HCSD's or LSU's rights (as applicable) under the applicable Third Party Contract to receive maintenance and support services for the Software listed on Exhibit A, including the filing of tickets and/or support requests on behalf of UMCMC:

(i) Reasonably providing UMCMC with known solutions and bug-fixes to correct any material errors that have been reproduced and verified by LSU as existing in the current supported version of the HCSD-Created Software;

(ii) Installing fixes, bug corrections, new versions, updates, revisions and enhancements of the Software that are provided to LSU by Third Party Vendors;

(iii) Furnishing reasonable telephone, electronic mail and other communication and technical support to UMCMC during normal business hours in the form of counsel, instruction and advice on the use and operation of the Software and technical support for the resolution of any material problems involving the use or operation of the Software in the Hospital; and

(iv) Reasonably meeting with UMCMC representatives to discuss and address integration and implementation of any new versions, updates, revisions and/or enhancements provided by Third Party Vendors in connection with the Software.

<u>UMCMC Support Contact</u>. All support communications from UMCMC to HCSD shall be exclusively managed though UMCMC's CEO (or his or her designee), who UMCMC identifies as its UMCMC Support Contact hereunder. All support inquires to HCSD hereunder shall be exclusively directed to the HCSD Support Contact identified below.

<u>HCSD Support Contact</u>. All support communications from HCSD to UMCMC shall be exclusively managed by LSU's CEO (or his or her designee) the HCSD Support Contact, though the UMCMC Support Contact identified by UMCMC above.

# EXHIBIT C

#### **HOSTING SERVICES**

HCSD will continue to provide hosting services to the Hospital that are reasonably consistent with the hosting services generally provided by HCSD during the period of time in which the Hospital was under the control and direction of LSU. HCSD will provide the hosting services to the Hospital and access to the Software listed on Exhibit A in the same manner as they were provided by HCSD to the Hospital while under the control and direction of LSU, and the Software listed on Exhibit A will be available for access and use by UMCMC (excluding system unavailability due to scheduled maintenance) for the same periods of time (within two percent) as it was during the one (1) year period prior to the Effective Date (excluding system unavailability due to scheduled maintenance). The Parties will work together to establish benchmarks for the availability of the Software listed in Exhibit A and implement a downtime policy for the Hosting Services.

All such Hosting Services will be provided in accordance with this Transition Agreement and the existing LSU policies and procedures, as amended by HCSD from time to time during the Transition Period and made available to UMCMC.

# EXHIBIT D

# THIRD PARTY VENDORS

EPIC GE PACS Siemens Health Services 3M

# <u>EXHIBIT E</u>

# **BUSINESS ASSOCIATE AGREEMENT**
#### **BUSINESS ASSOCIATE AGREEMENT**

This Business Associate Agreement ("BAA") is entered into by and between the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College ("LSU"), acting through the Louisiana Health Sciences Center at New Orleans ("LSUHSC-NO") and its Health Care Services Division ("HCSD") (collectively "Business Associate") and University Medical Center Management Corporation ("Covered Entity"), each a Party and collectively the Parties;

**WHEREAS**, Business Associate and Covered Entity have entered into a Master IT Transition Services Agreement ("Transition Services Agreement") which includes a HIPAA Compliance Agreement ("HIPAA Compliance Agreement") and a Master Collaborative Agreement pursuant to which Business Associate has agreed to provide certain services to and on behalf of Covered Entity (the "Services");

WHEREAS, during a transition period as ("Transition Period") defined in the Transition Services Agreement Business Associate regularly creates, receives, maintains, or transmits Protected Health Information ("PHI") in its performance of the Transition Services Agreement on behalf of Covered Entity;

WHEREAS, Business Associate will maintain and operate a common electronic health record system (the "Shared EHR System") provided by EPIC and certain other shared patient care software systems (the "Other Shared Software Systems"). The Shared EHR System and the Other Shared Software Systems are referred to herein collectively as the "Shared Systems." In maintaining and operating the Shared Systems on behalf of Covered Entity, Business Associate regularly creates, receives, maintains, or transmits Protected Health Information ("PHI");

WHEREAS, both Parties are committed to providing for the privacy and security of such PHI in compliance with the Privacy Regulations in 45 C.F.R. Parts 160 and 164, Subparts A and E, the Security Regulations in 45 C.F.R. Parts 160 and 164, Subparts A and C, and the Breach Notification Regulations in 45 C.F.R. Parts 160 and 164, Subparts A and D, which were promulgated by the Secretary of the U.S. Department of Health and Human Services ("HHS") under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") as amended and supplemented by the Health Information Technology for Economic and Clinical Health Act ("HITECH Act"), and their implementing regulations and guidance, all as amended from time to time (the "HIPAA Requirements"), as well as other applicable state and federal laws that govern the privacy and security of individually identifiable information, including "Personal Information" as defined in Louisiana Revised Statutes 51:3073, and the Access to Shared EHR System and Other Shared Software Systems Policies and Procedures ("the Shared Systems Policies and Procedures");

WHEREAS, in order to protect the privacy and security of PHI, including Electronic PHI ("EPHI"), created, received, maintained, or transmitted by or on behalf of the Covered Entity, the Privacy Standards and Security Standards require a Covered Entity to enter into a "business associate agreement" with persons providing certain services for or on behalf of the Covered Entity if such services require the Use or Disclosure of PHI or EPHI; and

WHEREAS, this BAA sets forth the terms and conditions pursuant to which PHI that is provided, created, received, maintained, or transmitted by Business Associate from or on behalf of Covered Entity will be handled between Business Associate and Covered Entity, and with third parties, during the term of the Transition Services Agreement and after its termination.

**NOW THEREFORE,** in consideration of the mutual promises set forth in this BAA and the Transition Services Agreement, and other good and valuable consideration, the sufficiency and receipt of which are hereby severally acknowledged, the Parties agree as follows:

- 1 <u>Definitions</u>. All capitalized terms not otherwise defined in this Agreement shall have the meanings set forth in the HIPAA Requirements, as applicable. PHI will have the meaning ascribed to it in the HIPAA Requirements, but for the purposes of this Agreement will refer solely to PHI created, received, maintained, or transmitted by Business Associate on behalf of Covered Entity. All references to PHI herein shall be construed to include, but not be limited to EPHI.
- 2 Permissible Uses and Disclosures of PHI. Business Associate shall Use PHI in compliance with 45 C.F.R. § 164.504(e). Furthermore, Business Associate shall Use PHI (i) solely in connection with its Services provided pursuant to the Transition Services Agreement and the Master Collaborative Agreement entered into between the Parties, (ii) as Required by Law, or (iii) for data aggregation services for the Health Care Operations of the Covered Entity. Business Associate agrees not to Use or Disclose, or permit the Use or Disclosure of, PHI in a manner that would violate the HIPAA Requirements if the PHI were Used or Disclosed by Covered Entity in the same manner, except that Business Associate may Use and Disclose PHI as necessary for the proper management and administration of the Business Associate or to carry out its legal responsibilities, provided that with respect to any such Disclosure either: (a) the Disclosure is Required by Law; (b) Business Associate obtains a written agreement from the person to whom the PHI is to be Disclosed that such person will hold the PHI in confidence and shall not Use and further Disclose such PHI except as Required by Law and for the purpose(s) for which it was Disclosed by Business Associate to such person, and that such person will notify Business Associate of any instances of which it is aware in which the confidentiality of the PHI has been breached; Disclosures are Required by Law, or (c) Business Associate (i) obtains reasonable assurances from any third party to whom the information is Disclosed that it will be held confidential and further Used and Disclosed only as Required by Law or for the purpose for which it was Disclosed to the third party; and (ii) requires the third party to agree to notify Business Associate within three (3) business days of any instances of which it is aware that PHI is being access, Used, or Disclosed for other than the purposes for which it was Disclosed to such third party. Business Associate is not authorized to Use the PHI to create deidentified PHI, except with the prior written approval of Covered Entity. Business Associate shall ensure that all Disclosures of PHI by Business Associate and any third party described in this Section 2 comply with the principle of Minimum Necessary Use and Disclosure, *i.e.*, only the minimum amount of PHI that is necessary to accomplish the intended purpose may be Disclosed, in accordance with 42 U.S.C. § 17935(b) and 45 C.F.R. § 164.502(b)(1) and any other guidance issued thereunder.
- 3 <u>Subcontractors</u>. Business Associate shall require all Subcontractors that create, maintain, receive, or transmit PHI on behalf of Business Associate to execute a Business Associate Agreement that imposes on such Subcontractors the same restrictions, conditions, and requirements that apply through this BAA to Business Associate with respect to PHI.
- 4 Access to and Amendment of PHI. Business Associate maintains a Designated Record Set on behalf of Covered Entity, and therefore Business Associate shall provide access to, and permit inspection and copying of, PHI by Covered Entity or, as directed by Covered Entity, an individual who is the subject of the PHI under conditions and limitations required under 45 C.F.R. §164.524, as it may be amended from time to time. If Business Associate maintains PHI in an Designated Record Set electronically, Business Associate shall provide such information in the electronic form and format requested by Covered Entity if it is readily reproducible in such form and format, and, if not,

in such other form and format agreed to by Covered Entity to enable Covered Entity to fulfill its obligations under 45 C.F.R. § 164.524(c)(2). Furthermore, Business Associate shall amend PHI maintained by Business Associate as requested by Covered Entity pursuant to 45 C.F.R. § 164.526. Business Associate shall respond to any request from Covered Entity for access by an individual within fifteen (15) days of such request and shall make any amendment requested by Covered Entity within thirty (30) days of such request. Business Associate shall notify Covered Entity within five (5) days of receipt of any request for access or amendment by an individual. Covered Entity shall determine whether to grant or deny any access or amendment requested by the individual. Business Associate shall have a process in place for responding to requests for amendments and for appending such requests to the Designated Record Set, as requested by Covered Entity.

- 5 <u>Accounting of Disclosures</u>. Business Associate shall make available to Covered Entity in response to a request from an individual, information required for an accounting of Disclosures of PHI with respect to the individual in accordance with 45 C.F.R. § 164.528, as amended by Section 13405(c) of the HITECH Act and any related regulations or guidance issued by HHS in accordance with such provision. Business Associate shall provide to Covered Entity such information necessary to provide an accounting within thirty (30) days of Covered Entity's request or such shorter time as may be required by state or federal law.
- 6 <u>Withdrawal of Authorization</u>. If a Use or Disclosure of PHI is based upon an individual's specific authorization for the Use of his or her PHI, and (i) the individual revokes such authorization in writing, (ii) the effective date of such authorization has expired, or (iii) the consent or authorization is found to be defective in any manner that renders it invalid, Business Associate agrees, if it has notice of such revocation or invalidity, to cease the Use and Disclosure of any such individual's PHI except to the extent it has relied on such Use or Disclosure, or where an exception under the HIPAA Requirements expressly applies.
- 7 <u>Compliance with the Privacy Standards</u>. To the extent that Business Associate carries out one or more of Covered Entity's obligations under the Privacy Standards, Business Associate must comply with the requirements of the Privacy Standards that apply to the Covered Entity in the performance of such obligations.
- 8 Records and Audit. Business Associate shall make available to HHS or its agents, its internal practices, books, and records relating to the Use and Disclosure of PHI received from, created, or received by Business Associate on behalf of Covered Entity for the purpose of determining Covered Entity's compliance with the HIPAA Requirements or any other health oversight agency, in a time and manner designated by HHS. Except to the extent prohibited by law, Business Associate agrees to notify Covered Entity within five (5) business days upon receipt by Business Associate of any and all requests by or on behalf of any and all federal, state and local government authorities served upon Business Associate for PHI. In addition, Business Associate agrees that Covered Entity shall have the right to audit and monitor all applicable activities and records of Business Associate to determine Business Associate's compliance with the HIPAA Requirements and shall promptly make available to Covered Entity such books, records, or other information relating to the Use and Disclosure of PHI provided, created, received, maintained or transmitted by Business Associate on behalf of Covered Entity for such purpose.
- 9 Implementation of Security Regulations. Business Associate will implement and maintain appropriate safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the PHI that it creates, receives, maintains or transmits on behalf of Covered Entity. Business Associate will comply with the Security Regulations with respect to EPHI to prevent the

Use or Disclosure of PHI other than as expressly permitted under this BAA. Furthermore, Business Associate will use HIPAA-compliant and commercially reasonable efforts to ensure that the technology safeguards used by Business Associate to secure PHI will render such PHI unusable, unreadable and indecipherable to individuals unauthorized to acquire or otherwise have access to such PHI in accordance with HHS Guidance published at 74 Federal Register 19006 (April 17, 2009), or such later regulations or guidance promulgated by HHS or issued by the National Institute for Standards and Technology ("NIST") concerning the protection of identifiable data such as PHI.

### 10 Reporting and Data Breach Notification.

- 10.1 Reporting Non-permitted Uses or Disclosures of PHI and Security Incidents. Business Associate agrees to implement reasonable systems for the discovery and prompt reporting of any Breach of Unsecured PHI (hereinafter a "HIPAA Breach"), and to comply with the Shared Systems Policies and Procedures. Business Associate will notify Covered Entity in writing of each Security Incident or Use or Disclosure of PHI not specifically permitted by this BAA without undue delay and in no event later than three (3) business days after becoming aware of such Security Incident or non-permitted Use or Disclosure. Notwithstanding the foregoing, Business Associate and Covered Entity acknowledge the ongoing existence and occurrence of attempted but unsuccessful Security Incidents that are trivial in nature, such as pings and port scans, and Covered Entity acknowledges and agrees that no additional notification to Covered Entity of such unsuccessful Security Incidents is required. However, to the extent that Business Associate becomes aware of an unusually high number of such unsuccessful Security Incidents due to the repeated acts of a single party, Business Associate shall notify Covered Entity of these attempts and provide the name, if available, of said party. Business Associate shall take prompt corrective action and any action required by applicable state or federal laws and regulations relating to such disclosure. Business Associate shall investigate each Security Incident or unauthorized Use or Disclosure of Covered Entity's PHI that it discovers to determine whether it constitutes a HIPAA Breach in compliance with the Shared Systems Policies and Procedures. Business Associate shall document and retain records of its investigation of any actual or suspected HIPAA Breach, including its reports to Covered Entity under Section 10.2 below. The Parties acknowledge and agree that 45 C.F.R. § 164.404 governs the determination of the date of discovery of a HIPAA Breach for Business Associate. In the event of any conflict between this Section 10.1, the Shared Systems Policies and Procedures and the HIPAA Requirements, the more stringent requirements shall govern.
- 10.2 Reporting of Breach of Unsecured PHI. Business Associate will provide a written report to Covered Entity without unreasonable delay but in no even later than fifteen (15) calendar days after discovery of the actual or suspected HIPAA Breach, unless Business Associate is prevented from doing so by 45 C.F.R. § 164.412 concerning law enforcement investigations. If it is determined by mutual agreement of both parties that the Security Incident of non-permitted Use or Disclosure constitutes a HIPAA Breach, Business Associate and Covered Entity shall follow the standards under the Breach Notification Regulations and the Shared Systems Policies and Procedures so that Covered Entity is provided with sufficient information to permit Covered Entity to comply with the HIPAA Breach notification requirements set forth at 45 C.F.R. §164.400 et seq.
- **10.3** Notification of Breach of Unsecured PHI. In compliance with the Shared Systems Policies and Procedures, Business Associate will cooperate with Covered Entity in meeting Covered Entity's obligations with respect to such a HIPAA Breach.
- **10.4 Data Breach Notification and Other Similar Laws.** In addition to the requirements of Section 10.1 and Section 10.2 of this BAA and any other requirements set forth in the Transition Services Agreement, Business Associate agrees to implement reasonable systems for the discovery and prompt reporting of any breach of individually identifiable information (including but not limited to PHI, and referred to hereinafter as "Individually Identifiable Information") that, if misused, disclosed, lost or stolen, Covered Entity believes would trigger an obligation under Louisiana's

database security breach notification law at Louisiana Revised Statutes 51:3071 *et seq.* ("State Breach") to notify the individuals who are the subject of the information. Business Associate agrees that in the event any Individually Identifiable Information is lost, stolen, used or disclosed or otherwise acquired by an unauthorized individual in violation of the State database breach notification law, Business Associate shall promptly: (i) cooperate and assist Covered Entity with any investigation into any State Breach or alleged State Breach; (ii) cooperate and assist Covered Entity with any investigation into any State Breach or alleged State Breach conducted by the Louisiana Attorney General (or his respective agents); and (iii) assist with the implementation of any decision by Covered Entity or any State agency, including the Louisiana Attorney General (or his respective agents), or made by Covered Entity pursuant to the Shared Systems Policies and Procedures to notify individuals impacted or potentially impacted by a State Breach.

- 11 <u>Mitigation</u>. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate and is the result of a Use or Disclosure of PHI by Business Associate that is not permitted in this BAA.
- 12 <u>Covered Entity Obligations</u>. Covered Entity will not ask Business Associate to Use or Disclose PHI in any manner that would not be permissible under the HIPAA Requirements and applicable state laws if undertaken by Covered Entity. Covered Entity will take reasonable steps to ensure on a continuing basis that all Disclosures of PHI made to Business Associate are permissible under the HIPAA Requirements, state laws, and the Shared Systems Policies and Procedures, and are not subject to restrictions that would make the Disclosure of an Individual's PHI to Business Associate impermissible. Covered Entity will notify Business Associate of any specific or general restrictions on the Use or Disclosure of PHI submitted to Business Associate that Covered Entity has agreed to in accordance with 45 CFR 164.522, if such restrictions affect Business Associate's permitted or required Uses or Disclosures.
- 13 Indemnification. Business Associate shall indemnify, defend and hold Covered Entity and its officers, directors, employees, agents, successors and assigns harmless, from and against any third-party claims resulting in direct losses, claims, actions, demands, liabilities, damages, costs and expenses (including costs of judgments, settlements, court costs and reasonable attorneys' fees actually incurred) (collectively, "Information Disclosure Claims") arising from or related to the following occurrences as a result of Business Associate's breach of its obligations herein: (i) the use or disclosure of Individually Identifiable Information (including PHI) in violation of the terms of this BAA or applicable law, and (ii) whether in oral, paper or electronic media, any HIPAA Breach and/or State Breach of Individually Identifiable Information for which Business Associate is responsible. If Business Associate assumes the defense of an Information Disclosure Claim against Covered Entity, Covered Entity shall have the right, at its expense, to participate in the defense of such Information Disclosure Claim. Business Associate shall not take any final action with respect to any Information Disclosure Claim without the prior written consent of Covered Entity.

Covered Entity agrees to indemnify and hold harmless Business Associate and its officers, directors, employees, agents, successors and assigns harmless, from and against any Information Disclosure Claims arising from or related to the following occurrences as a result of Covered Entity's breach of its obligations herein: (i) the submission of Individually Identifiable Information (including PHI) to Business Associate in violation of the terms of the HIPAA Compliance Agreement of this BAA or applicable law, and (ii) whether in oral, paper or electronic media, any HIPAA Breach and/or State Breach of Individually Identifiable Information for which Business Associate is responsible. If Covered Entity assumes the defense of an Information Disclosure Claim against Business Associate, Business Associate shall have the right, at its expense, to participate in the defense of such

Information Disclosure Claim. Covered Entity shall not take any final action with respect to any Information Disclosure Claim without the prior written consent of Business Associate.

Under no circumstances, however, will either Party be liable to the other for any indirect or consequential damages of any kind, including lost profits (whether or not the Parties have been advised of such loss or damage) arising in any way in connection with this Agreement.

### 14 Term and Termination.

- **14.1 Term**. Subject to Section 14.2, the term of this BAA shall be the term of the Transition Services Agreement.
- 14.2 Termination for Cause. In addition to and notwithstanding the termination provisions set forth in the Transition Services Agreement, upon Covered Entity's knowledge of a material breach or violation of this BAA by Business Associate, Covered Entity shall either: (a) notify Business Associate of the breach in writing, and provide an opportunity for Business Associate to cure the breach or end the violation within thirty (30) calendar days of such notification; provided that if Business Associate fails to cure the breach or end the violation within such time period to the satisfaction of Covered Entity, Covered Entity may immediately terminate this BAA upon thirty (30) calendar days written notice to Business Associate; or (b) upon thirty (30) calendar days written notice to Business Associate, immediately terminate this BAA if Covered Entity determines that such breach cannot be cured. Termination of this BAA for either of the two reasons set forth in this Section 14.2 shall be cause for Covered Entity to immediately terminate for cause the Transition Services Agreement pursuant to which Business Associate is entitled to create, receive, maintain, or transmit PHI for or on behalf of Covered Entity.
- 14.3 Return or Destruction of PHI. Upon termination of this BAA for any reason, Business Associate agrees either to return to Covered Entity or to destroy all PHI received from Covered Entity or otherwise through the performance of services for Covered Entity, that is in the possession or control of Business Associate or its agents. If Covered Entity and Business Associate mutually agreed that return of destruction of PHI is not feasible, then Business Associate shall (a) retain only that PHI which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities; (b) return to Covered Entity the remaining PHI that the Business Associate still maintains in any form; (c) continue to extend the protections of this BAA to the PHI for as long as Business Associate retains the PHI; (d) limit further Uses and Disclosures of such PHI to those purposes that make the return or destruction infeasible and subject to the same conditions set out in this BAA that applied prior to termination, for so long as Business Associate maintains such PHI, and (e) return to Covered Entity the PHI retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities. Business Associate further agrees to comply with other applicable state or federal law, which may require a specific period of retention, redaction, or other treatment of such PHI.
- 15 Ineligible Persons. Business Associate represents and warrants to Covered Entity that Business Associate (i) is not currently excluded, debarred, or otherwise ineligible to participate in any federal health care program as defined in 42 U.S.C. Section 1320a-7b(f) ("the Federal Healthcare Programs"); (ii) has not been convicted of a criminal offense related to the provision of health care items or services and not yet been excluded, debarred, or otherwise declared ineligible to participate in the Federal Healthcare Programs, and (iii) is not under investigation or otherwise aware of any circumstances which may result in Business Associate being excluded from participation in the Federal Healthcare Programs. This shall be an ongoing representation and warranty during the term of this BAA, and Business Associate shall immediately notify Covered Entity of any change in the status of the representations and warranty set forth in this section. Any breach of this section shall

give Covered Entity the right to terminate this BAA immediately for cause.

16 <u>State Privacy Laws</u>. Business Associate shall comply with Louisiana state laws governing the privacy and security of Individually Identifiable Information, including Personal Information and PHI, to the extent that such State privacy laws are not preempted by the HIPAA Requirements.

### 17 Miscellaneous.

17.1 Notice. All notices, requests, demands and other communications required or permitted to be given or made under this BAA shall be in writing, shall be effective upon receipt or attempted delivery, and shall be sent (1) by personal delivery; (2) by electronic mail or facsimile with confirmation sent by certified or registered U.S. mail, return receipt requested; (3) overnight delivery service with proof of delivery. Notices shall be sent to the addresses below. Neither party shall refuse delivery of any notice hereunder.

To LSU: Health Care Services Division Attn: Chief Executive Officer P. O. Box 91308 Baton Rouge, LA 70821-1308

With a copy to: Taylor Porter Brooks & Phillips, LLP P. O. Box 2471 Baton Rouge, LA 70821-2471 Attn: Health Care Partner

To: UMCMC Attn: Chief Executive Officer 2021 Perdido Street New Orleans, LA 70112

With a copy to: Louisiana Children's Medical Center Attn: General Counsel 200 Henry Clay Avenue New Orleans, LA 70118

- 17.2 Equitable Relief. Business Associate understands and acknowledges that any Disclosure or misappropriation of any PHI in violation of this BAA will cause Covered Entity irreparable harm, the amount of which may be difficult to ascertain, and therefore agrees that Covered Entity shall have the right to apply to a court of competent jurisdiction for specific performance and/or an order restraining and enjoining any such further Disclosure or breach and for such other relief as Covered Entity shall deem appropriate. Such right of Covered Entity is to be in addition to the remedies otherwise available to Covered Entity at law or in equity. Business Associate expressly waives the defense that a remedy in damages will be adequate and further waives any requirement in an action for specific performance or injunction for the posting of a bond by Covered Entity.
- **17.3** Survival. The respective rights and obligations of the Parties under Sections 5, 8, 10, 11, 13, 14, 16, and 17, shall survive termination of this BAA.
- 17.4 Amendment to Comply with Law. The Parties acknowledge that state and federal laws relating to data security and privacy are rapidly evolving and that amendment of the BAA may be required to ensure compliance with such developments. The Parties specifically agree to take such action as

is necessary to implement the HIPAA Requirements, and other applicable state and federal laws and regulations relating to the security or confidentiality of PHI or Individually Identifiable Information. Upon the compliance date of any such applicable laws and regulations, this BAA shall automatically be amended such that this BAA remains in compliance with such laws and regulations.

- 17.5 No Third-Party Beneficiaries. Nothing express or implied in the Transition Services Agreement, HIPAA Compliance Agreement, Master Collaborative Agreement, or BAA is intended to confer, nor shall anything herein confer upon any person other than Covered Entity, Business Associate and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.
- **17.6** Interpretation. This BAA and the Transition Services Agreement shall be interpreted as broadly as necessary to implement and comply with the HIPAA Requirements. The parties agree that any ambiguity in this BAA shall be resolved in favor of a meaning that complies and is consistent with the HIPAA Requirements.
- 17.7 Conflicts. Notwithstanding any of the foregoing, to the extent that any provisions of this BAA conflict with the provisions of the Transition Services Agreement, HIPAA Compliance Agreement, or Master Collaborative Agreement, the BAA shall control.
- **17.8 Regulatory References.** A reference in this Exhibit to a section of regulations means the section as in effect or as amended, and for which compliance is required.

[Signature Page to Follow]

### **BUSINESS ASSOCIATE AGREEMENT**

THUS DONE AND SIGNED as of the Effective Date.

UNIVERSITY MEDICAL CENTER BOARD OF SUPERVISORS OF MANAGEMENT CORPORATION LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

uerslen By:\_ By: William L. Jenkins, Interim President of Cindy Nuesslein Louisiana State University System CEO – Interim LSU Hospital ZN 13 Date:\_\_\_\_\_ Date:

{D0482008.DOC / 11.1 }

644259.1

## **BUSINESS ASSOCIATE AGREEMENT**

THUS DONE AND SIGNED as of the Effective Date.

| UNIVERSITY MEDICAL CENTER | BOARD OF SUPERVISORS OF                      |
|---------------------------|--|
| MANAGEMENT CORPORATION    | LOUISIANA STATE UNIVERSITY AND               |
|                           | AGRICULTURAL AND MECHANICAL                  |
|                           | COLLEGE // //                                |
| By:                       | By: William L. Jenkins, Interim President of |
|                           | Louisiana State University System            |
| Date:                     | Date: JUNE 21, 2013                          |

## EXHIBIT F

## **HIPAA COMPLIANCE AGREEMENT**

### **AGREEMENT FOR HIPAA COMPLIANCE**

This Agreement for HIPAA Compliance ("Agreement") is entered into as of the [b] day of July, 2013, (the "Effective Date") by and between the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College ("LSU"), a public constitutional corporation organized under the laws of the State of Louisiana, acting through its Health Care Services Division ("HCSD") and on behalf of the LSU Hospitals listed in Attachment A hereto, LSU Health Science Center Shreveport ("LSUHSC-SHV"), and LSU Health Science Center New Orleans ("LSUHSC-NO"); and the LSU Health Hospital Partners listed in Attachment B hereto (the LSU Health Partners are referred to collectively herein as "the Partner Hospitals" and each a "Partner Hospital")." HCSD, LSUHSC-SHV, and LSUHSC-NO are collectively referred to herein as "LSU Academic and Administration Entities" (LAAE). LSU Hospitals, and the Partner Hospitals are collectively referred to herein as "the Hospitals." The parties hereto may be collectively referred to herein as the "Partner," or each a "Party."

### **RECITALS**

A. LAAE operates a health care system (the "LSU Health Care System") that includes nine (9) hospitals. As of the Effective Date, four (4) of these hospitals shall disaffiliate from the LSU Health Care System and shall no longer be part of such system (the "Disaffiliation") pursuant to Cooperative Endeavor Agreements respectively executed amongst various Parties. Each of these disaffiliated hospitals shall become Partner Hospitals as of the Effective Date.

B. The LSU Hospitals and the Partner Hospitals currently share a common electronic health record system (the "Shared EHR System") provided by EPIC. The Partner Hospitals also share access to common electronic records through certain other patient care software systems listed in Attachment C hereto (the "Other Shared Software Systems"). The Shared EHR System and the Other Shared Software Systems are referred to herein collectively as the ("Shared Systems.)" These Shared Systems store or maintain Protected Health Information ("PHI"), as defined in the Health Insurance Portability and Accountability Act of 1996 and the regulations thereunder ("HIPAA" or "HIPAA regulations"), and some of this PHI cannot be segregated by hospital.

C. During a transition period ("Transition Period") defined in the Master IT Transition Services Agreements already executed or to be executed amongst the various Parties dated June 24, 2013 ("TSA"), LAAE will essentially operate as a Health Information Organization (as referenced in the HIPAA regulations) by maintaining and operating the Shared Systems in accordance with the Master IT Transition Services Agreements and provide for secure electronic access to PHI in common electronic records between the Hospitals as outlined in this Agreement. LAAE and the Hospitals will engage in best efforts to segregate by hospital any PHI in Shared Systems that can be segregated where practicable, including segregating records physically. D. Upon completion of the Disaffiliation, the Partner Hospitals will no longer be managed by the LSU Health Care System; however, the LSU Hospitals, LAAE, and the Partner Hospitals shall continue to utilize the Shared Systems to host certain electronic records that are in their custody and control of the Partner Hospitals, in accordance with the TSA.

E. Pursuant to HIPAA, the Hospitals, as Covered Entities under HIPAA, and LAAE as a Business Associate (as defined by HIPAA), are each responsible for implementing reasonable administrative, physical and technical safeguards to protect their PHI from unauthorized disclosure, use or access in compliance with HIPAA and the Access to Shared EHR System and Other Shared Software Systems Policies and Procedures set forth in Attachment D ("the Shared Systems Policies and Procedures"). The purpose of this Agreement is to help implement such safeguards by establishing a mechanism for prohibiting and preventing unauthorized personnel affiliated with one or more of the Hospitals from accessing the PHI that is in the "custody and control" (as defined by the TSA) of the other Hospitals that have access to the Shared Systems ("Other Hospital PHI"), except as specifically permitted by law and the policies of the other Hospitals.

NOW THEREFORE, in consideration of their mutual promises, LSU (acting on behalf of itself, the LSU Hospitals, HCSD, LSUHCS-SHV, and LSUHSC-NO) and the Partner Hospitals hereby agree as follows:

### **AGREEMENT**

1. During the Transition Period and for as long as each of the Hospitals has access to Shared Systems, LSU, LAAE, and each of the Hospitals shall prohibit their workforce members, Business Associates, medical staff members and any other affiliated personnel who have access to the Shared Systems ("EHR Users") from accessing the PHI of the other Hospitals, in accordance with the Master IT Transition Services Agreement, except as specifically permitted by this Agreement, the applicable Shared Systems Policies and Procedures, as defined in Section 5 below, the HIPAA regulations, and other applicable law. Any Hospital may terminate its participation in this Agreement upon termination or expiration of its participation as a signatory to the TSA or on notice to the other parties in the event that it no longer requires access to any of the databases in the Shared Systems. Termination or expiration of a party's participation under this Agreement will not relieve it or any other party of any rights or obligations accruing prior to such termination of participation under this Agreement.

2. As soon as possible, but no later than thirty (30) calendar days after the Effective Date, each Hospital and LAAE as a Business Associate shall secure a signed written confidentiality agreement from all existing EHR Users (whether individuals or entities) requiring each such EHR User (and, if applicable, all of the EHR User's workforce members who are authorized users) to comply with HIPAA and all other applicable laws governing Other Hospital PHI, and the applicable Shared Systems Policies and Procedures defined in Section 5 herein (a "EHR User Shared System Confidentiality Agreement" or "EHR User Confidentiality Agreement"). Prior to authorizing access to the Shared Systems for a new EHR User who becomes affiliated with a Hospital, such Hospital shall secure a signed EHR User Confidentiality Agreement from such new EHR User and, if applicable, all of its workforce members with access to the Shared Systems. Without limiting the generality of the foregoing, the EHR User

Confidentiality Agreement entered into by all EHR Users shall prohibit such EHR Users from accessing, using or disclosing Other Hospital PHI except for a Permitted Purpose, as set forth in the EHR User Confidentiality Agreement. The EHR User Confidentiality Agreement shall be substantially in the form attached hereto as Attachment E.

3. Notwithstanding Section 2, the EHR User Confidentiality Agreement shall permit EHR Users to access, utilize or disclose the PHI of patients of other Hospitals in the Shared Systems solely for the Permitted Uses, as set out in the EHR User Confidentiality Agreement.

4. As soon as possible, but no later than thirty (30) calendar days after its disaffiliation from LSU, to the extent that a Hospital or LAAE contracts with or is otherwise affiliated with any healthcare provider, organization, individual, or entity that is not an employee, medical staff, or other workforce member of the Hospital or LAAE ("External Affiliate"), including a Business Associate (or Business Associate Subcontractor) or other affiliated user who requires access to the Shared Systems to perform its duties ("Authorized User"), Hospital or LAAE shall enter into an External Affiliate Shared System Confidentiality Agreement ("External Affiliate Confidentiality Agreement") with such External Affiliate, which shall be substantially in the form of the sample agreements attached hereto as Attachment F. Such External Affiliate Confidentiality Agreement shall require the External Affiliate to obtain EHR User Confidentiality Agreements from its Authorized Users (and, if applicable, all workforce members of the Authorized Users), and to abide by the terms and conditions of the External Affiliate Confidentiality Agreement. At its expense, the External Affiliate Confidentiality Agreement shall require the External Affiliate to defend, indemnify, and hold harmless LSU (including HCSD, LSUHC-SHV, LSUHCS-NO, and the LSU Hospitals), and the Partner Hospitals and their respective directors, officers, agents, employees, members, subsidiaries and successors in interest from and against any claim, action, proceeding, liability, loss, damage, penalty, cost, or expense, including, without limitation, attorneys' fees, experts' fees and court costs arising out of or relating to any breach (a) by the External Affiliate of this Agreement (including but not limited to any violation of HIPAA relating to this Agreement) or (b) by its EHR Users' of the EHR User Confidentiality Agreement (including but not limited to any violation of HIPAA relating to this Agreement).

5. Each Hospital, and LAAE agree that they shall implement policies and procedures to authorize access by workforce members, Business Associates (as defined by HIPAA), medical staff members and any other affiliated personnel of other Hospitals that contain the same conditions and requirements as the Shared Systems Policies and Procedures included as Attachment D that apply to the arrangement. Further, each Hospital and LAAE, shall, in accordance with such Shared Systems Policies and Procedures, train and monitor and audit, on an ongoing basis, the activities of its own EHR Users and monitor and audit EHR Users from other Hospitals in accessing PHI of the patients of such Hospital to assure compliance with the EHR User Confidentiality Agreements and the applicable Shared Systems Policies and Procedures. Each Hospital shall include language in its Notice of Privacy Practices (as defined by HIPAA) that informs patients of the access, use, and disclosure of PHI through the Shared Systems as set forth in the Policies and Procedures.

6. In the event a Hospital or LAAE or any of its EHR Users discovers a violation or suspected violation of any EHR User's Confidentiality Agreement, or any unauthorized access,

use or disclosure of PHI in violation of the Shared Systems Policies and Procedures, EHR User Confidentiality Agreement, Business Associate Agreement, HIPAA or other applicable law, including but not limited to, a Breach of any Hospital's Unsecured PHI as defined in 45 C.F.R. 164.402, such Hospital, or LAAE as the case may be shall notify any other affected Hospital and LAAE within forty-eight (48) hours of such discovery. Such notification shall comply with the requirements under 45 C.F.R. Subpart D and with the Breach notification policy of the Hospital where such Breach or suspected Breach occurred. Breach investigation and reporting shall be in compliance with the applicable Shared Systems Policies and Procedures, Business Associate Agreement, and the HIPAA regulations.

7. Upon disaffiliation of any of the LSU Hospitals after the Effective Date, LAAE shall require such Hospitals to comply with all of the terms and conditions of this Agreement prior to giving those Hospitals access to any of the other Hospital's PHI.

8. In the event a Hospital contracts with a third party to assume some or all of its operations (including leasing one or more of its facilities to a private third party) (each such third party, a "*Hospital Operations Partner*"), such Hospital shall require its Hospital Operations Partner to enter into and agree to be bound by this Agreement prior to giving the Hospital Operations Partner access to any of the other Hospital's PHI. Such Hospital shall be responsible for its Hospital Operations Partner's compliance or noncompliance with this Agreement.

9. LSU and each Partner Hospital agrees to defend, indemnify, and hold harmless each other, and their respective directors, officers, agents, employees, members, subsidiaries and successors in interest from and against any claim, action, proceeding, liability, loss, damage, penalty, cost, or expense, including, without limitation, attorneys' fees, experts' fees and court costs arising out of or relating to any breach (a) of this Agreement (including but not limited to any violation of HIPAA relating to this Agreement), or (b) by its External Affiliates of the External Affiliate Confidentiality Agreement or its EHR Users of the EHR User Confidentiality Agreement (including but not limited to any violation of HIPAA relating to this Agreement for which its External Affiliates or EHR Users are responsible).

10. LAAE and each of the Hospitals, their workforce members, and their External Affiliates, will comply with the federal and state laws and regulations applicable to this Agreement and their access to PHI in the Shared Systems, including without limitation-HIPAA. LAAE and each of the Hospitals, their workforce members, and their External Affiliates, will maintain the confidentiality and security of PHI in the Shared Systems as required by federal and state law and the Policies and Procedures.

11. In operating the Shared Systems, LAAE will be acting as a Business Associate of each of the Hospitals. As such, LAAE and the Hospitals activities under this Agreement will be subject to the Business Associate Agreement set forth in Attachment G, which has also been executed as Exhibit E of the Master IT Transition Services Agreements.

12. Notwithstanding any of the foregoing, to the extent that any provisions of this Agreement conflict with the provisions of the Business Associate Agreement, the Business Associate Agreement shall control.

13. Nothing express or implied in this Agreement shall confer upon any person, other than the parties to this Agreement and their respective successors or permitted assigns, any rights, remedies, obligations, or liabilities whatsoever.

14. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement. No failure by LSU, LAAE, or any Hospital to take action on account of any default by any other will constitute a waiver of any such default or of the performance required of the other. If any term or provision of this Agreement is declared illegal or unenforceable by any court of competent jurisdiction and cannot be modified to be enforceable, such term or provision shall immediately become null and void, leaving the remainder of this Agreement in full force and effect. This Agreement shall be construed, governed, interpreted and applied according to United States and Louisiana law (disregarding choice of law provisions). This Agreement may not be modified or assigned by any Party without the prior written consent of the non-assigning Party or Parties.

[Signature Page to Follow]

### **AGREEMENT FOR HIPAA COMPLIANCE**

THUS DONE AND SIGNED as of the Effective Date.

SOUTHERN REGIONAL MEDICAL BOARD OF SUPERVISORS OF CORPORATION LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

| By: | By: 7. King Richards                |
|-----|-------------------------------------|
|     | Dr. F. King Alexander, President of |
|     | Louisiana State University System   |

Date: \_\_\_\_\_ Date: \_\_\_\_ Date: \_\_\_\_ 7 | 9 | 1 3

## **AGREEMENT FOR HIPAA COMPLIANCE**

THUS DONE AND SIGNED as of the Effective Date.

SOUTHERN REGIONAL MEDICAL BOARD OF SUPERVISORS OF CORPORATION

LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

| By: Phyllis Peoples | By:<br>Dr. F. King Alexander, President of |
|---------------------|--|
| President & CEO     | Louisiana State University System          |

Date: \_\_\_\_July 11, 2013 \_\_\_\_\_ Date:\_\_\_\_\_

### AGREEMENT FOR HIPAA COMPLIANCE

THUS DONE AND SIGNED as of the Effective Date.

UNIVERSITY HOSPITAL & CLINICS, BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY

BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

\_\_\_\_\_ By:

By: 7. King Alisandin

Dr. F. King Alexander, President of Louisiana State University System

Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

### **AGREEMENT FOR HIPAA COMPLIANCE**

THUS DONE AND SIGNED as of the Effective Date.

UNIVERSITY HOSPITAL & CLINICS, BOARD OF SUPERVISORS OF INC.



# LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

| By:                  | By:  |
|----------------------|--|
| fille L. Restree     | Dr. F. King Alexander, President of<br>Louisiana State University System |
| Date: $J. (Y3) 2.13$ | Date:  |

### **AGREEMENT FOR HIPAA COMPLIANCE**

THUS DONE AND SIGNED as of the Effective Date.

## SOUTHWEST LOUISIANA HOSPITAL BOARD OF SUPERVISORS OF ASSOCIATION

LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

By:

By: 7 King Alexander, President of

Louisiana State University System

13\_\_\_\_\_

Date: 7/9

Date: \_\_\_\_\_

### AGREEMENT FOR HIPAA COMPLIANCE

THUS DONE AND SIGNED as of the Effective Date.

# SOUTHWEST LOUISIANA HOSPITAL BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSI

### BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

Jan W. Frohen\_\_\_\_ By:

By:

Dr. F. King Alexander, President of Louisiana State University System

| Date: | 7-8-13 |  |
|-------|--------|--|
|       |        |  |

Date:\_\_\_\_\_

### AGREEMENT FOR HIPAA COMPLIANCE

THUS DONE AND SIGNED as of the Effective Date.

UNIVERSITY MEDICAL MANAGEMENT CORPORATION

CENTER BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

\_\_\_\_\_ By:

By: 7. King Alexander, President of

Louisiana State University System

13\_\_\_\_\_

Date:\_ 7/9

Date: \_\_\_\_\_

### **AGREEMENT FOR HIPAA COMPLIANCE**

THUS DONE AND SIGNED as of the Effective Date.

## UNIVERSITY MANAGEMENT CORPORATION

MEDICAL CENTER BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

| By:   | Cindy Juesslein,<br>Chief Executive Officer | By:<br>Dr. F. King Alexander, President of<br>Louisiana State University System |
|-------|---|---|
| Date: | 7/16/13                                     | Date:   |

## ATTACHMENT A

## LSU HOSPITALS

- 1. Washington-St. Tammany Medical Center d/b/a Bogalusa Medical Center
- 2. Lallie Kemp Regional Medical Center
- 3. E. A. Conway Medical Center
- 4. University Medical Center at Shreveport
- 5. Huey P. Long Medical Center in Pineville

## ATTACHMENT B

## **PARTNER HOSPITALS**

- 1. Southern Regional Medical Corporation on behalf of the hospital currently known as Leonard J. Chabert Medical Center
- 2. University Hospital and Clinics Inc. on behalf of the hospital currently known as University Medical Center at Lafayette
- 3. Southwest Louisiana Hospital Association on behalf of the outpatient clinics associated with W.O. Moss Regional Medical Center
- 4. University Medical Center Management Corporation on behalf of the hospital currently known as Charity Hospital and Medical Center of Louisiana at New Orleans d/b/a Interim LSU Hospital

## ATTACHMENT C

## **OTHER SHARED SOFTWARE SYSTEMS**

| Name                          | Description  |
|-------------------------------|--|
|                               |  |
| EPIC                          | -Epic electronic health record   |
| RIS-PACS (GE HEALTHCARE )     | -GE Radiology Information System<br>-PACS Radiology Imaging System   |
| CLIQ                          | -In-house developed clinical inquiry system<br>-results reporting system<br>-medical reconciliation system |
| Care Fusion                   | -Pyxis drug dispencing system<br>-Alaris infusion pumps  |
| McKesson Pharmacy Maintenance |  |
| (Horizon Meds Manager)        | -Inpatient Pharmacy System   |
|                               | -Siemens Invision Software and Support   |
|                               | -Siemens Unity Software and Support  |
|                               | -Siemens document imaging  |
| Siemens                       | -Siemens Openlink Interface Engine   |
|                               | -General laboratory  |
|                               | -Blood bank  |
|                               | -Microbiology  |
| Sunquest                      | -Anatomical pathology  |
| MAS                           | - RALS Point of Care System  |

## ATTACHMENT D

## ACCESS TO SHARED EHR SYSTEM SOFTWARE AND OTHER SHARED SOFTWARE SYSTEMS POLICIES AND PROCEDURES

### LSU HEALTH BATON ROUGE, LA

### POLICY NUMBER:

CATEGORY:

CONTENT: Access to Shared EHR System and Other Shared Software Systems by LSU Hospitals, Medical Centers, Partner Hospitals, and External Affiliates Policies and Procedures ("Shared System Policies and Procedures")

EFFECTIVE DATE: \_\_\_\_\_, 2013

REVISED REVIEWED

Corporation

**INQUIRIES TO:** 

LSU Health Communication and Coordination of Information Sharing

Verfandes

<u>7/9/13</u> Date

By: Dr. F. King Alexander Title: President Louisiana State University System

By: Title University Medical Center Management

Date

By: Title Southwest Louisiana Hospital Association

### LSU HEALTH **BATON ROUGE, LA**

POLICY NUMBER:

CATEGORY:

CONTENT: Access to Shared EHR System and Other Shared Software Systems by LSU Hospitals, Medical Centers, Partner Hospitals, and External Affiliates Policies and Procedures ("Shared System Policies and Procedures" or "Policies and Procedures")

**EFFECTIVE DATE:** , 2013

REVISED **REVIEWED** 

**INQUIRIES TO:** 

LSU Health Communication and Coordination of Information Sharing

Date

Dr. F. King Alexander By: Title: President Louisiana State University System

By: Cindy Nuesslein Title: Chief Executive Officer University Medical Center Management Corporation

7/16/13

By: Title Southwest Louisiana Hospital Association

### LSU HEALTH BATON ROUGE, LA

· POLICY NUMBER:

CATEGORY:

| CONTENT:            | Access to Shared EHR System and Other Shared Software<br>Systems by LSU Hospitals, Medical Centers, Partner Hospitals,<br>and External Affiliates Policies and Procedures ("Shared System<br>Policies and Procedures" or "Policies and Procedures") |
|---------------------|---|
| EFFECTIVE DATE:     | , 2013  |
| REVISED<br>REVIEWED |   |
| INQUIRIES TO:       | LSU Health Communication and Coordination of Information  |

LSU Health Communication and Coordination of Information Sharing

By: Dr. F. King Alexander Title: President Louisiana State University System

Date

By: Title University Medical Center Management Corporation

In MV Harlam

By: Title *Prisident / CEO* Southwest Louisiana Hospital Association

7-8-13 Date

By: Phyllis Peoples

Title: President & CEO Southern Regional Medical Corporation

<u>July 11, 2013</u> Date

By: Title: University Hospital & Clinics, Inc.

By: Title: Southern Regional Medical Corporation

By: Birlin E. Rombree In Title: Sup L General (Const. University Hospital & Clinics, Inc.

7-17-13

Date

### I. Definitions

<u>EHR Users</u> – Employees, medical staff, and other workforce members of LSU Health Hospitals or an External Affiliate who have access to ePHI in the Shared Systems or external affiliate.

<u>Electronic Health Records or EHR</u> – Refers to patient health and other information from treatment encounters with LSU Health Hospitals contained in any one of several electronic databases, including but not limited to EPIC, CLIQ, Siemens, Intellidot, RIS-PACS, Document Imaging, and other similar systems, which are included in the Shared Systems (defined below).

<u>ePHI</u> – Electronic Protected Health Information as defined under the Health Insurance Portability and Accountability Act of 1996 and implementing regulations ("HIPAA" or "HIPAA regulations"). Any data maintained in the Electronic Health Records or electronic data bases that contain patient identifiers as defined by HIPAA.

<u>External Affiliates</u> – Any healthcare provider, organization, individual, or entity that is not an employee, medical staff, or other workforce member of a LSU Health Hospital or LAAE, but needs access to the Shared Systems as part of the services it provides for a patient or an LSU Health Hospital. This access must be necessary to perform treatment, payment, or healthcare operations, or other business associate functions on behalf of a LSU Health Hospital or LAAE; to respond to an authorization to release record as a treatment partner of such hospitals; to provide care or disease monitoring of LSU Health patients; and for other purposes permitted by HIPAA (such as public health monitoring or research), including the performance of functions as required by law (such as public health monitoring or reporting) ("Permitted Purposes").

<u>Grantee Hospital</u> – The LSU Health Hospital that is seeking access to EHR from another LSU Health Hospital (i.e., a "Grantor Hospital").

<u>Grantor Hospital</u> – The LSU Health Hospital that owns or has custody of EHR and to which access from an EHR User at another LSU Health Hospital is requesting access.

<u>HIPAA or HIPAA regulations</u>- The privacy regulations in 45 C.F.R. Parts 160 and 164, Subparts A and E, ("Privacy Regulations") the security regulations in 45 C.F.R. Parts 160 and 164, Subparts A and C, ("Security Regulations") and the Breach Notification Regulations in 45 C.F.R. Parts 160 and 164, Subparts A and D, which were promulgated by the Secretary of the U.S. Department of Health and Human Services ("HHS") under the Health Insurance Portability and Accountability Act of 1996 as amended and supplemented by the Health Information Technology for Economic and Clinical Health Act, and their implementing regulations and guidance, all as amended from time to time.

<u>IT Department</u> – The Information Technology Department at HCSD, LSUHSC-NO and/or LSUHCS-SHV or an LSU Health Hospital, or Partner, which will include the LSU Pelican project and staff, as well as the CLIQ informatics staff.

<u>LSU Academic and Administration Entities ("LAAE")</u> – The collective term for HCSD, LSUHSC-NO, and LSUHCS-SHV in their role as administrators of the Shared Systems.

<u>LSU Health</u> – The entities participating in the Shared Systems (as defined below), including: LSU Hospitals, LSU Health Hospital Partners, LSU Healthcare Services Division ("HCSD"), LSU Health Science Center Shreveport ("LSUHCS-SHV") and New Orleans ("LSUHSC-NO").

LSU Health Communication and Coordination of Information Sharing Committee ("CCIS") - A communicating and coordinating committee comprised of representatives from each of the LSU Health Hospitals, including one member from each LAAE. The members will bring issues concerning the sharing of ePHI to the group. The CCIS will maintain all forms, distribute updated documents, assist with audit reporting, maintain the www.lsuhealth.org web site, maintain the Partner and External Affiliate list as well as the ePHI system list, work with the IT teams within each LSU Health Hospital on technical issues and firewalling of systems, and function as a work group for conflict resolution. This committee, which will operate on a consensus basis, is also responsible for making and communicating changes and updates in these Policies and Procedures to all LSU Health Hospitals and External Affiliates. Among other things, the CCIS will be responsible for determining exceptions to these Policies and Procedures (e.g., for EHR User and External Affiliate requirements), defining and catologing the electronic databases included in the Shared Systems, and identifying the extent to which those databases in the Shared Systems can be segregated so the PHI in those databases is not accessible to other Hospitals. For these purposes, consensus means at least a two-thirds majority vote in favor of any formal action. The membership of the CCIS will consist of one representative of each LSU Health Hospital and one representative from HCSD, LSUHC-SHV and LSUHC-NO, respectively.

<u>LSU Health Hospital(s)</u> – Refers to hospitals in LSU Health; i.e., LSU Hospitals and Partner Hospitals (each referred to individually as a "Hospital" and collectively referred to as "Hospitals"). One or more of these Hospitals may be operating as a hospital-based outpatient clinic.

<u>LSU Health Hospital Partner</u> – A private entity that has leased and is operating a former LSU Hospital pursuant to a cooperative endeavor agreement with LSU. The LSU Health Hospital Partners are solely responsible for the operations of their respective hospitals and are leasing access to the Shared Systems from LSU. Each Partner is responsible for following the Shared System Policies and Procedures outlined in this document, as well as ensuring that the HIPAA regulations are followed at its hospital. Throughout this policy, LSU Health Hospital Partner is referred to as "Partner" or "Partner Hospital." One or more of these Hospitals may be operating as a hospital-based outpatient clinic.

<u>LSU Health EHR Sponsor ("EHR Sponsor"</u>) – An employee of an LSU Health Hospital who serves as a liaison in regards to the Shared Systems, between the CCIS on the one hand and the other LSU Health Hospitals and/or their External Affiliates on the other hand, who are seeking access to EHR at that LSU Health Hospital. The EHR Sponsor also is responsible for monitoring access to the Shared Systems by EHR Users at its Hospital or by its External Affiliates' EHR Users. LSU Hospital - A hospital owned and operated by LSU after June 25, 2013.

<u>LSU Information Security</u> – LSUHSC-NO and LSUHSC-SHV Enterprise Computer Services Information Security

<u>Shared Systems</u> – The LSU Hospitals, LSUHCS-SHV, LSUHSC-NO, and the Partner Hospitals currently share a common EHR system (the "Shared EHR System") provided by EPIC and also share access to common electronic records/databases through certain other patient care software systems including but not limited to Siemens, Intellidot, RIS-PACS, Document Imaging, and other similar systems (the "Other Shared Software Systems"). The Shared EHR System and the Other Shared Software Systems are referred to herein collectively as the "Shared Systems." These Shared Systems store or maintain ePHI. Some of the ePHI in the Shared Systems cannot be segregated by Hospital. Nor can each Hospital's access be limited to its own ePHI.

### II. Scope

During the Transition Period defined in the Master IT Transition Services Agreements ("TSA") between LSU and the respective Partner Hospitals, access to the Shared Systems is provided to a wide variety of clinical and administrative personnel at LSU Hospitals, HCSD, LSUHCS-SHV, LSUHSC-NO, Partner Hospitals, and External Affiliate organizations and providers who serve in functional roles that review or enter data in those EHRs and other records containing PHI. Access to those EHRs is granted or revoked through the procedures outlined in these Shared System Policies and Procedures.

Management of LSU Health's network security is outsourced to LSU Information Security. In this capacity, LSU Information Security is responsible, among other things, for activating or deactivating access to the Shared Systems according to the procedures outlined in this document.

### **II.** Purpose

The purpose of these Policies and Procedures is to establish guidelines for the LAAE to grant and monitor access by LSU Hospitals, Partner Hospitals, and External Affiliates to LSU Health's EHRs, through such systems such as PELICAN, RIS-PACS, CLIQ, Document Imaging, and Siemens. This policy also covers the access to any ePHI and financial data that are not in a patient chart but are available within the Shared Systems for the purpose of payment or operations.

### **III.** Policy

LSU Health Hospitals will have access to their patients' ePHI within the Shared Systems in the circumstances set forth in these Policies and Procedures. Specifically, each LSU Health Hospital or its External Affiliates may access a patient's ePHI without seeking permission from the LAAE
or Grantor Hospital if a treatment relationship exists and the ePHI is being accessed for treatment, payment, or health operations purposes, and the patient has been provided with an updated treatment consent and Notice of Privacy Practices as required by these Shared System Policies and Procedures. When patients have ePHI at multiple hospitals, providers will be able to access patient information when a treatment relationship exists in order to provide quality and safe patient care. Access to ePHI is subject to applicable HIPAA minimum necessary requirements.

For External Affiliates that do not have a treatment relationship with the patient, and/or are performing non-treatment responsibilities, such as research or public health activities, the External Affiliate must have permission from Grantor Hospital before accessing a patient's ePHI generated at that Hospital. Such permission can be provided in advance by executing an External Affiliate confidentiality agreement with that Hospital.

Access to the Shared Systems will be contingent upon completion of the requirements outlined in the procedures section below within the time frames established by the CCIS.

Any exceptions to the requirements of these Shared Systems Policies and Procedures must be presented in writing to the CCIS. Granting of access outside of the parameters prescribed in these Policies and Procedures must be done with extreme caution, in writing, and with a written explanation of how the ePHI contained in the Shared Systems will be secured according to the HIPAA regulations.

#### **IV.** Procedures

#### A. Overview of Security

EHR application level security is "role based." This means that access privileges are defined by the functional role of the user according to an authorization matrix of pre-defined roles linked to EHR display and data entry components. These role-based privileges are specific and defined based on the application. An EHR User assigned to a role has access to only those components outlined in the role-based access matrix. In supporting this access, the Grantor Hospital has the responsibility to assure that a request for EHR access has come from an appropriate authority within the respective hospital and is requested based on the role to allow access to only the needed information. The IT Department of the respective hospitals will coordinate this process.

Each LSU Health Hospital will designate an LSU Health EHR Sponsor(s) whose responsibility it will be to assist in access control, audit reporting, and monitoring activities. It is each Hospital's IT Department's responsibility, in its capacity as a Grantor Hospital, to assure that an EHR Sponsor is available to any other Grantee Hospital (and its EHR Users) seeking access to the Grantor Hospital's EHR in the Shared Systems. In addition, it is each Partner Hospital's IT Department's responsibility to preserve documentation on access requests from Grantee Hospitals for auditing purposes. Audit inquiries received by LSU Information Security relative to access requests and appropriately documented procedures and approvals will be referred to the respective Hospital IT Department directors.

Each Partner Hospital CEO or his/her designee shall designate an individual who is responsible for reviewing these guidelines with their Administrators, Medical Directors, and other designated employees that grant access to the Shared Systems, and putting in place internal policies, procedures and documentation that appropriately and securely supports access to the Shared Systems for EHR Users and External Affiliates.

### **B.** Required Documentation for LSU Health Hospitals

Each LSU Health Hospital shall sign the HIPAA Compliance Agreement (to which these Policies and Procedures are attached and also set forth as Exhibit F to the TSA)

Each LSU Health Hospital shall develop and maintain a Notice of Privacy Practices as defined by the HIPAA regulations (the "Notice") that complies with applicable law and that informs patients about the Shared Systems with the following language or language that is substantially similar to the following:

[LSU Health Hospital] participates in one or more shared electronic health records systems and other patient information ("Shared Systems") and may electronically share your health information for treatment, payment, healthcare operations, and other purposes permitted under HIPAA with other participants in the Shared Systems. The Shared Systems allows your health care providers to efficiently access and use your pertinent medical information necessary for treatment and other lawful purposes.

The foregoing language will also be added to each Hospital's treatment consent form. All LSU Health Hospitals are encouraged to obtain a HIPAA-compliant patient authorization from each patient during the registration process authorizing the Hospital's access to the patient's PHI in the Shared System.

### C. Granting Access to LSU Health Hospital EHR Users and External Affiliates

All access to the Shared Systems will be through affiliation with an LSU Health Hospital or LAAE. Each LSU Health Hospital and LAAE shall maintain a list of all of their internal EHR Users (to be shared with the LSU to enable and monitor access) and require all such EHR Users to comply with these Policies and Procedures to the extent applicable to them, execute a written EHR User Confidentiality Agreement (attached as Attachment E to the HIPAA Compliance Agreement), and undergo training to ensure such compliance; the nature, elements, timing, and delivery mechanism of such training to be determined by the CCIS.

External Affiliates will have access to the Shared Systems if they meet the documentation requirements set forth in Section D below and otherwise meet the requirements of these Policies and Procedures. All requests for access to the Shared Systems by External Affiliates will be directed to the Grantor IT Department of the LSU Health Hospital. The Grantor Hospital's IT Department will check to make sure that the External Affiliate has completed an External Affiliate Shared System Access Application (See Appendix A) and has met the other documentation requirements set forth in these Policies and Procedures. If the External Affiliate

has met those requirements, the Grantor Hospital will assign an EHR Sponsor to the External Affiliate.

It is the responsibility of the Grantor Hospital's CEO or designee to determine if granting Shared Systems access to the External Affiliate is appropriate as it relates to patient care, hospital operations, research or other purposes permitted under HIPAA. The Grantor Hospital's CEO or his/her designee shall make a final determination regarding External Affiliate access. If the Grantor's IT Department approves access, the IT Department will then refer the application to the final approver (CEO or his/her designee) for review. The final approver is to review the access request with the applicable HIPAA minimum necessary standards (if any) in mind, and in consultation with the Grantor Hospital's HIPAA Privacy and HIPAA Security Officers. The final approver has the right to deny or amend the request of the External Affiliate for access to the Shared Systems as long as the amended request complies with these Policies and Procedures.

If granted access, the External Affiliate is notified by the Grantor IT Department, and any additional individual network applications are completed by the External Affiliate. These network applications are forwarded to LSU Information Security for processing. If an External Affiliate requests access to the Shared Systems of more than one LSU Health Hospital then each LSU Health Hospital must approve access for the External Affiliate. The External Affiliate must also execute the agreements described in Section D below.

### D. Required Documentation for External Affiliates

- 1. External Affiliate Application
  - The External Affiliate Shared Systems Access Application is completed by the External Affiliate and submitted to the Grantor IT Department. CCIS may assist with this process. The Grantor IT Department or LSU Health EHR Sponsor is responsible for checking that the External Affiliate Application is appropriately completed.
- 2. Individual User Network Application (LSU Hospital application)
  - The Grantor IT Department or Sponsor will have the External Affiliate complete Individual User Network Applications (See Appendix B). The Grantor IT Department or Sponsor will then scan and email the completed and approved Individual User Network Applications to LSU Information Security.
  - Upon receipt, LSU Information Security will perform a job title check for the following roles (physicians, nurses, advanced practice nurses, residents, pharmacists, dentists, medical students, administrative personnel, others), provide the External Affiliate's Shared Systems access within three (3) business days, and send notification via email to the Grantor IT Department and External Affiliate. If a more rapid turnaround is required, an email flagged as HIGH importance should be sent to LSU Information Security (security@lsuhsc.edu).
  - The Grantor IT Department is responsible for communicating the availability of access to the Grantee Hospital that is responsible for communicating with the External Affiliate organization and coordinating any necessary affiliate training and access monitoring, or to LAAE with respect to its External Affiliates. CCIS may assist with this training and communication.

3. External Affiliate Confidentiality/Business Associate Agreement All External Affiliates must sign the External Affiliate Shared System Confidentiality Agreement ("External Affiliate Confidentiality Agreement") set forth as Attachment F to the HIPAA Compliance Agreement and a Business Associate Agreement (as applicable, depending on the role of the External Affiliate) before they are granted actual access by the IT Department and LSU Information Security. A signed copy of the External Affiliate Confidentiality Agreement and/or Business Associate Agreement must be received by the LSU Health entity in the time frame allowed by the Agreement for HIPAA Compliance in order to be granted access to the Shared Systems. The External Affiliate Confidentiality Agreement and/or Business Associate Agreement should be signed by the person who has signature authority for the External Affiliate business unit. If the External Affiliate is an individual, then the External Affiliate Confidentiality Agreement or Business Associate Agreement may be signed by that individual.

### E. Required Training

All EHR Users granted access to the Shared Systems are required to undergo regular training on HIPAA privacy and security obligations at their respective employer prior to being granted access to any patient information. Such training underscores the requirement to only access patient information that is directly related to the treatment, payment or healthcare operation currently being performed. Each LSU Health Hospital is required to maintain evidence of such training. Among other things, this training will cover the applicable procedures for accessing the Shared Systems in compliance with HIPAA and these Policies and Procedures. Confirmation of the completion of training within the time frames established by the CSIS is required for all Shared Systems users.

#### F. Monitoring Continued Access

1. Monitoring of Continued Need for Access to the Shared Systems

LSU Health Hospitals and External Affiliates are each responsible for continuous monitoring of their own workforce and medical staff that have access to the Shared Systems. The LSU Health Hospital or External Affiliate must notify the LSU Health EHR Sponsor for that Hospital as soon as practical (but no later than within two (2) business days) should a member of the LSU Health Hospital's or External Affiliate's workforce no longer require access due to termination of employment/association or because the function of the individual has changed and access to the Shared Systems is no longer required or a different role assignment is needed. The Sponsor, in turn, shall immediately notify LSU Information Security to change or disable access.

In addition, LAAE shall send a monthly report to the EHR Sponsor at each Hospital listing the EHR Users for that LSU Health Hospital and its External Affiliates. The Sponsor shall in turn review and verify the information in the report for its Hospital and its Hospital's External Affiliates. Specifically, the Sponsor will verify that each of the individual EHR Users is a) still a member of the Hospital's or each External Affiliate's workforce or medical staff; and b) still needs the access currently assigned to the Shared

Systems. Should an individual EHR User no longer need access, the Sponsor shall notify LAAE that access may be removed or changed by LSU HSC Information Security.

#### 2. Monitoring EHR Users

a. LAAE shall provide each LSU Health Hospital with a monthly report of every EHR User's Shared Systems utilization. Such report shall be communicated securely to the LSU Health Sponsor for each Hospital. The report contains a listing of every patient record accessed by that Hospital's EHR Users and the EHR Users of its External Affiliates during the previous month. The Sponsor is responsible for communicating the report securely to the Compliance or Privacy Officer of its Hospital and its Hospital's External Affiliates at a designated time each month. The Hospital and External Affiliate Compliance/Privacy Officers are responsible for reviewing the reports and for verifying that PHI in each patient record accessed by their EHR Users was appropriate in the course of their duties. If the number of patient records accessed is large, the Compliance/Privacy Officers may test a statistically representative sample of such accesses. The External Affiliate Compliance/Privacy Officer is responsible for returning an Attestation to the Sponsor by a time designated by the Sponsor. This Attestation (see Appendix C) will notify the Sponsor that the audit was completed, as well as indicate any findings.

The Compliance/Privacy Officer of each LSU Health Hospital may require that the access monitoring occur at the Hospital level as opposed to/in addition to sending the utilization report to the External Affiliate. This option may be used when the LSU Health Compliance/Privacy Officer has concerns about the reliability and validity of an audit by an External Affiliate, especially when there is a question concerning checks and balances of such an audit in a smaller External Affiliate. If the Compliance/Privacy Officer evokes this option, then s/he must determine how the access monitoring will occur.

b. In addition to the monitoring performed by each Hospital and its External Affiliates, LSU Information Security may review a representative sample of the records accessed by each Hospital and its External Affiliates to validate the findings of the Hospital's and its External Affiliates' Compliance or Privacy Officers. During the course of a year, each Hospital's and its External Affiliates' compliance with its obligations under the Policies and Procedures and the External Affiliate Confidentiality Agreement should be reviewed by LSU Information Security at least once.

c. <u>Break the Glass Monitoring/Safeguard</u> - LSU Health Hospitals, Partners, and External Affiliates with access to the EPIC EHR System will also be monitored through a security function known as "break the glass," a pop-up technology that will alert the EHR User that the record s/he is accessing contains PHI for a patient that is not currently being treated in the EHR User's hospital. This functionality shall create a report to be sent to each LSU Hospital for review. Break the glass monitoring will be set by LAAE to monitor the following additional situations:

- i. Private encounters for those patients who request protection of their EHR. Such patients may include VIPs, Hospital employees, crime victims, etc. and is set by Hospital policy that may include patients in addition to those patients in the LSU Health policy.
- ii. Designated encounters for those patients admitted to psychiatric units or prisoners.
- iii. Any other situations involving patient encounters that require special monitoring, as determined by the CSIS.

The logs of break the glass instances will be forwarded to and reviewed by the LSU Health Hospital accessing records and whose records are being accessed, in a manner designated by such LSU Health Hospital.

d. <u>Failure to Audit</u> - If the LSU Health Hospital or External Affiliate does not complete the required audits in a timely manner, the CCIS will be notified, and the appropriate consequences will be determined by the CCIS.

### G. Instances of Inappropriate Access

Should there be a discovery of a questionable or inappropriate access, use, or disclosure (as defined by HIPAA or these Policies and Procedures) of the Shared Systems, the Sponsor of the Grantor Hospital, the External Affiliate (if applicable), and/or the Grantor Hospital Compliance Officer/Privacy Officer that has been inappropriately accessed, used, or disclosed shall be immediately notified. The Grantor Hospital Compliance/Privacy Officer or his/her designee shall conduct or oversee an investigation to determine if inappropriate access did occur, and if so, will complete a risk analysis to determine if the inappropriate access is a reportable HIPAA breach.

Any inappropriate access, use, or disclosure of PHI in the Shared Systems shall be reported to the CCIS by the Grantor Hospital Compliance/Privacy Officer who conducted or oversaw the investigation. Information regarding the incident will be communicated to the LSU Health entities that access the Shared Systems in a manner to be determined by the CCIS.

Any person found to have intentionally accessed, used, or disclosed PHI in the Shared Systems in an inappropriate manner will immediately lose access to the Shared Systems. If the person is a workforce member of an External Affiliate, the External Affiliate will be reviewed to determine if the External Affiliate is in compliance with its obligations under these Shared Systems Policies and Procedures and the External Affiliate Confidentiality Agreement. Such a review will be conducted by the Grantor Hospital. That same LSU Health Hospital shall determine the appropriate consequences for any confirmed violation of the Agreement. Should there be a disagreement amongst the LSU Health Hospitals about such consequences, the CCIS may act as the board of arbitration to determine a final resolution.

If the breach of the Shared Systems is considered reportable as defined by HIPAA or Louisiana law, the Grantor Compliance/Privacy Officer shall do so in compliance with HIPAA and its own

policies and procedures. If the External Affiliate is a Business Associate (as defined by HIPAA) and is responsible for reporting the breach, the External Affiliate shall notify the Grantor Hospital that it has done so. The Grantor Hospital shall then notify LAAE and the CCIS of such breach notification. If Shared Systems records from multiple Grantor Hospitals have been accessed, all such Hospitals will be involved in the investigation and deliberation on appropriate consequences.

### H. Variations of Security Processes based on External Affiliates

The processes outlined in this policy may vary slightly, depending on the type of External Affiliate being considered. Appendix D outlines those process distinctions.

#### **APPENDIX A**

### APPLICATION FOR EXTERNAL AFFILIATE ACCESS TO SHARED ELECTRONIC HEALTH RECORD SYSTEM

In order to approve these requests for access to the Shared Systems, the Grantor Hospital EHR Sponsor of the External Affiliate needing access shall need to submit the following information to LSU Information Security:

- The name and computer user id of the External Affiliate including all its External EHR Users.
- The functional role of the External Affiliate (i.e. department and job function)
- The name of the organization for which the External Affiliate works
- The specific purpose for which access to a particular Shared System will be used to fulfill the job duties of the External Affiliate's role (Role Based Access Control for each Shared System)
- The description of the type of information available through the Shared System the External Affiliate will be accessing to fulfill their job duties
- Declaration about whether the access "is' or "is not" related to research, clinical trials, or clinical data monitoring or measurement
  - If the access is related to research, clinical trials, or clinical data monitoring or measurement, a copy of the IRB approval documents and research protocols shall be attached to the email (see Additional Considerations below)
- Declaration that the Sponsor requesting access is in fact the Sponsor of the External Affiliate
- The EHR role that appears to be the best fit chosen from the access matrix <u>https://intranet.lsuhsc.edu/security/CLIQAccessRoles.html or Share Point.</u>
- The name of the LSU Health Hospitals for which the External Affiliate needs Shared System access. If access to Shared Systems for more than one facility is needed, an explanation as to why multi-facility access is needed should also be included. NOTE: Access to PELICAN is not facility specific.

### **APPENDIX B**

### INDIVIDUAL USER NETWORK APPLICATION

### **APPENDIX C**

# ATTESTATION OF EXTERNAL AFFILIATE MONITORING



# Attestation of External Affiliate Shared Systems Access Monitoring

|                      | Affili                      | ate Info | ormation            |                     |      |
|----------------------|-----------------------------|----------|---------------------|---------------------|------|
| lame of External     |                             |          |                     |                     |      |
| ffiliate:            |                             |          |                     |                     |      |
| erson Who Complete   |                             |          |                     |                     |      |
| ionitoring Review:   |                             |          |                     |                     |      |
|                      | Lost                        |          |                     | First               |      |
|                      |                             | ccess Re | view                | First               | M.I. |
| ate Range of Review: |                             |          |                     |                     |      |
| ampling Method of    | Review:                     |          |                     |                     |      |
|                      | 100% Access Review          |          | Random<br>Sample    | Sample Size         |      |
|                      |                             |          | Type of Sample      |                     |      |
| esults of Review:    |                             |          |                     |                     |      |
|                      | No Inappropriate Access     |          | Apparent Inappro    | opriate Access      |      |
| lf inan              | propriate access did occur, | nloaco   | ovalaia that findir | a in dotail bala    |      |
| птар                 |                             | , piease | explain that linuir | ig in detail below. |      |
|                      |                             |          |                     |                     |      |
|                      |                             |          |                     |                     |      |
|                      |                             |          |                     |                     |      |
|                      |                             |          |                     |                     |      |
|                      |                             |          |                     |                     |      |
|                      |                             |          |                     |                     |      |
|                      | <u> </u>                    |          |                     |                     |      |
|                      | N                           | otificat | ion                 |                     |      |
|                      | LSU Health Sponsor          |          | LSU Compliance/I    | Privacy Officer     |      |
| Date Notified:       |                             |          |                     |                     |      |
| -                    |                             | _        | Date                |                     |      |
|                      |                             | 16       |                     |                     |      |

Notified:

#### Signature

I attest that I have completed a review of access by employees/contractors of my organization of the Shared Systems access report provided by LSU Health. Such review was in conformance with the Hospital's obligation to monitor such access as a HIPAA covered entity and the Shared Systems Policies and Procedures.

Signature of Reviewer

Date

### **APPENDIX D**

#### GRANTING ACCESS TO EPHI DATA BASES PROCESS FLOWS

# External Affiliates - Treatment Providers, Business Partners, Research Associates

- Completion of Application for External Affiliate Access to Shared Electronic Health Record System/Other Shared Software ("Shared Systems")
- Review/Approval by LSU Health entity final approver
- Assignment of EHR Sponsor
- Individual User Network Application processed
- External Affiliate Confidentiality Agreement executed
- Training (HIPAA and EPIC or other ePHI data base) completed and on file
- Access Granted
- If granted EPIC access, each individual user accepts EPIC Terms and Conditions when first accessing PELICAN
- Access Monitoring The Grantor Hospital Sponsor assigned to the External Affiliate will determine who will monitor the External Affiliate access to the Shared Systems

### ATTACHMENT E

# EHR USER CONFIDENTIALITY AGREEMENT

### **EHR USER CONFIDENTIALITY AGREEMENT**

The undersigned (referred to herein as "EHR User") is a workforce member, *i.e.*, an employee, faculty member, resident, fellow, students, or volunteer of one or more hospitals ("Home Hospital"), or is an authorized user of an External Affiliate of a Home Hospital (i.e., a Business Associate or individual or entity that is otherwise affiliated with a Home Hospital) that is participating in the shared electronic health record system and certain other shared software systems containing protected health information ("PHI") from other hospitals ("Other Hospitals")("Shared Systems") licensed to Louisiana State University ("LSU"). EHR User also includes workforce members or External Affiliates of LSU's Health Care Services Division ("HCSD"), LSU Health Science Center Shreveport ("LSUHSC-SHV"), and LSU Health Science Center New Orleans ("LSUHSC-NO"). HCSD, LSUHSC-SHV, and LSUHSC-NO are collectively referred to herein as "LSU Academic and Administration Entities" (LAAE), Business Associate Subcontractor to LAAE. In that capacity, EHR User acknowledges that he or she has access to protected health information ("PHI") of Other Hospitals maintained in the Shared Systems ("Other Hospital PHI"). This Agreement is separate from and does not affect any permitted uses, data protection measures, or internal breach reporting responsibilities of EHR User has under Home Hospital policies or any other confidentiality agreement between EHR User and Home Hospital that pertains to Home Hospital.

EHR User acknowledges and agrees as follows:

#### 1. <u>Permitted Uses.</u>

The Health Insurance Portability and Accountability Act of 1996 and the regulations thereunder (collectively, "HIPAA"), and other federal and state laws governing the confidentiality of patient medical records ("collectively, "Other Applicable Laws"), provide that PHI created or maintained by a Covered Entity may not be accessed, used or disclosed, except as permitted or required by law. EHR User shall not access, use or disclose any Other Hospital PHI maintained in the Shared Systems of a Hospital, except in the course and scope of fulfilling his or her duties for or on behalf of the Hospital and for purposes of treatment, payment, health care operations or as permitted under HIPAA; or with the written authorization of the patient or patient's personal representative (as defined in 45 C.F.R. 164.502(g)).

#### 2. <u>Protection of Data</u>

a. As an authorized EHR User, You have access to PHI that is subject to confidentiality, privacy and security requirements under state and federal law and regulations. You agree that you will only access Other Hospital PHI consistent with your access privileges, and pursuant to all requirements under this Agreement, any applicable provisions of the Access to Shared EHR System and Other Shared Systems Policies and Procedures ("Shared Systems Policies and Procedures") that pertain to the Other Hospital PHI that you access in the Shared Systems, any applicable Business Associate Agreement, and applicable laws and regulations.

b. As an EHR User, you have an obligation to maintain the confidentiality, privacy and security of the PHI:

• You will not disclose Other Hospital PHI except as required to perform your duties or responsibilities for Home Hospital or LAAE or with the authorization of a patient, and subject to all terms of this Agreement.

• You will not access or view any Other Hospital PHI other than what is required for you to perform your duties and responsibilities for Home Hospital or LAAE, or with the authorization of a patient, and subject to all terms of this Agreement.

• You will not make any unauthorized copies of Other Hospital PHI. You will not save Other Hospital PHI to portable media devices (ZIP disks, CDs, PDAs, and other devices).

• You will not email any Other Hospital PHI.

• You agree not to allow your family, friends, or other persons to see the Other Hospital PHI on your computer screen while you are accessing Other Hospital PHI. You agree to log out of the Shared Systems before leaving your workstation to prevent others from accessing the Shared Systems.

• You agree never to access Other Hospital PHI for "curiosity viewing." You understand that this includes improperly viewing the Other Hospital PHI of other family members, friends, coworkers, or any third party, even if they are receiving treatment at your Home Hospital or Other Hospital.

• You will protect the accuracy of the PHI you submitted or received through the Shared Systems and will not insert information that you know is not accurate.

• Prior to accessing the PHI of any patient of Other Hospital for any reason, you will "break the glass" as required by the Shared Systems or take other actions required to access PHI in the Other Shared Software Systems and the Confidentiality Policy of Home Hospital. You will not share your unique access code with any person or entity. You agree to notify Home Hospital immediately if you become aware or suspect that another person has access to your unique access code.

• You will comply with the policies and procedures that apply to your access to Other Hospital PHI in the Shared Systems.

3. As soon as practicable, but in any event within twenty-four (24) hours of becoming aware, EHR User agrees to report to the Home Hospital Privacy Officer any violation or suspected violation of any EHR User's Confidentiality Agreement, the HIPAA Privacy and Security Policies of Home Hospital, the Policies and Procedures that apply to your access to Other Hospital PHI in the Shared Systems, or any applicable Business Associate Agreement, including any unauthorized access, use or disclosure of Other Hospital PHI in violation of this Confidentiality Agreement, HIPAA or other applicable law, including but not limited to, a Breach of any Hospital's Unsecured PHI, as defined in 45 C.F.R. 164.402, of the Home Hospital or Other Hospital's patients.

4. Should EHR User breach any provision of this Agreement, the Privacy or Security Policies of Home Hospital, the Policies and Procedures that apply to your access to Other Hospital PHI in the Shared Systems, or HIPAA, EHR User may be subject to civil or criminal liability and/or disciplinary measures, up to and including termination of employment, as set forth in the applicable policies of EHR User's Home Hospital.

By signing below, I represent that I have read, understand, and agree to the terms of this Confidentiality Agreement.

Ву:\_\_\_\_\_

Dated: \_\_\_\_\_

### ATTACHMENT F

# **EXTERNAL AFFILIATE CONFIDENTIALITY AGREEMENT**

#### **EXTERNAL AFFILIATE CONFIDENTIALITY AGREEMENT**

This Confidentiality Agreement ("Agreement") is entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2013, (the "Effective Date") by and between the \_\_\_\_\_ ("Home Hospital") and \_\_\_\_\_, each a "Party" and collectively the "Parties".

#### RECITALS

- a. The undersigned (referred to herein as "External Affiliate") is a Business Associate or is otherwise affiliated with, one or more of the hospitals ("Home Hospital") that is participating in the shared electronic health record system and certain other shared software systems containing protected health information ("PHI") from other hospitals ("Shared Systems") licensed to Louisiana State University ("LSU"). Hospitals participating in the Shared Systems other than the Home Hospital will be referred to as "Other Hospitals" for purposes of this Agreement. In that capacity, External Affiliate acknowledges that he or she has access to PHI of the Home Hospital and Other Hospitals that is maintained in the Shared Systems.
- b. Pursuant to HIPAA, the Home Hospitals, as Covered Entities under HIPAA are each responsible for implementing reasonable administrative, physical and technical safeguards to protect their PHI from unauthorized disclosure, use or access. The purpose of this Agreement is to help implement such safeguards by establishing a mechanism for prohibiting and preventing unauthorized personnel affiliated with one or more of the Home Hospitals from accessing the PHI of Other Hospitals, except as specifically permitted by law and with respect to Other Hospital PHI, the policies of such Other Hospitals.

#### AGREEMENT

1. External Affiliate agrees to fully comply with HIPAA and other applicable laws and shall not access, use or disclose PHI in a manner that would constitute a violation of HIPAA or other applicable laws. External Affiliate shall prohibit its Workforce members (as that term is defined in 45 C.F.R. 164.103), business associates, medical staff members and any other affiliated personnel who have access to the Shared Systems ("EHR Users") from accessing the PHI of the Home Hospital and Other Hospitals, except as specifically permitted by the Shared Systems Policies and Procedures, HIPAA, and other applicable law.

2. External Affiliate shall secure a signed written confidentiality agreement from all EHR Users requiring each such EHR User to comply with HIPAA and all other applicable laws governing PHI (a "Confidentiality Agreement"), and prior to authorizing access to the Shared Systems for a new EHR User, such External Affiliate shall secure a signed Confidentiality Agreement from such new EHR User. Without limiting the generality of the foregoing, the Confidentiality Agreement entered into by all EHR Users shall prohibit such EHR Users from accessing, using or disclosing PHI of any Other Hospital except as hereinafter set forth. The Confidentiality Agreement shall be substantially in the form attached hereto as Exhibit A.

4. External Affiliate agrees that when accessing the Shared Systems, it shall adhere to Home Hospital's policy to authorize access by Workforce members, business associates, medical staff members and any other affiliated personnel of Home Hospital, and the Access to Shared EHR System and Other Shared Systems Policies and Procedures that apply to access to Other Hospital PHI in the Shared Systems (the "Shared Systems Policies and Procedures").

5. Access to the Shared Systems shall be provided to those contractors, agents and members of the Workforce of External Affiliate who require access to patient information of the type which may be obtained through the

Shared Systems to perform their duties to the Home Hospital and its patients. A complete list of Authorized EHR Users through External Affiliate is attached hereto as Exhibit B, which list shall be updated as necessary to add or delete Authorized EHR Users upon written notice by External Affiliate. External Affiliate shall notify Home Hospital in writing as soon as practicable, but no later than seventy-two (72) hours in advance of any Authorized EHR User's separation from External Affiliate or change in job functions such that he or she no longer requires access to the Shared Systems or Shared Software System to perform his or her duties for or on behalf of External Affiliate. Notwithstanding the foregoing, in the event that External Affiliate elects to terminate the employment, contract, or other arrangement with a contractor, agent, or member of its Workforce who is an Authorized EHR User, External Affiliate shall notify Home Hospital in writing prior to issuing a termination notice to such individual, or if not practicable, immediately upon termination.

6. In the event External Affiliate discovers a violation or suspected violation of any EHR User's Confidentiality Agreement, or any unauthorized access, use or disclosure of Other Hospital PHI in violation of the Confidentiality Agreement, HIPAA or other applicable law, including but not limited to, a Breach of any Other Hospital's Unsecured PHI as defined in 45 C.F.R. 164.402, External Affiliate shall notify Home Hospital's Privacy Officer within two (2) business days of such discovery. Such notification shall comply with the requirements under the Business Associate Agreement with Home Hospital (if applicable), 45 C.F.R. Subpart D, and with the Breach notification policy of the Hospital where such breach or suspected breach occurred.

7. External Affiliate shall comply with, and shall require each of its EHR Users to comply with, all of the terms and conditions of this Agreement. Should External Affiliate, or its EHR Users, breach any provision of this Agreement, the Privacy or Security Policies of Home Hospital, the Shared Systems Policies and Procedures, or HIPAA, Home Hospital may terminate its relationship with External Affiliate.

8. At its expense as provided herein, External Affiliate shall defend, indemnify, and hold harmless LSU(including HCSD, LSUHC-SHV, LSUHCS-NO, and the LSU Hospitals), the Home Hospital and the Other Hospitals and their respective directors, officers, agents, employees, members, subsidiaries and successors in interest from and against any claim, action, proceeding, liability, loss, damage, penalty, cost, or expense, including, without limitation, attorneys' fees, experts' fees and court costs arising out of or relating to any breach of Other Hospital PHI in the Shared System (a) by the External Affiliate of this Agreement (including but not limited to any violation of HIPAA relating to this Agreement), or (b) by its EHR Users' of the EHR User Confidentiality Agreement, (including but not limited to any violation of HIPAA relating to the EHR User Confidentiality Agreement).

9. This Agreement will terminate when Home Hospital's participation in the Shared System terminates or it's the undersigned is no longer an External Affiliate of Home Hospital. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement. No failure by any Hospital to take action on account of any default by any other will constitute a waiver of any such default or of the performance required of the other. If any term or provision of this Agreement is declared illegal or unenforceable by any court of competent jurisdiction and cannot be modified to be enforceable, such term or provision shall immediately become null and void, leaving the remainder of this Agreement in full force and effect. This Agreement shall be construed, governed, interpreted and applied according to United States and Louisiana law (disregarding choice of law provisions).

| Hospital           |  |
|--------------------|--|
| Ву:                |  |
| Dated:             |  |
| External Affiliate |  |
| Ву:                |  |
| Dated:             |  |

#### Exhibit A

#### EHR USER CONFIDENTIALITY AGREEMENT

#### Exhibit B

Authorized EHR Users

#### LAEE EXTERNAL AFFILIATE CONFIDENTIALITY AGREEMENT

This Confidentiality Agreement ("Agreement") is entered into as of the \_\_\_\_\_ day of \_\_\_\_\_\_, 2013, (the "Effective Date") by and between the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College ("*LSU*"), a public constitutional corporation organized under the laws of the State of Louisiana, acting through its Health Care Services Division ("*HCSD*"), LSU Health Science Center Shreveport ("*LSUHSC-SHV*"), and/or LSU Health Science Center New Orleans ("*LSUHSC-NO*") and \_\_\_\_\_\_, each a "Party" and collectively the "Parties". HCSD, LSUHSC-SHV, and LSUHSC-NO are individually and collectively referred to herein as "LSU Academic and Administration Entity(ies)" (LAAE).

#### RECITALS

- a. The undersigned (referred to herein as "External Affiliate") is a Business Associate or is otherwise affiliated with LAAE, which is collectively operating and administering a shared electronic health record system and certain other shared software systems containing protected health information ("PHI") from multiple hospitals ("Shared Systems") licensed to LSU. Such hospitals include both LSU Hospitals and non-LSU Hospitals (collectively referred to as "Hospitals"). Non-LSU Hospitals participating in the Shared Systems will be referred to as "Partner Hospitals" for purposes of this Agreement. In that capacity, External Affiliate acknowledges that he or she has access to PHI of Hospitals that is maintained in the Shared Systems.
- b. Pursuant to HIPAA, the Hospitals, as Covered Entities under HIPAA are each responsible for implementing reasonable administrative, physical and technical safeguards to protect their PHI from unauthorized disclosure, use or access. The purpose of this Agreement is to help implement such safeguards by establishing a mechanism for prohibiting and preventing unauthorized personnel affiliated with LAAE from accessing the PHI of Hospitals, except as specifically permitted by law and the policies of such Hospitals.

#### AGREEMENT

1. External Affiliate agrees to fully comply with HIPAA and other applicable laws and shall not access, use or disclose PHI in a manner that would constitute a violation of HIPAA or other applicable laws. External Affiliate shall prohibit its Workforce members (as that term is defined in 45 C.F.R. 164.103), business associates, medical staff members and any other affiliated personnel who have access to the Shared Systems ("EHR Users") from accessing the PHI of and Hospitals, except as specifically permitted by the Shared Systems Policies and Procedures, HIPAA, and other applicable law.

2. External Affiliate shall secure a signed written confidentiality agreement from all EHR Users requiring each such EHR User to comply with HIPAA and all other applicable laws governing PHI (a "Confidentiality Agreement"), and prior to authorizing access to the Shared Systems for a new EHR User, such External Affiliate shall secure a signed Confidentiality Agreement from such new EHR User. Without limiting the generality of the foregoing, the Confidentiality Agreement entered into by all EHR Users shall prohibit such EHR Users from accessing, using or disclosing PHI of any Hospital except as hereinafter set forth. The Confidentiality Agreement shall be substantially in the form attached hereto as Exhibit A.

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3. Notwithstanding Section 2, the Confidentiality Agreement shall permit EHR Users to access, utilize or disclose the PHI of patients of LSU or any Hospital in the Shared Systems for purposes of treatment, payment, or health care operations, as permitted under HIPAA and by other applicable law, or with the written authorization of the patient or patient's authorized legal representative. External Affiliate shall maintain any such patient authorizations for the duration of this Agreement and for a period of six (6) years thereafter, and shall provide copies of all such authorizations to \_\_\_\_\_\_ upon request.

4. External Affiliate agrees that when accessing the Shared Systems, it shall adhere to the applicable LAAE policy to authorize access by Workforce members, business associates, and any other affiliated personnel of LAEE, and the Access to Shared EHR System and Other Shared Systems Policies and Procedures that apply to access to PHI in the Shared Systems (the "Shared Systems Policies and Procedures").

5. Access to the Shared Systems shall be provided to those contractors, agents and members of the Workforce of External Affiliate who require access to patient information of the type which may be obtained through the Shared Systems to perform their duties to LAAE. A complete list of Authorized EHR Users through External Affiliate is attached hereto as Exhibit B, which list shall be updated as necessary to add or delete Authorized EHR Users upon written notice by External Affiliate. External Affiliate shall notify Home Hospital in writing as soon as practicable, but no later than seventy-two (72) hours in advance of any Authorized EHR User's separation from External Affiliate or change in job functions such that he or she no longer requires access to the Shared Systems or Shared Software System to perform his or her duties for or on behalf of External Affiliate. Notwithstanding the foregoing, in the event that External Affiliate elects to terminate the employment, contract, or other arrangement with a contractor, agent, or member of its Workforce who is an Authorized EHR User, External Affiliate shall notify Home Hospital in writing prior to issuing a termination notice to such individual, or if not practicable, immediately upon termination.

6. In the event External Affiliate discovers a violation or suspected violation of any EHR User's Confidentiality Agreement, or any unauthorized access, use or disclosure of Hospital PHI in violation of the Confidentiality Agreement, HIPAA or other applicable law, including but not limited to, a Breach of any Hospital's Unsecured PHI as defined in 45 C.F.R. 164.402, External Affiliate shall notify LAAE's Privacy Officer within two (2) business days of such discovery. Such notification shall comply with the requirements under the Business Associate Agreement with Home Hospital (if applicable), 45 C.F.R. Subpart D, and with the Breach notification policy of the Hospital where such breach or suspected breach occurred.

7. External Affiliate shall comply with, and shall require each of its EHR Users to comply with, all of the terms and conditions of this Agreement. Should External Affiliate, or its EHR Users, breach any provision of this Agreement, the Privacy or Security Policies of LAAE, the Shared Systems Policies and Procedures, or HIPAA, LAAE may terminate its relationship with External Affiliate.

8. At its expense as provided herein, External Affiliate shall defend, indemnify, and hold harmless LSU (including HCSD, LSUHC-SHV, LSUHCS-NO, and the LSU Hospitals), and the Partner Hospitals and their respective directors, officers, agents, employees, members, subsidiaries and successors in interest from and against any claim, action, proceeding, liability, loss, damage, penalty, cost, or expense, including, without limitation, attorneys' fees, experts' fees and court costs arising out

of or relating to any breach of Hospital PHI in the Shared System (a) by the External Affiliate of this Agreement (including but not limited to any violation of HIPAA relating to this Agreement), or (b) by its EHR Users' of the EHR User Confidentiality Agreement, (including but not limited to any violation of HIPAA relating to the EHR User Confidentiality Agreement).

9. This Agreement will terminate when the undersigned is no longer an External Affiliate of LAAE. This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement. No failure by any Hospital to take action on account of any default by any other will constitute a waiver of any such default or of the performance required of the other. If any term or provision of this Agreement is declared illegal or unenforceable by any court of competent jurisdiction and cannot be modified to be enforceable, such term or provision shall immediately become null and void, leaving the remainder of this Agreement in full force and effect. This Agreement shall be construed, governed, interpreted and applied according to United States and Louisiana law (disregarding choice of law provisions).

LAAE Entity(ies)

| By:                |  |
|--------------------|--|
| Dated:             |  |
| External Affiliate |  |

Ву:\_\_\_\_\_

Dated:

### Exhibit A

EHR USER CONFIDENTIALITY AGREEMENT

### Exhibit B

Authorized EHR Users

### **ATTACHMENT G**

### **BUSINESS ASSOCIATE AGREEMENT**

#### **BUSINESS ASSOCIATE AGREEMENT**

This Business Associate Agreement ("BAA") is entered into by and between the Board of Supervisors of Louisiana State University and Agricultural and Mechanical College ("LSU"), acting through the Louisiana Health Sciences Center at New Orleans ("LSUHSC-NO") and its Health Care Services Division ("HCSD") (collectively "Business Associate") and University Medical Center Management Corporation ("Covered Entity"), each a Party and collectively the Parties;

WHEREAS, Business Associate and Covered Entity have entered into a Master IT Transition Services Agreement ("Transition Services Agreement") which includes a HIPAA Compliance Agreement ("HIPAA Compliance Agreement") and a Master Collaborative Agreement pursuant to which Business Associate has agreed to provide certain services to and on behalf of Covered Entity (the "Services");

WHEREAS, during a transition period as ("Transition Period") defined in the Transition Services Agreement Business Associate regularly creates, receives, maintains, or transmits Protected Health Information ("PHI") in its performance of the Transition Services Agreement on behalf of Covered Entity;

WHEREAS, Business Associate will maintain and operate a common electronic health record system (the "Shared EHR System") provided by EPIC and certain other shared patient care software systems (the "Other Shared Software Systems"). The Shared EHR System and the Other Shared Software Systems are referred to herein collectively as the "Shared Systems." In maintaining and operating the Shared Systems on behalf of Covered Entity, Business Associate regularly creates, receives, maintains, or transmits Protected Health Information ("PHI");

WHEREAS, both Parties are committed to providing for the privacy and security of such PHI in compliance with the Privacy Regulations in 45 C.F.R. Parts 160 and 164, Subparts A and E, the Security Regulations in 45 C.F.R. Parts 160 and 164, Subparts A and C, and the Breach Notification Regulations in 45 C.F.R. Parts 160 and 164, Subparts A and D, which were promulgated by the Secretary of the U.S. Department of Health and Human Services ("HHS") under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") as amended and supplemented by the Health Information Technology for Economic and Clinical Health Act ("HITECH Act"), and their implementing regulations and guidance, all as amended from time to time (the "HIPAA Requirements"), as well as other applicable state and federal laws that govern the privacy and security of individually identifiable information, including "Personal Information" as defined in Louisiana Revised Statutes 51:3073, and the Access to Shared EHR System and Other Shared Software Systems Policies and Procedures ("the Shared Systems Policies and Procedures");

WHEREAS, in order to protect the privacy and security of PHI, including Electronic PHI ("EPHI"), created, received, maintained, or transmitted by or on behalf of the Covered Entity, the Privacy Standards and Security Standards require a Covered Entity to enter into a "business associate agreement" with persons providing certain services for or on behalf of the Covered Entity if such services require the Use or Disclosure of PHI or EPHI; and

WHEREAS, this BAA sets forth the terms and conditions pursuant to which PHI that is provided, created, received, maintained, or transmitted by Business Associate from or on behalf of Covered Entity will be handled between Business Associate and Covered Entity, and with third parties, during the term of the Transition Services Agreement and after its termination.

**NOW THEREFORE**, in consideration of the mutual promises set forth in this BAA and the Transition Services Agreement, and other good and valuable consideration, the sufficiency and receipt of which are hereby severally acknowledged, the Parties agree as follows:

- 1 Definitions. All capitalized terms not otherwise defined in this Agreement shall have the meanings set forth in the HIPAA Requirements, as applicable. PHI will have the meaning ascribed to it in the HIPAA Requirements, but for the purposes of this Agreement will refer solely to PHI created, received, maintained, or transmitted by Business Associate on behalf of Covered Entity. All references to PHI herein shall be construed to include, but not be limited to EPHI.
- 2 Permissible Uses and Disclosures of PHI. Business Associate shall Use PHI in compliance with 45 C.F.R. § 164.504(e). Furthermore, Business Associate shall Use PHI (i) solely in connection with its Services provided pursuant to the Transition Services Agreement and the Master Collaborative Agreement entered into between the Parties, (ii) as Required by Law, or (iii) for data aggregation services for the Health Care Operations of the Covered Entity. Business Associate agrees not to Use or Disclose, or permit the Use or Disclosure of, PHI in a manner that would violate the HIPAA Requirements if the PHI were Used or Disclosed by Covered Entity in the same manner, except that Business Associate may Use and Disclose PHI as necessary for the proper management and administration of the Business Associate or to carry out its legal responsibilities, provided that with respect to any such Disclosure either: (a) the Disclosure is Required by Law; (b) Business Associate obtains a written agreement from the person to whom the PHI is to be Disclosed that such person will hold the PHI in confidence and shall not Use and further Disclose such PHI except as Required by Law and for the purpose(s) for which it was Disclosed by Business Associate to such person, and that such person will notify Business Associate of any instances of which it is aware in which the confidentiality of the PHI has been breached; Disclosures are Required by Law, or (c) Business Associate (i) obtains reasonable assurances from any third party to whom the information is Disclosed that it will be held confidential and further Used and Disclosed only as Required by Law or for the purpose for which it was Disclosed to the third party; and (ii) requires the third party to agree to notify Business Associate within three (3) business days of any instances of which it is aware that PHI is being access, Used, or Disclosed for other than the purposes for which it was Disclosed to such third party. Business Associate is not authorized to Use the PHI to create deidentified PHI, except with the prior written approval of Covered Entity. Business Associate shall ensure that all Disclosures of PHI by Business Associate and any third party described in this Section 2 comply with the principle of Minimum Necessary Use and Disclosure, *i.e.*, only the minimum amount of PHI that is necessary to accomplish the intended purpose may be Disclosed, in accordance with 42 U.S.C. § 17935(b) and 45 C.F.R. § 164.502(b)(1) and any other guidance issued thereunder.
- 3 <u>Subcontractors</u>. Business Associate shall require all Subcontractors that create, maintain, receive, or transmit PHI on behalf of Business Associate to execute a Business Associate Agreement that imposes on such Subcontractors the same restrictions, conditions, and requirements that apply through this BAA to Business Associate with respect to PHI.
- 4 Access to and Amendment of PHI. Business Associate maintains a Designated Record Set on behalf of Covered Entity, and therefore Business Associate shall provide access to, and permit inspection and copying of, PHI by Covered Entity or, as directed by Covered Entity, an individual who is the subject of the PHI under conditions and limitations required under 45 C.F.R. §164.524, as it may be amended from time to time. If Business Associate maintains PHI in an Designated Record Set electronically, Business Associate shall provide such information in the electronic form and format requested by Covered Entity if it is readily reproducible in such form and format, and, if not,

in such other form and format agreed to by Covered Entity to enable Covered Entity to fulfill its obligations under 45 C.F.R. § 164.524(c)(2). Furthermore, Business Associate shall amend PHI maintained by Business Associate as requested by Covered Entity pursuant to 45 C.F.R. § 164.526. Business Associate shall respond to any request from Covered Entity for access by an individual within fifteen (15) days of such request and shall make any amendment requested by Covered Entity within thirty (30) days of such request. Business Associate shall notify Covered Entity within five (5) days of receipt of any request for access or amendment requested by the individual. Business Associate shall have a process in place for responding to requests for amendments and for appending such requests to the Designated Record Set, as requested by Covered Entity.

- 5 <u>Accounting of Disclosures</u>. Business Associate shall make available to Covered Entity in response to a request from an individual, information required for an accounting of Disclosures of PHI with respect to the individual in accordance with 45 C.F.R. § 164.528, as amended by Section 13405(c) of the HITECH Act and any related regulations or guidance issued by HHS in accordance with such provision. Business Associate shall provide to Covered Entity such information necessary to provide an accounting within thirty (30) days of Covered Entity's request or such shorter time as may be required by state or federal law.
- 6 <u>Withdrawal of Authorization</u>. If a Use or Disclosure of PHI is based upon an individual's specific authorization for the Use of his or her PHI, and (i) the individual revokes such authorization in writing, (ii) the effective date of such authorization has expired, or (iii) the consent or authorization is found to be defective in any manner that renders it invalid, Business Associate agrees, if it has notice of such revocation or invalidity, to cease the Use and Disclosure of any such individual's PHI except to the extent it has relied on such Use or Disclosure, or where an exception under the HIPAA Requirements expressly applies.
- 7 <u>Compliance with the Privacy Standards</u>. To the extent that Business Associate carries out one or more of Covered Entity's obligations under the Privacy Standards, Business Associate must comply with the requirements of the Privacy Standards that apply to the Covered Entity in the performance of such obligations.
- 8 Records and Audit. Business Associate shall make available to HHS or its agents, its internal practices, books, and records relating to the Use and Disclosure of PHI received from, created, or received by Business Associate on behalf of Covered Entity for the purpose of determining Covered Entity's compliance with the HIPAA Requirements or any other health oversight agency, in a time and manner designated by HHS. Except to the extent prohibited by law, Business Associate agrees to notify Covered Entity within five (5) business days upon receipt by Business Associate of any and all requests by or on behalf of any and all federal, state and local government authorities served upon Business Associate for PHI. In addition, Business Associate agrees that Covered Entity shall have the right to audit and monitor all applicable activities and records of Business Associate to determine Business Associate's compliance with the HIPAA Requirements and shall promptly make available to Covered Entity such books, records, or other information relating to the Use and Disclosure of PHI provided, created, received, maintained or transmitted by Business Associate on behalf of Covered Entity for such purpose.
- 9 Implementation of Security Regulations. Business Associate will implement and maintain appropriate safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the PHI that it creates, receives, maintains or transmits on behalf of Covered Entity. Business Associate will comply with the Security Regulations with respect to EPHI to prevent the

Use or Disclosure of PHI other than as expressly permitted under this BAA. Furthermore, Business Associate will use HIPAA-compliant and commercially reasonable efforts to ensure that the technology safeguards used by Business Associate to secure PHI will render such PHI unusable, unreadable and indecipherable to individuals unauthorized to acquire or otherwise have access to such PHI in accordance with HHS Guidance published at 74 Federal Register 19006 (April 17, 2009), or such later regulations or guidance promulgated by HHS or issued by the National Institute for Standards and Technology ("NIST") concerning the protection of identifiable data such as PHI.

#### 10 Reporting and Data Breach Notification.

- 10.1 Reporting Non-permitted Uses or Disclosures of PHI and Security Incidents. Business Associate agrees to implement reasonable systems for the discovery and prompt reporting of any Breach of Unsecured PHI (hereinafter a "HIPAA Breach"), and to comply with the Shared Systems Policies and Procedures. Business Associate will notify Covered Entity in writing of each Security Incident or Use or Disclosure of PHI not specifically permitted by this BAA without undue delay and in no event later than three (3) business days after becoming aware of such Security Incident or non-permitted Use or Disclosure. Notwithstanding the foregoing, Business Associate and Covered Entity acknowledge the ongoing existence and occurrence of attempted but unsuccessful Security Incidents that are trivial in nature, such as pings and port scans, and Covered Entity acknowledges and agrees that no additional notification to Covered Entity of such unsuccessful Security Incidents is required. However, to the extent that Business Associate becomes aware of an unusually high number of such unsuccessful Security Incidents due to the repeated acts of a single party, Business Associate shall notify Covered Entity of these attempts and provide the name, if available, of said party. Business Associate shall take prompt corrective action and any action required by applicable state or federal laws and regulations relating to such disclosure. Business Associate shall investigate each Security Incident or unauthorized Use or Disclosure of Covered Entity's PHI that it discovers to determine whether it constitutes a HIPAA Breach in compliance with the Shared Systems Policies and Procedures. Business Associate shall document and retain records of its investigation of any actual or suspected HIPAA Breach, including its reports to Covered Entity under Section 10.2 below. The Parties acknowledge and agree that 45 C.F.R. § 164.404 governs the determination of the date of discovery of a HIPAA Breach for Business Associate. In the event of any conflict between this Section 10.1, the Shared Systems Policies and Procedures and the HIPAA Requirements, the more stringent requirements shall govern.
- 10.2 Reporting of Breach of Unsecured PHI. Business Associate will provide a written report to Covered Entity without unreasonable delay but in no even later than fifteen (15) calendar days after discovery of the actual or suspected HIPAA Breach, unless Business Associate is prevented from doing so by 45 C.F.R. § 164.412 concerning law enforcement investigations. If it is determined by mutual agreement of both parties that the Security Incident of non-permitted Use or Disclosure constitutes a HIPAA Breach, Business Associate and Covered Entity shall follow the standards under the Breach Notification Regulations and the Shared Systems Policies and Procedures so that Covered Entity is provided with sufficient information to permit Covered Entity to comply with the HIPAA Breach notification requirements set forth at 45 C.F.R. §164.400 et seq.
- **10.3** Notification of Breach of Unsecured PHI. In compliance with the Shared Systems Policies and Procedures, Business Associate will cooperate with Covered Entity in meeting Covered Entity's obligations with respect to such a HIPAA Breach.
- **10.4 Data Breach Notification and Other Similar Laws**. In addition to the requirements of Section 10.1 and Section 10.2 of this BAA and any other requirements set forth in the Transition Services Agreement, Business Associate agrees to implement reasonable systems for the discovery and prompt reporting of any breach of individually identifiable information (including but not limited to PHI, and referred to hereinafter as "Individually Identifiable Information") that, if misused, disclosed, lost or stolen, Covered Entity believes would trigger an obligation under Louisiana's

database security breach notification law at Louisiana Revised Statutes 51:3071 *et seq.* ("State Breach") to notify the individuals who are the subject of the information. Business Associate agrees that in the event any Individually Identifiable Information is lost, stolen, used or disclosed or otherwise acquired by an unauthorized individual in violation of the State database breach notification law, Business Associate shall promptly: (i) cooperate and assist Covered Entity with any investigation into any State Breach or alleged State Breach; (ii) cooperate and assist Covered Entity with any investigation into any State Breach or alleged State Breach conducted by the Louisiana Attorney General (or his respective agents); and (iii) assist with the implementation of any decision by Covered Entity or any State agency, including the Louisiana Attorney General (or his respective agents); or made by Covered Entity pursuant to the Shared Systems Policies and Procedures to notify individuals impacted or potentially impacted by a State Breach.

- 11 <u>Mitigation</u>. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate and is the result of a Use or Disclosure of PHI by Business Associate that is not permitted in this BAA.
- 12 <u>Covered Entity Obligations</u>. Covered Entity will not ask Business Associate to Use or Disclose PHI in any manner that would not be permissible under the HIPAA Requirements and applicable state laws if undertaken by Covered Entity. Covered Entity will take reasonable steps to ensure on a continuing basis that all Disclosures of PHI made to Business Associate are permissible under the HIPAA Requirements, state laws, and the Shared Systems Policies and Procedures, and are not subject to restrictions that would make the Disclosure of an Individual's PHI to Business Associate impermissible. Covered Entity will notify Business Associate of any specific or general restrictions on the Use or Disclosure of PHI submitted to Business Associate that Covered Entity has agreed to in accordance with 45 CFR 164.522, if such restrictions affect Business Associate's permitted or required Uses or Disclosures.
- 13 Indemnification. Business Associate shall indemnify, defend and hold Covered Entity and its officers, directors, employees, agents, successors and assigns harmless, from and against any third-party claims resulting in direct losses, claims, actions, demands, liabilities, damages, costs and expenses (including costs of judgments, settlements, court costs and reasonable attorneys' fees actually incurred) (collectively, "Information Disclosure Claims") arising from or related to the following occurrences as a result of Business Associate's breach of its obligations herein: (i) the use or disclosure of Individually Identifiable Information (including PHI) in violation of the terms of this BAA or applicable law, and (ii) whether in oral, paper or electronic media, any HIPAA Breach and/or State Breach of Individually Identifiable Information for which Business Associate is responsible. If Business Associate assumes the defense of an Information Disclosure Claim against Covered Entity, Covered Entity shall have the right, at its expense, to participate in the defense of such Information Disclosure Claim. Business Associate shall not take any final action with respect to any Information Disclosure Claim without the prior written consent of Covered Entity.

Covered Entity agrees to indemnify and hold harmless Business Associate and its officers, directors, employees, agents, successors and assigns harmless, from and against any Information Disclosure Claims arising from or related to the following occurrences as a result of Covered Entity's breach of its obligations herein: (i) the submission of Individually Identifiable Information (including PHI) to Business Associate in violation of the terms of the HIPAA Compliance Agreement of this BAA or applicable law, and (ii) whether in oral, paper or electronic media, any HIPAA Breach and/or State Breach of Individually Identifiable Information for which Business Associate is responsible. If Covered Entity assumes the defense of an Information Disclosure Claim against Business Associate, Business Associate shall have the right, at its expense, to participate in the defense of such

Information Disclosure Claim. Covered Entity shall not take any final action with respect to any Information Disclosure Claim without the prior written consent of Business Associate.

Under no circumstances, however, will either Party be liable to the other for any indirect or consequential damages of any kind, including lost profits (whether or not the Parties have been advised of such loss or damage) arising in any way in connection with this Agreement.

#### 14 Term and Termination.

- 14.1 Term. Subject to Section 14.2, the term of this BAA shall be the term of the Transition Services Agreement.
- 14.2 Termination for Cause. In addition to and notwithstanding the termination provisions set forth in the Transition Services Agreement, upon Covered Entity's knowledge of a material breach or violation of this BAA by Business Associate, Covered Entity shall either: (a) notify Business Associate of the breach in writing, and provide an opportunity for Business Associate to cure the breach or end the violation within thirty (30) calendar days of such notification; provided that if Business Associate fails to cure the breach or end the violation within such time period to the satisfaction of Covered Entity, Covered Entity may immediately terminate this BAA upon thirty (30) calendar days written notice to Business Associate; or (b) upon thirty (30) calendar days written notice to Business Associate, immediately terminate this BAA if Covered Entity determines that such breach cannot be cured. Termination of this BAA for either of the two reasons set forth in this Section 14.2 shall be cause for Covered Entity to immediately terminate for cause the Transition Services Agreement pursuant to which Business Associate is entitled to create, receive, maintain, or transmit PHI for or on behalf of Covered Entity.
- 14.3 Return or Destruction of PHL Upon termination of this BAA for any reason, Business Associate agrees either to return to Covered Entity or to destroy all PHI received from Covered Entity or otherwise through the performance of services for Covered Entity, that is in the possession or control of Business Associate or its agents. If Covered Entity and Business Associate mutually agreed that return of destruction of PHI is not feasible, then Business Associate shall (a) retain only that PHI which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities; (b) return to Covered Entity the remaining PHI that the Business Associate still maintains in any form; (c) continue to extend the protections of this BAA to the PHI for as long as Business Associate retains the PHI; (d) limit further Uses and Disclosures of such PHI to those purposes that make the return or destruction infeasible and subject to the same conditions set out in this BAA that applied prior to termination, for so long as Business Associate maintains such PHI, and (e) return to Covered Entity the PHI retained by Business Associate when it is no longer needed by Business Associate for its proper management and administration or to carry out its legal responsibilities. Business Associate further agrees to comply with other applicable state or federal law, which may require a specific period of retention, redaction, or other treatment of such PHI.
- 15 Ineligible Persons. Business Associate represents and warrants to Covered Entity that Business Associate (i) is not currently excluded, debarred, or otherwise ineligible to participate in any federal health care program as defined in 42 U.S.C. Section 1320a-7b(f) ("the Federal Healthcare Programs"); (ii) has not been convicted of a criminal offense related to the provision of health care items or services and not yet been excluded, debarred, or otherwise declared ineligible to participate in the Federal Healthcare Programs, and (iii) is not under investigation or otherwise aware of any circumstances which may result in Business Associate being excluded from participation in the Federal Healthcare Programs. This shall be an ongoing representation and warranty during the term of this BAA, and Business Associate shall immediately notify Covered Entity of any change in the status of the representations and warranty set forth in this section. Any breach of this section shall

give Covered Entity the right to terminate this BAA immediately for cause.

16 <u>State Privacy Laws</u>. Business Associate shall comply with Louisiana state laws governing the privacy and security of Individually Identifiable Information, including Personal Information and PHI, to the extent that such State privacy laws are not preempted by the HIPAA Requirements.

#### 17 Miscellaneous.

17.1 Notice. All notices, requests, demands and other communications required or permitted to be given or made under this BAA shall be in writing, shall be effective upon receipt or attempted delivery, and shall be sent (1) by personal delivery; (2) by electronic mail or facsimile with confirmation sent by certified or registered U.S. mail, return receipt requested; (3) overnight delivery service with proof of delivery. Notices shall be sent to the addresses below. Neither party shall refuse delivery of any notice hereunder.

To LSU: Health Care Services Division Attn: Chief Executive Officer P. O. Box 91308 Baton Rouge, LA 70821-1308

With a copy to: Taylor Porter Brooks & Phillips, LLP P. O. Box 2471 Baton Rouge, LA 70821-2471 Attn: Health Care Partner

To: UMCMC Attn: Chief Executive Officer 2021 Perdido Street New Orleans, LA 70112

With a copy to: Louisiana Children's Medical Center Attn: General Counsel 200 Henry Clay Avenue New Orleans, LA 70118

- 17.2 Equitable Relief. Business Associate understands and acknowledges that any Disclosure or misappropriation of any PHI in violation of this BAA will cause Covered Entity irreparable harm, the amount of which may be difficult to ascertain, and therefore agrees that Covered Entity shall have the right to apply to a court of competent jurisdiction for specific performance and/or an order restraining and enjoining any such further Disclosure or breach and for such other relief as Covered Entity shall deem appropriate. Such right of Covered Entity is to be in addition to the remedies otherwise available to Covered Entity at law or in equity. Business Associate expressly waives the defense that a remedy in damages will be adequate and further waives any requirement in an action for specific performance or injunction for the posting of a bond by Covered Entity.
- **17.3** Survival. The respective rights and obligations of the Parties under Sections 5, 8, 10, 11, 13, 14, 16, and 17, shall survive termination of this BAA.
- **17.4 Amendment to Comply with Law.** The Parties acknowledge that state and federal laws relating to data security and privacy are rapidly evolving and that amendment of the BAA may be required to ensure compliance with such developments. The Parties specifically agree to take such action as

is necessary to implement the HIPAA Requirements, and other applicable state and federal laws and regulations relating to the security or confidentiality of PHI or Individually Identifiable Information. Upon the compliance date of any such applicable laws and regulations, this BAA shall automatically be amended such that this BAA remains in compliance with such laws and regulations.

- 17.5 No Third-Party Beneficiaries. Nothing express or implied in the Transition Services Agreement, HIPAA Compliance Agreement, Master Collaborative Agreement, or BAA is intended to confer, nor shall anything herein confer upon any person other than Covered Entity, Business Associate and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.
- 17.6 Interpretation. This BAA and the Transition Services Agreement shall be interpreted as broadly as necessary to implement and comply with the HIPAA Requirements. The parties agree that any ambiguity in this BAA shall be resolved in favor of a meaning that complies and is consistent with the HIPAA Requirements.
- 17.7 **Conflicts.** Notwithstanding any of the foregoing, to the extent that any provisions of this BAA conflict with the provisions of the Transition Services Agreement, HIPAA Compliance Agreement, or Master Collaborative Agreement, the BAA shall control.
- 17.8 Regulatory References. A reference in this Exhibit to a section of regulations means the section as in effect or as amended, and for which compliance is required.

[Signature Page to Follow]

### **BUSINESS ASSOCIATE AGREEMENT**

THUS DONE AND SIGNED as of the Effective Date.

UNIVERSITY MEDICAL CENTER BOARD OF SUPERVISORS OF MANAGEMENT CORPORATION LOUISIANA STATE UNIVERSITY AND AGRICULTURAL AND MECHANICAL COLLEGE

Le. ersle By: By: William L. Jenkins, Interim President of Cindy Nuesslein CEO – Interim LSU Hospital Louisiana State University System 1.3 Date:\_\_\_\_\_ Date:

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### **BUSINESS ASSOCIATE AGREEMENT**

THUS DONE AND SIGNED as of the Effective Date.

| UNIVERSITY N | MEDICAL   | CENTER | <b>BOARD OF SUPERVISORS OF</b>           |
|--------------|-----------|--------|--|
| MANAGEMENT O | CORPORATI | ON     | LOUISIANA STATE UNIVERSITY AND           |
|              |           |        | AGRICULTURAL AND MECHANICAL              |
|              |           |        | COLLEGE // //                            |
|              |           |        |  |
| By:          |           |        | By: w w                                  |
|              |           |        | William L. Jenkins, Interim President of |
|              |           |        | Louisiana State University System        |
| Date:        |           |        | Date: June 21, 2013                      |
|              |           |        | 1  |

### EXHIBIT G Billing and Collections Services

### LSU HCSD Central Business Office

ILH CBO Cost

| Assignment                                | Name               | FTE   | Total                                 |
|---|--------------------|-------|---------------------------------------|
| Dedicated Staff                           |                    |       |                                       |
| Medicaid Biller                           | Cindy Marks        | 1     | \$80,501.20                           |
|   |                    |       |                                       |
| Medicaid Biller                           | Lora Hoffpauer     | 1     | \$44,083.31                           |
|   |                    |       |                                       |
| Medicare Biller                           | Jalesse Riley      | 1     | \$39,889.56                           |
|   |                    |       |                                       |
| Commercial Biller                         | Judy Soulieau      | 1     | \$49,924.99                           |
|   |                    |       |                                       |
| Medicaid Follow Up                        | Millie Samadnouri  | 1     | \$59,841.60                           |
|   |                    |       |                                       |
| Medicaid Follow Up                        | Vel Robinson       | 0.97  | \$63,749.85                           |
|   |                    |       |                                       |
| Medicare Follow Up                        | Joyce Rice         | 1     | \$50,005.00                           |
|   |                    |       |                                       |
| Commercial Follow Up                      | Gwen Robinson      | 1     | \$48,899.14                           |
|   |                    |       | •                                     |
| Commercial Follow Up                      | Angela Porterie    | 1     | \$47,950.00                           |
|   |                    |       | • • • • • • • •                       |
| Cash Posting                              | Felisha Moses      | 0.97  | \$42,843.74                           |
| Legal                                     | Barbara Stoetzner  | 1     | \$50,647.65                           |
| Logar                                     | Sub Total          | 10.94 | \$578,336.04                          |
| Ancillan, Stoff                           |                    | 10.94 | \$070,000.04                          |
| Ancillary Staff<br>Mail/Remit Adjustments | Jewell Jefferson   | 0.64  | \$28,057.60                           |
| Wain Centre Augustinents                  | Jewell Jellel John | 0.04  | <i>\_20,001.00</i>                    |
| Refunds                                   | Shannin DeLong     | 0.64  | \$27,356.16                           |
|   |                    | 0.04  | <i>\\\</i> 21,000.10                  |
| Biller for PAID Log                       | Rachel Giurintano  | 0.64  | \$30,675.41                           |
| Billor for Frid Log                       |                    |       |                                       |
| Debits & Cr. Charges                      | Debbie Ziaie       | 0.64  | \$36,644.12                           |
| ·····································     |                    |       | · · · · · · · · · · · · · · · · · · · |
| RAC Coordinator                           | Shawn McCants      | 0.64  | \$41,690.79                           |
|   |                    |       |                                       |
| Legal Coordinator                         | Olivia Collins     | 0.64  | \$34,861.23                           |
|   |                    |       |                                       |
| Medicare Remote                           | Lee Morris         | 0.64  | \$31,003.68                           |
|   | Sub Total          | 4.48  | \$230,288.99                          |
| Application Support                       |                    |       |                                       |

| Lyons 0.64   eau 0.64   oby 0.64   itchell 0.64   itchell 0.64   oran 0.64   oran 0.64   oran 0.64   optimized 0.64 | \$38,958.09<br>\$52,068.08<br>\$59,700.97<br>\$51,424.32<br>\$52,432.64<br>\$52,608.00<br>\$52,608.00<br>\$390,803.75<br>\$48,839.90<br>\$48,839.90<br>\$48,764.00 |
|---|--|
| ieau 0.64   oby 0.64   itchell 0.64   lark 0.64   oran 0.64   0.64 0.64   oran 0.64   oran 0.64   0.64 0.64   0.64 0.64   0.64 0.64   0.64 0.64   0.64 0.64   | \$52,068.08<br>\$59,700.97<br>\$51,424.32<br>\$52,432.64<br>\$52,608.00<br>\$52,608.00<br>\$390,803.75<br>\$48,839.90<br>\$48,839.90<br>\$53,581.56                |
| oby 0.64   itchell 0.64   lark 0.64   oran 0.64   oran 0.64   oran 0.64   oran 0.64   optimized 0.64  | \$59,700.97<br>\$51,424.32<br>\$52,432.64<br>\$52,608.00<br>\$52,608.00<br>\$390,803.75<br>\$48,839.90<br>\$53,581.56  |
| itchell 0.64<br>lark 0.64<br>oran 0.64<br>0.64<br>0.64<br>5.12<br>ene 0.64<br>Plauche 0.64  | \$51,424.32<br>\$52,432.64<br>\$52,608.00<br>\$52,608.00<br>\$390,803.75<br>\$48,839.90<br>\$53,581.56   |
| lark 0.64<br>bran 0.64<br>0.64<br>0.64<br>5.12<br>ene 0.64<br>Plauche 0.64  | \$52,432.64<br>\$52,608.00<br>\$52,608.00<br>\$390,803.75<br>\$48,839.90<br>\$53,581.56  |
| oran 0.64<br>0.64<br>5.12<br>ene 0.64<br>Plauche 0.64   | \$52,608.00<br>\$52,608.00<br>\$390,803.75<br>\$48,839.90<br>\$53,581.56   |
| 0.64<br>5.12<br>ene 0.64<br>Plauche 0.64  | \$52,608.00<br>\$390,803.75<br>\$48,839.90<br>\$53,581.56  |
| 5.12<br>ene 0.64<br>Plauche 0.64  | \$390,803.75<br>\$48,839.90<br>\$53,581.56   |
| ene 0.64<br>Plauche 0.64  | \$48,839.90<br>\$53,581.56   |
| Plauche 0.64  | \$53,581.56  |
| Plauche 0.64  | \$53,581.56  |
|   |  |
| rce0.64   | \$48,764.00  |
|   |  |
| Hollins 0.64  | \$40,311.62  |
| reau 0.64   | \$65,741.30  |
|   | \$257,238.38   |
|   |  |
| eu 0.64   | \$51,218.46  |
| bert 0.64   | \$53,536.01  |
| acomb 0.64  | \$65,189.97  |
|   | -  |
|   | \$79,667.13  |
| 1 2.56  | \$249,611.57<br>\$1,678,221.12   |
|   | bert 0.64  |

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| Patient Financial Services Staffing                     | \$<br>1,678,221 |
|---|-----------------|
| Craneware CDM Software                                  | \$<br>75,040    |
| Siemens   | \$<br>135,722   |
| MedAssets (Medicare Recovery Audit Contractor Software) | \$<br>26,653    |
| Overhead Allocation 15%                                 | \$287,345       |
| Total   | \$2,202,981.00  |